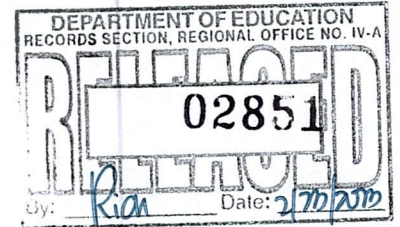




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



21 February 2023

UNNUMBERED MEMORANDUM

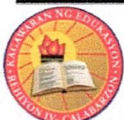
**DELEGATION OF AUTHORITY TO SIGN THE
SPECIAL ORDER OF THE ELIGIBILITY FOR
GRADUATION OF GRADE 12 LEARNERS**

To **Schools Division Superintendents**
(Lucena City, Tayabas City and Quezon Province)

1. Pursuant to DepEd Order No. 10 s. 2018 or the Guidelines on the Issuance of Special Orders for the Approval of the Eligibility for Graduation from Senior High School of Grade 12 Learners Enrolled in Private Schools which states that the *“Regional Offices are hereby authorized to issue special orders to schools that were issued with provisional permits to operate in SY 2016-2017 or prior to this school year for the graduation of qualified Grade 12 Learners”*.
2. Further, Republic Act (RA) 9155, the following relevant provisions of the law are instructive and quoted hereunder:

“The Regional Director shall have authority, accountability and responsibility for planning and managing the effective and efficient use of all personnel, physical and fiscal resources of the regional office, including professional staff development and shall have the authority, accountability and responsibility for approving the establishment of public and private elementary and high schools and learning centers” (Chapter 1, Sections 7B items 7 & 8).

“The Schools Division Superintendents shall have authority, accountability and responsibility for supervising the operation of all public and private elementary, secondary and integrated schools and learning centers and performing such other functions as maybe assigned by proper authorities” (Chapter 1, Section 7C items 7 & 8).
3. Anent to the above provisions, due to geographical reasons, particularly as to the distance and the concomitant risks in the travel and the substantial expenses incurred going to the Regional Office, located in Cainta, Rizal Province, this Office delegates and/or authorizes the Schools Division Superintendents (SDSs) of the Schools Division Offices of Lucena City, Tayabas City, and Quezon Province to



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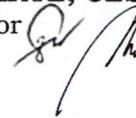


evaluate, sign and approve the Special Order of the Eligibility for Graduation of the Grade 12 learners on behalf of the Regional Director, effective SY 2022-2023.

4. Immediate and widest dissemination of this Memorandum is enjoined.



ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director



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