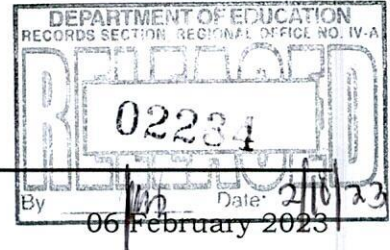




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON




REGIONAL MEMORANDUM
No.73 s.2023

**CAPACITY BUILDING CUM WORKSHOP WITH
SDO COUNTERPARTS ON PUBLIC AND
PRIVATE SCHOOLS' PROCESSES**

To **Schools Division Superintendents**

1. This Office through the Quality Assurance Division (QAD) announces the **Capacity Building Cum Workshop with SDO Counterparts on Public and Private Schools' Processes** relative to application for establishment and permit/recognition to be held on March 2-3, 2023 on the venue to be announced in the separate advisory.
2. This activity aims to achieve the following:
 - a. Review the DepEd issuances related to school's evaluation of application in ensuring its compliance with the set standards and guidelines;
 - b. Strengthen the knowledge of the SDO Counterparts in the processes involved in public and private schools' evaluation of application; and
 - c. Clarify and address the current issues and concerns related to the processes involving public and private schools' application.
3. The participants in this activity are the SDO Public and Private School Coordinators (1 per SDO), Quality Assurance Division (QAD) Personnel, select PPRD personnel, Administrative Services Division personnel and Legal Officer. Participants are advised to register at <https://tinyurl.com/SDO-Public-Private> on or before February 28, 2023. Please see Enclosure 1 for the indicative activities.
4. Food, accommodation, and other incidental expenses including travel cost of the Regional Office personnel shall be charged to Regional Funds while the travel expenses of Division Office personnel shall be charged to Division Funds.
5. For further details, please contact Elena L. Lopez, Education Program Supervisor thru QAD landline No. (02) 88682-5773 local 450.
6. Immediate dissemination of this Memorandum is enjoined.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

qad/Q4



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QAD-RM-2023-73



Enclosure 1

**CAPACITY BUILDING CUM WORKSHOP WITH SDO COUNTERPARTS ON
PUBLIC AND PRIVATE SCHOOLS' PROCESSES
March 2-3, 2023
Venue: TBA**

INDICATIVE ACTIVITIES

Pre-work (February 23-24, 2023)		
March 2, 2023 (Day 1)		
TIME	ACTIVITY	IN-CHARGE
8:00 AM-9:00 AM	Breakfast	
9:30-10:00AM	Registration/Assembly	QAD TWG
10:00-10:20 AM	Opening Program National Anthem Prayer CALABARZON March Quality Policy Statement	Audio Visual Presentation (AVP)
10:20-10:25 AM	Welcome Remarks	LUZ E. OSMEÑA <i>Chief</i> <i>Quality Assurance Division</i>
10:25-10:30 AM	Presentation of the Participants	BUENALYN M. MANUEL <i>Education Program Supervisor</i> <i>Quality Assurance Division</i>
10:30-11:00 AM	Keynote Address	ATTY. ALBERTO ESCOBARTE, CESO II <i>Regional Director</i>
11:00-12:00 AM	Session 1: Inventory of the Relevant DepEd Issuances on Public and Private School Processes (Renaming, Homeschooling, Establishment etc.)	ELENA L. LOPEZ <i>Education Program Supervisor</i> <i>Quality Assurance Division</i>
12:00-12:45 PM	Health Break	
1:00-3:00 PM	Session 2: Updates on Learner's Information System (LIS) concerning Public and Private Schools	ELINO S. GARCIA <i>OIC-Chief</i> <i>Policy, Planning and Research</i> <i>Division (PPRD)</i>
3:00-3:30 PM	Health Break	
3:30-4:30 PM	Session 3: Current DepEd Issuances on Legal Matters (Titling, Establishment, Renaming etc.)	ATTY. JOCELYN BUCLIG <i>Regional Legal Officer</i>
4:30-5:00PM	Q&A	EMELIA M. AYTONA <i>Education Program Supervisor</i> <i>Quality Assurance Division</i>
5:00 PM	Announcements and other Reminders/Day 1 Evaluation	ELENA L. LOPEZ <i>Education Program Supervisor</i> <i>Quality Assurance Division</i>

March 3, 2023 (Day 2)		
TIME	ACTIVITY	IN-CHARGE
7:00-8:00 AM	Breakfast	
8:00-8:30 AM	Synthesis Warm-up Activity	ELENA L. LOPEZ EPS <i>Quality Assurance Division</i>
8:30-10:30 AM	Session 4: Administrative/ Personnel Issues and Concerns on Public Schools	ANN GERALYN T. PELIAS <i>Chief Administrative Officer</i> <i>Administrative Services</i> <i>Division</i>
10:30- 10:45 AM	Health Break	
10:45-12:00 NN	Workshop 1: List of Priority Issues and Concerns/Drafting of Policy Brief	ELENA L. LOPEZ EPS <i>Quality Assurance Division</i>
12:00-12:45 PM	Healthy Lunch Break	
12:45-1:00 PM	Energizer	ROMYR A. LAZO EPS <i>Quality Assurance Division</i>
1:00-3:00 PM	Presentation of the Output	ELENA L. LOPEZ EPS <i>Quality Assurance Division</i>
3:00-4:00 PM	Wrap-up/Synthesis/ Agreements	ELENA L. LOPEZ EPS <i>Quality Assurance Division</i>
4:00-4:30 PM	Closing Program	QAD TWG
4:30- 5:00 PM	Home Sweet Home	