Unnumbered Memorandum

CONDUCT OF FIELD INSPECTION TO G.B. LONTOK MEMORIAL SCHOOL

To   Schools Division Superintendent of SDO Lipa City

1. In reference to RDC Ref. No. 2301-0022, the Regional Project Monitoring Committee (RMPC) will conduct a field inspection at G.B. Lontok Memorial Integrated School under the School Building Program on January 25, 2023.

2. The Chief of School Governance and Operations Division (SGOD) and Division Engineer are requested to assist the DepEd Regional Office monitoring team and RMPC during the visit.

3. Kindly accomplish the attached Project Form Brief relative to the latest status of the said project and send it through email at pengasa@neda.gov.ph before January 23, 2023.

4. Travel and other related expenses of the Regional Office personnel relative to the conduct of this activity will be charged against the regional funds while that of the Schools Division Office will be charged against their local funds, subject to the usual accounting and auditing rules and regulations.

5. For inquiries, kindly contact Engr. Jamaica Rose G. Rolloque, Regional Engineer, through essd.calabarzon@deped.gov.ph or on mobile number 0977-852-5043.

6. Immediate dissemination of this Memorandum is highly desired.

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

03/E6

Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph
REGINAL PROJECT MONITORING COMMITTEE

January 17, 2023

ATTY. ALBERTO T. ESCOBARTE, CESO II
Assistant Secretary / OIC-Regional Director
Department of Education Region IV-A
Barangay San Isidro, Cainta, Rizal

Dear Assistant Secretary Escobarte:

The Regional Project Monitoring Committee (RPMC) is an inter-agency body tasked with the monitoring and evaluation of ongoing programs and projects in the region.

In this regard, the RPMC will conduct a field inspection of the G.B. Lontok Memorial School in Lipa City (under the School Building Program) on January 25 (Wednesday). As one of the region’s partners in development, may we request your office to assist the RPMC during the monitoring visit. Attached is the proposed itinerary for reference.

May we also request for the latest status of the said project by accomplishing the attached Project Brief Form and send through email at rpengasa@neda.gov.ph on or before January 23 (Monday).

Our staff, Mr. Richard Engasa will coordinate with you regarding this activity.

Thank you and best regards.

Very truly yours,

Tolentino Agnes Espinas

DIR. AGNES E. TOLENTINO, CESO III
RPMC Chairperson

NEDA Region IV-A Building, Barangay Milagrosa, Calamba City, Laguna 4027
Telephone: (049) 502-0229 | Telefax: (049) 502-0289 | Email: rdc.calabarzon@gmail.com
RDC Website: http://rdccalabarzon.gov.ph | cPMS Website: http://rpmes4a.com
REGIONAL PROJECT MONITORING COMMITTEE
First Quarter Project Field Inspections
Proposed Itinerary
January 25, 2023

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<tr>
<th>Time</th>
<th>Activity</th>
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<tbody>
<tr>
<td>8:00 a.m. – 9:00 a.m.</td>
<td>Travel to Project Site: Lipa – Padre Garcia, Batangas</td>
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<tr>
<td>9:00 a.m. – 12:00 a.m.</td>
<td>Project Briefing &amp; Inspection</td>
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<td>12:00 nn – 1:00 p.m.</td>
<td>Lunch</td>
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<td>1:00 p.m. – 2:00 p.m.</td>
<td>Travel to Project Site: Sabang Lipa City, Batangas</td>
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<td>2:00 p.m. – 4:00 p.m.</td>
<td>Project Briefing &amp; Inspection</td>
</tr>
<tr>
<td>4:00 p.m. – 5:00 p.m.</td>
<td>Travel to NEDA IV-A / Adjournment</td>
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</tbody>
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### Project Title

<table>
<thead>
<tr>
<th>Description and Location</th>
<th>a) Project Cost (Php M)</th>
<th>Implementation Period</th>
<th>Status as of a) Physical Accomplishment b) Slippage</th>
<th>a) Issues b) Action Taken/Being Taken</th>
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**Additional Information**
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<th>Project Title</th>
<th>Description and Location</th>
<th>a) Project Cost (Php M)</th>
<th>b) Funding Source</th>
<th>Implementation Period</th>
<th>Status as of</th>
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Additional Information