Regional Memorandum
No. 32, s.2023

BROWN BAG MEETINGS IN SCHOOLS DIVISION OFFICES

To Schools Division Superintendents
School Heads

1. In view of the effort to gather qualitative data on basic education service delivery, gaining in-depth understanding of the realities of the implementation of Learning Recovery Plans, and providing open communication line to field offices and schools, the Regional Top Management shall conduct a series of Brown Bag Meetings engaging school heads and division office personnel in 23 Schools Division Offices (SDOs) in CALABARZON.

2. Brown bag meetings are generally defined as informal and collaborative meetings often conducted during lunch or work breaks but have evolved where organizations conduct them at any hour of the work day.

3. The schedule of the meeting is as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Schools Division Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 20, 2023</td>
<td>SDO Lucena City</td>
</tr>
<tr>
<td>January 20, 2023</td>
<td>SDO Tayabas City</td>
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</tbody>
</table>

4. The dates for the other SDOs shall be announced through a Regional Advisory.

5. For information and guidance.

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

PAU/p2

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