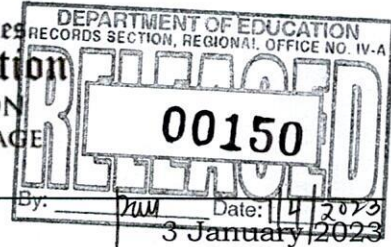




Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
GATE 2, KARANGALAN VILLAGE  
1900 CAINTA, RIZAL



**Regional Memorandum**

No.1 s.2023

**REGIONAL MANAGEMENT COMMITTEE MEETING**

**To: Assistant Regional Director  
Schools Division Superintendent  
Assistant Schools Division Superintendent  
Regional Office Division Chiefs**

1. The Department of Education Region 4A CALABARZON will conduct **On-site Regional Management Committee (MANCOM) Meeting** on Thursday, **January 5, 2023, 8:00 a.m.** at **Chateau Bleu, 264 Bagong Kalsada Bgy Masili Calamba City, Laguna** with Schools Division of Laguna as host.
2. Participants in the meeting are the Assistant Regional Director, Schools Division Superintendents, Assistant Schools Division Superintendent, and Functional Division Chiefs of the Regional Office. The attire for the meeting proper in the morning is smart casual while for the fellowship program in the afternoon is street wear in magenta color with a rabbit design or accessories.
3. The agenda of the meeting are as follows:
  - a. Memorandum Circular No.12;
  - b. Discussions on New DepEd Issuances;
  - c. Functional Divisions' Updates; and
  - d. Other Matters
4. Certificates of Appearance for this activity will be issued by the Schools Division Office of Laguna.
5. Strict adherence to the IATF Health Protocols and Office Health Standards must be observed in the conduct of this activity. The participants are requested to bring a photocopy of their vaccination cards.
6. Food, accommodation and other incidental expenses relative to this activity shall be charged against SDO Laguna and Regional Office MOOE while travel expenses shall be charged to local funds of offices of the participants. All expenses shall be subject to usual accounting and auditing rules and regulations.



**"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"**

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Document Inquiry : <https://r4a-teadoc.com/inquire>  
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PAU-RM-2023-1



7. Should there be queries pertaining this activity, please contact Mr. Ariel M. Azuelo through [pau.calabarzon@deped.gov.ph](mailto:pau.calabarzon@deped.gov.ph).
8. Immediate dissemination of this Memorandum is desired.



**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director



pau/bas