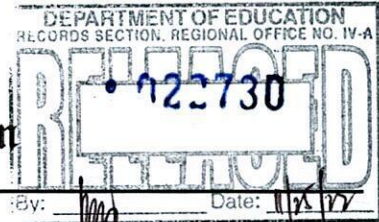




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



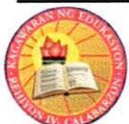
21 November 2022

Regional Memorandum
No. 766 s. 2022

**TECHNICAL ASSISTANCE PROVISION IN THE
FINALIZATION OF DIVISION STRATEGIC HRD PLANS FOR
FY 2023-2030**

To: **Schools Division Superintendents**

1. In compliance with DepEd Order No. 30, s. 2021 mandating the National Educators Academy of the Philippines in the Region (NEAP-R) to coordinate with Schools Division Offices (SDOs) on matters relating to Professional Development (PD) programs and interventions funded under the Human Resource Development (HRD) Funds, this Office, through the Human Resource Development Division – NEAP R, will conduct technical assistance provision in the the finalization of Division Strategic HRD Plans for FY 2023-2030 on **December 5-7, 2022** at **BP International Makiling**, Los Baños, Laguna.
2. The objectives of the activity are to:
 - a. review the PD programs and interventions conducted for teachers and school leaders by SDOs for FY 2022 funded under HRD Funds;
 - b. provide technical assistance in the finalization of the Division Strategic HRD Plans for FY 2023-2030 anchored on DEDP and REDP;
 - c. consolidate the Division Strategic HRD Plans for FY 2023-2030 for submission to NEAP Central Office; and
 - d. recognize the SDOs with highest number of recognized programs and highest percentage of updated PDIS profile or accounts
3. Participants in this activity are the Senior Education Program Specialists (SEPSs) of HRD Section, SGOD Chiefs, and CID Chiefs. They shall register through **bit.ly/YearEndPIR** on or before **November 29, 2022**. They are also advised to bring their laptops and extension cords.
4. Each SDO, thru SEPS, shall update the professional development programs and interventions conducted for FY 2022 through **bit.ly/2022LDPLANFORTSH** and **bit.ly/2022PLANOPDNTTP** and prepare the copy of their Division Strategic HRD Plan for FY 2023-2030 which can be accessed through **bit.ly/HRDPlans202330** and **bit.ly/2023HRDPLAN**.



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HRDD-RM-2022-766



5. First meal to be served is breakfast of Day 1 (December 5, 2022) and the last meal is lunch with packed PM snacks of Day 2 (December 6, 2022).
6. Expenses relative to board and lodging shall be charged against Regional HRD Funds while transportation expenses of the participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
7. For queries or concerns, kindly coordinate with **Mr. Bryan A. Pobe**, Education Program Supervisor of HRDD-NEAP R, through email at hrd.calabarzon@deped.gov.ph
8. For the information and guidance of all concerned.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director  

cc:hrdd-neapr/pobe

Attachment: Activity Matrix

Day 1 (December 5, 2022)

Time	Activity	Persons In-charge	Materials Needed
7:00 – 9:00 a.m.	Arrival and Registration	Participants and PMT	Registration Forms
9:00 – 10:00 a.m.	Opening Program/Preliminaries	Participants and PMT	AVP
10:00 – 10:15 a.m.	AM BREAK		
10:15 – 11:00 a.m.	Presentation of Regional Consolidated Reports of PD Programs and Interventions Submitted by SDOs for FY 2022	PMT	Consolidated Reports, Slide Deck
11:00 – 12:00 n.n.	Presentation of the Regional Consolidated Reports Submitted by SDOs on the Status of HRD Funds Utilization FY 2022 based on DO 30, s. 2021	PMT	Consolidated Reports, Slide Deck
12:00 – 1:00 p.m.	LUNCH BREAK		
1:00 – 1:15 p.m.	Energizer	PMT	AVP
1:15 – 2:15 p.m.	Reorientation on DO 30, s. 2021 or <i>Multi-year Implementing Guidelines on the Allocation and Utilization of HRD Fund for Teachers and School Leaders</i>	PMT	Copy of DO 30, s. 2021, Slide Deck
2:15- 3:15 p.m.	Presentation of Regional Strategic HRD Plan for FY 2023-2030 anchored on BEDP and REDP	PMT	Template, Slide Deck
3:15 - 3:30 p.m.	PM BREAK		
3:30 – 4:30 p.m.	Technical Assistance Provision on the Finalization of SDOs' Strategic HRD Plans for FY 2023-2030	PMT	Template of the HRD Plan, Slide Deck
4:30 – 5:00 p.m.	Important Reminders Closing Prayer	PMT	Slide Deck, AVP
End of Day 1			

Day 2 (December 6, 2022)

Time	Activity	Persons In-charge	Materials Needed
8:00 – 8:15 a.m.	Management of Learning	PMT	AVP, Slide Decks
8:15 – 10:00 a.m.	Finalization of SDOs' Strategic HRD Plans for FY 2023-2030	Participants	HRD Plan Template
10:00 – 10:15 a.m.	AM BREAK		
10:15 – 12:00 n.n.	Continuation of the Finalization of SDOs' Strategic HRD Plans for FY 2023-2030	Participants	HRD Plan Template
10:00 – 10:15 a.m.	AM BREAK		
10:15 – 12:00 n.n.	Continuation of the Finalization of SDOs' Strategic HRD Plans for FY 2023-2030	Participants	HRD Plan Template
12:00 – 1:00 p.m.	LUNCH BREAK		
1:00 – 1:15 p.m.	Energizer	PMT	AVP
1:15- 2:00 p.m.	Presentation of Regional Consolidated Reports of PD Programs and Interventions for Non-teaching Personnel Submitted by SDOs for FY 2022	PMT	Consolidated Reports, Slide Deck
2:00 – 3:00 p.m.	Presentation of the Regional Consolidated Reports Submitted by SDOs on the Status of Funds Utilization (Organizational and Professional Development for Non-Teaching Personnel. (OPDNTP) Program Support Fund)	PMT	Consolidated Reports, Slide Deck
3:00 – 3:15 p.m.	PM BREAK		
3:15 – 4:00 p.m.	Reorientation on the <i>Utilization of Organizational and Professional Development for Non-Teaching Personnel. (OPDNTP) Program Support Fund</i>	PMT	Slide Deck
4:00 – 4:45 p.m.	Finalization of SDOs' Strategic HRD Plans for Non-teaching Personnel FY 2023	Participants	HRD Plan Template
4:45 – 5:00 p.m.	Important Reminders Closing Prayer	PMT	Slide Deck, AVP
End of Day 2			

Day 3 (December 7, 2022)

Time	Activity	Persons In-charge	Materials Needed
8:00 – 8:15 a.m.	Management of Learning	PMT	AVP, Slide Decks
8:15 – 10:00 a.m.	Continuation of Finalization of SDOs’ Strategic HRD Plans for Non-teaching Personnel FY 2023	Participants	HRD Plan Template
10:00 – 10:15 a.m.	AM BREAK		
10:15 – 11:00 a.m.	Recognition of SDOs with Recognized Programs/Courses and Updated PDIS Accounts/Profiles	Participants and PMT	Certificates, Slide Deck
11:00 – 12:00 n.n.	Closing Program	PMT	Certificates, AVP
12:00 – 1:00 p.m.	LUNCH BREAK		
1:00 p.m. – onwards	Travel Back Home		
End of Day 3			