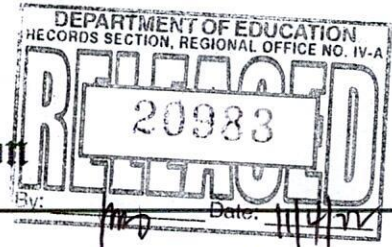




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



28 October 2022

Regional Memorandum

No.714 s.2022

HYBRID WRITESHOP ON THE DEVELOPMENT OF LESSON EXEMPLARS FOR ARTS AND CULTURE EDUCATION

To **Schools Division Superintendents: SDO Rizal Province**

1. In reference to DM-OUCI-2022-00341, the Department of Education (DepEd) through the Bureau of Learning Delivery – Teaching and Learning Division (BLD-TLD) will conduct Hybrid **Writeshop on the Development of Lesson Exemplars for Arts and Culture Education** on November 7-11, 2022 at Cristina Villas Mountain Resort and Hotel, Taktak Road, Antipolo City.
2. The activity aims to:
 - a. Identify and appreciate the rich cultural heritage and resources of the select communities;
 - b. Utilize the output of cultural mapping activity (cultural heritage resources) in designing lessons for different learning areas; and
 - c. Develop lesson exemplars for Arts and Culture education (Culture-based lesson exemplars).
3. Participants are required to comply with the provisions directed in DepEd Order Nos. 43 & 46, s. 2022, also known as the **“Omnibus Travel Guidelines for All Personnel of the Department of Education.”**
4. The teacher/participants in this activity are from SDO Rizal Province who were trained in the process and utilization in a ladderized approach to curriculum development. They will be accompanied by one (1) Regional Coordinator and two (2) Head Teachers. See Enclosure 1 for the List of Participants and Enclosure 2 for Qualifications and Terms of Reference of Participants.
5. The School Heads shall ensure that the conduct of the aforesaid activity shall not interfere with and interrupt any classes. The School Head shall provide and submit the teacher's program with the substitute information to the teacher/participant of their respective classes to gelsie.garrido@deped.gov.ph.
6. Attached hereto is the unnumbered memorandum, re: **Request and Justification for Teachers as Participants in the Hybrid Writeshop on the Development of Lesson Exemplars for Arts and Culture Education.**



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



7. Traveling and other incidental expenses of SDO participants may be charged against downloaded funds, while expenses of Regional personnel shall be charged against Regional Fund, subject to usual government accounting and auditing rules and regulations.
8. For clarification and further inquiries, you may contact **Jayson R. Tadeo**, Senior Education Program Specialist at 09294356817 and **Ronnie M. Baldos**, Education Program Specialist at 09338565414.
9. Immediate dissemination of this memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director 

clmd/gmg

Enclosure 1

LIST OF PARTICIPANTS

Name	Position	SDO	Grade Level	Learning Area	Email Address	Contact Number
Gelsie M. Garrido	Regional Coordinator	N/A		MAPEH	gelsie.garrido@deped.gov.ph	09159495090
Zaldy B. del Rosario	Head Teacher III	Rizal Province		MAPEH	zaldy.delrosario@deped.gov.ph	09158789470
Rosalie N. Nieva	Head Teacher III	Rizal Province		MAPEH	rosalie.nieva001@deped.gov.ph	09605530720
Monica C. Ocampo	Teacher I	Rizal Province	3	Filipino	monica.corral@deped.gov.ph	09104922843
Adoracion D. Valdez	Head Teacher III	Rizal Province	1	Araling Panlipunan	adoracion.valdez22@deped.gov.ph	09984805983
Maribel D. Sta. Ana	Teacher I	Rizal Province	5	MAPEH	maribeldc.staana@deped.gov.ph	09388865407
Lodema D. Doroteo	Teacher I	Rizal Province	3	MTB	lodema.doroteo@deped.gov.ph	09334704072
Lorielyn J. Dela Cruz	Teacher I	Rizal Province	2	Araling Panlipunan	lorielyn.j.delacruz@deped.gov.ph	09305067871
Apple Jane B. Inarda	Teacher III	Rizal Province	8	Science	applejane.inarda@deped.gov.ph	09176265038
Jeneffer D. Gerona	Teacher II	Rizal Province	2	Edukasyon sa Pagpapakatao	jeneffer.gerona@deped.gov.ph	09150613325
Nephelen Y. Ordiz	Teacher I	Rizal Province	Kinder	N/A	nephelen.yee@deped.gov.ph	09102414462
Mariaflor D. Lopez	Teacher II	Rizal Province	10	Mathematics	mariaflor.lopez@deped.gov.ph	09398888929
Allan Glenn N. Estrada	Teacher III	Rizal Province	10	EPP/TLE	allanglenn.estrada@deped.gov.ph	09495730563
Eleonor V. Atencio	Teacher I	Rizal Province	6	MAPEH	eleonor.atencio@deped.gov.ph	09301645124

Enclosure 2

QUALIFICATION AND TERMS OF REFERENCE OF SELECTED PARTICIPANTS

Qualifications:

1. With experience in writing lesson exemplars
2. With at least four years teaching experience
3. With excellent content knowledge in assigned learning area
4. Must possess interest and talent in the arts & culture enthusiast
5. Can work with minimum supervision
6. Can work collaboratively
7. Can accomplish task on time
8. Willing to render service during vacation
9. In prime physical condition (consider and observe section 2 par. 3, section 3 par. 3, section 4 par. 3 and section 5 par. 3 of the "Omnibus Guidelines on the Implementation of Community Quarantine in Philippines with Amendments as of April, 2021")
10. Has reliable and stable internet connection
11. Attended cultural mapping activity or any cultural education workshop, writeshop, seminar, etc.
12. Willing to learn and be trained

Terms of Reference:

Regional and Division Education Program Supervisor

1. Attend the daily sessions of the main orientation
2. Oversee and monitor the completion of tasks of the writer-participants
3. Check the attendance of the participants of the region
4. Prepare a report for the region in relation to the conduct of the activity
5. Prepare future plans anchored on the conducted activity.

Lesson Exemplar Writers

1. Attend the daily session of the main orientation
2. Accomplish tasks and submit the required outputs for the writeshop
3. Report to the Regional and Division Education Program Supervisors about the progress of the activity
4. Collaborate with other team members if necessary.