



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

10 October 2022

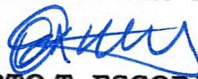
Regional Memorandum

No.688 s.2022

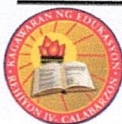
**REGIONAL WORKSHOP ON POLICY REVIEW ON VARIOUS
LEARNING DELIVERY USED IN THE LRCP**

To **Schools Division Superintendents**

1. Complying with DepEd Order No. 009, s. 2021, DepEd Memorandum No. 14, s. 2022 and DepEd No. Order 34, s. 2022, the Region through the Curriculum and Learning Management Division (CLMD) shall conduct **Regional Policy Review Workshop on Various Learning Delivery Used in the Learning Recovery and Continuity Plan (LRCP)** on November 3-5, 2022 in a venue to be announced in an addendum.
2. This activity aims to develop a policy analysis, review, implementation adjustment plan and guidelines and recommendation on Alternative Delivery Mode (ADM) Programs.
3. Participants in this activity are School Division Offices (SDO) ADM- OHSP and Senior High School Focal Persons select Principals and Public Schools District Supervisors. They will be identified and announced in a separate memorandum.
4. Matrix of the activity is indicated in Enclosure 1 and Terms of Reference is indicated in Enclosure 2.
5. Traveling and incidental expenses of the RO and SDO participants relative to the conduct of this activity shall be charged against MOOE or local fund subject to usual accounting and auditing rules and regulations.
6. Participants in this activity are entitled to service credits or Compensatory Time Off (CTO) as per DepEd Order No. 53. S. 2003 and CSC and DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
7. For questions and clarifications, you may contact the Chief of the Curriculum and Learning Management Division (CLMD), JOB S. ZAPE JR., CLMD Chief and/or PHILIPS T. MONTEROLA, Management of Teaching-Learning Delivery Systems Focal Person at (02) 647-7487 loc. 420 or via email @ philips.monterola@deped.gov.ph.
8. Immediate dissemination and strict compliance of this Memorandum is expected.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

cc: clmd/mtlds/ptm



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CLMD-RM-2022-688



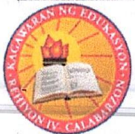


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Enclosure 1

**REGIONAL WORKSHOP ON POLICY REVIEW ON VARIOUS LEARNING DELIVERY USED IN THE LRCP
MATRIX OF ACTIVITIES**

DATE / TIME	Day 1 November 3, 2022	Day 2 November 4, 2022	Day 3 November 5, 2022
8:00-8:30	Arrival of Participants	Management of Learning	Management of Learning
8:31-10:00	Opening Program and Briefing of Participants	Presentation and Analysis of Issues and Concerns on ADM Programs	Presentation and Critiquing of Outputs
10:01-10:30	Coffee Break		
10:30-12:00	Policy on Alternative Delivery Mode (ADM) Programs <i>Ms. Angel Dogelio CO_BLD-TLD</i>	Workshop 1 <i>First 2 Basic Steps in Policy Analysis</i>	Workshop 1 <i>Last 2 Basic Steps in Policy Analysis</i>
12:01-1:00	Lunch Break	Lunch Break	Lunch Break
1:01-2:30	Policy on Open High School Program (OHSP) Programs <i>Ms. Angel Dogelio CO_BLD-TLD</i>	Presentation and Critiquing of Outputs	Finalization of Policy Recommendations
2:31-3:00	Coffee Break	Coffee Break	Coffee Break



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3:01-5:00	Policy Analysis and Review Guidelines <i>Ms. Mariel Bayangos</i> <i>CO_PS-PRD</i>	Workshop 2 <i>Basic Steps in Policy Analysis:</i> <i>Identification and Compare &</i> <i>Contrast the Policy Options</i>	Closing Program and Debriefing of Participants
Expected Output	Policy Awareness & Understanding	Identified Problems on ADM Policies	Proposed Implementation Plan and Recommendation
Minute Taker/s	Virgilio O. Guevarra	Dianne Catherine T. Antonio	Emelia P. Criscini
Facilitator/s	Philips T. Monterola	Eugene Ray F. Santos	Elaine T. Balaogan



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Enclosure 2

Terms of Reference

The CLMD shall be responsible for the entire conduct of the activity from venue to the logistics needed:

The **Focal Persons** shall:

- craft the proposal, memorandum, and RBA;
- coordinate with the workshop venue management and prepare the contract for the event;
- coordinate with the Supplies Officer for the supplies needed;
- conduct meetings with the facilitator;
- lead the review and evaluation of the presentation to be used for the activity;
- oversee the conduct of the activity;
- provide workshop templates, initial points for the refinement of the SLMS, and pointers in the development of LAS; and
- lead the team for the conduct of debriefing sessions.

The **Regional Secretariat** shall:

- prepare the completion report;
- request preparation of contract and supplies;
- prepare the room listing;
- coordinate with the moderator regarding the materials needed for the workshop and the documents that needed to be accomplished daily;
- prepare the documents needed for liquidation;
- prepare and print certificates of recognition, participation, and appearance; and
- submit the needed requirements to respective functional divisions after the conduct of the activity.

The **Facilitator** shall:

- lead the MOL;
- introduce the guests;
- lead the FGD;
- provide instructions and inputs during the workshop;
- facilitate the collection and presentation of outputs;
- give the synthesis;
- ensure maximum participation of the participants; and
- address all concerns of the day (i.e., health, food restrictions, accommodation, etc.).

The **Minute Taker** shall:

- document agreements, issues, concerns, and important activities, that happened during the workshop.

The **Participants** shall:

- participate actively during the activity;
- produce the needed outputs/ deliverables relative to the objective of the activity;



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- submit all the target outputs on time; and
- be responsible and accountable on the outputs to be submitted.

The **Regional Learning Area Supervisors/Coordinators** shall:

- ensure the quality of the outputs/ deliverables to be submitted relative to the objective of the activity;
- facilitate the FGD among the participants in their respective learning area;
- provide directions on the quality of the refined supplementary materials;
- lead the learning area participants in the development and quality assurance of the target outputs/ deliverables.