



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

11 October 2022

Regional Memorandum
No.673 s.2022

**YEAR-END COORDINATION MEETING WITH DEPED
ENGINEERS**

To **Schools Division Superintendents**

1. This Office through the Education Support Services Division Physical Facilities Unit will conduct the Year End Coordination Meeting with Deped Engineers on November 18, 2022, at a venue to be announced through a separate issuance.
2. Participants are the School Governance Office Division Chiefs Divisions Engineers, Senior Technical Assistant/Technical Assistant and selected ESSD personnel, enclosed in this Memorandum.
3. The meeting aims to:
 - a. Review and Report Accomplishments of the Basic Educational Facilities Funds projects from CY2017-2022.
 - b. Report on Division Inventory of Classrooms and Furniture.
 - c. Report on Schools Site Status of ownership per Division.
 - d. Discuss and update physical facilities management concerns in full implementation of face-to-face classes.
4. The google link will be provided wherein all reports will be submitted on or before November 11, 2018.
5. For further concerns, please contact **Engr. Edilberto A. Damiles Jr.** through Mobile Number 09272932464 and essd.calabarzon@deped.gov.ph
6. Travel expenses relative to this activity will be charged to local funds subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of this Memorandum is highly desired.

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

cc: essd/ead



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ESSD-RM-2022-673

Enclosure No. 1 to Regional Memorandum No. ____s, 2022

LIST OF PARTICIPANTS

No.	NAME	POSITION	OFFICE
1.	Dr. Eduarda M. Zapanta	Chief Education Supervisor	Regional Office
2.	Wilbert C. Ulpindo	Project Development Officer -II	Regional Office
3.	Emil O. Reambillo	Draftsman-II	Regional Office
4.	Neal Evangelista	Nutritionist II	Regional Office
5.	Marivic C. Pedialva	Administrative Aide-III	Regional Office
6.	Engr. James Mattwill E. Abalos	Senior Technical Assistant-II	Regional Office
7.	Engr. Edilberto A. Damiles Jr.	Technical Assistant-II	Regional Office
8.	Engr. Joel A. Mina	Engineer-III	Division Office – Cavite Province
9.	Arch. Debbie D. Ocampo	Senior Technical Assistant-II	Division Office – Cavite Province
10.	Engr. Deo V. Fernandez	Senior Technical Assistant-I	Division Office – Cavite Province
11.	Joana Rose R. Seva	Administrative Assistant	Division Office – Cavite Province
12.	Engr. Sherwin P. Santos	Senior Technical Assistant-II	Division Office – Bacoar City
13.	Engr. Michael Angelo T. Tayo	Senior Technical Assistant- II	Division Office – Cavite City
14.	Engr. Aiza M. Bulaon	Engineer-III	Division Office – Dasmariñas City
15.	Engr. Jay Darious M. Montealegre	Senior Technical Assistant-I	Division Office – Imus City
16.	Engr. Faustino C. Sison, Jr.	Engineer-III	Division Office – General Trias City
17.	Engr. Ronald A. Reodica	Engineer-III	Division Office – Laguna Province
18.	Engr. Allan Jade V. Reyes	Engineer-III	Division Office – Calamba City
19.	Engr. Chris John S. Quintana	Calamba City Detailed Engineer	Division Office – Calamba City
20.	Engr. Sarah B. Castillo	Engineer-III	Division Office – Cabuyao City
21.	Engr. Precious Joy Coronado	Engineer-III	Division Office – Biñan City
22.	Engr. Shernan P. Roncales	Engineer-III	Division Office – Sta. Rosa City
23.	Engr. Alfe Y. Jacobe	Engineer-III	Division Office – San Pablo City
24.	Engr. John Albert L. Tiquis	Engineer-III	Division Office – Batangas Province

25.	Engr. Jesriel Ann A. Macaraig	Technical Assistant-II	Division Office – Batangas Province
26.	Engr. Eduardo M. Ulit	Engineer-III	Division Office – Batangas City
27.	Engr. Jeffrey M. Santos	Engineer-III	Division Office – Lipa City
28.	Engr. Wilfredo P. Subaan	Senior Technical Assistant-II	Division Office – Lipa City
29.	Engr. Romeo B. Aguilera, Jr.	Senior Technical Assistant-I	Division Office – Lipa City
30.	Engr. John Rey D. Garcia	Engineer-III	Division Office – Tanauan City
31.	Engr. Ritchie A. Lagunda	Engineer-III	Division Office – Rizal Province
32.	Engr. Sherly S Tribiana	Senior Technical Assistant-II	Division Office – Rizal Province
33.	Engr. Madiel A. Verzola	Engineer-III	Division Office – Antipolo City
34.	Engr. Ramir O. Arbolente	Engineer-III	Division Office – Quezon Province
35.	Engr. Gian Carlo O. Pardilla	Senior Technical Assistant-II	Division Office – Quezon Province
36.	Engr. Daniel I. Hutamares, Jr.	Senior Technical Assistant-II	Division Office – Quezon Province
37.	Engr. Sharmaine G. Cortas	Senior Technical Assistant-I	Division Office – Quezon Province
38.	Engr. Jaypee A. Escobar	Senior Technical Assistant-I	Division Office – Tayabas City
39.	Engr. Joam M. Alcantara	Engineer-III	Division Office – Lucena City
40.	Jonathan P. Domingo	SGOD Chief	Division Office – Antipolo City
41.	Cesar M. Mojica	SGOD Chief	Division Office – Bacoar City
42.	Angelisa A. Amoto	SGOD Chief	Division Office – Batangas City
43.	David M. Nuay	SGOD Chief	Division Office – Batangas Province
44.	Bayani V. Enriquez	SGOD Chief	Division Office – Biñan City
45.	Jose Charlie S. Aloquin	SGOD Chief	Division Office – Cabuyao City
46.	Marisa A. Dedumo	SGOD Chief	Division Office – Calamba City
47.	Romeo S. Rosales	SGOD Chief	Division Office – Cavite City
48.	Diana P. Topacio	SGOD Chief	Division Office – Cavite Province
49.	Leticia T. Lopez	SGOD Chief	Division Office – Dasmariñas City
50.	Ines L. Inocencio	SGOD Chief	Division Office – General Trias City
51.	Ivan Honorpette A. Mijares	SGOD Chief	Division Office – Imus City
52.	Darwin S. Talambayan	SGOD Chief	Division Office – Laguna Province

53.	Minerva C. Caraos	SGOD Chief	Division Office – Lipa City
54.	Epifania F. Carandang	SGOD Chief	Division Office – Lucena City
55.	Elizabeth M. De Villa	SGOD Chief	Division Office – Quezon Province
56.	Ferdinand C. Pascual	SGOD Chief	Division Office – Rizal Province
57.	Anna Liza D. Banayo	SGOD Chief	Division Office – San Pablo City
58.	Jessie James Kingat	SGOD Chief	Division Office – Sta. Rosa City
59.	Maximo L. Custodio, Jr	SGOD Chief	Division Office – Tanauan City
60.	Edwin R. Rodriguez	SGOD Chief	Division Office – Tayabas City
61.	Frederick G. Byrd Jr.	SGOD Chief	Division Office – San Pedro City
62.	SGOD Chief Representative	Representative	Division Office – Santo Tomas City

Indicative Program of Activities**YEAR-END COORDINATION MEETING WITH DEPED ENGINEERS**

November 18, 2022

Venue: TBA

Date/ Time	Activity	Resource person
November 18, 2022 8:30 am – 4:30 pm		
8:30 am – 9:00 am	Opening program	
	Invocation/ National Anthem	AVP
	Quality Policy Statement	Edilberto A. Damiles Jr. TA-II, DepEd Region 4A
	Introduction of Participants/ checking of attendance	
	Welcome Remarks	Cherrylou D. Repia Assistant Regional Director DepEd Region 4A
	Opening Message	Atty. Alberto T. Escobarte, CESO II Regional Director DepEd Region 4A
	Session Proper	
9:00 am – 10:00 am	Updates on the Various Policy/Guidelines/Issuances relative to Educational Facilities and the BEFF	Engr. Annabelle R. Pangan Chief, EFD-AS Central Office
10:00am – 10:20am	AM Snack	
10:20am – 12:00pm	Presentation of Accomplishments (Summary) & Updates of Basic Educational Facilities Funds.	Engr. Nehru Rainier P. Sarmiento Area Manager (4A and NCR) EFD-AS DepEd Central Office
12:00pm- 1:00pm	Lunch Break	
1:00pm- 1:30 pm	Review of issues and concern on the ongoing and unfinished projects under the BEFF	Engr. James Mattwill E. Abalos STA-II, DepEd Region 4A
1:30pm – 3:00pm	Workshop on Updating of Region IV-A Educational Facilities Database	Edilberto A. Damiles Jr. TA-II, DepEd Region 4A
3:00pm- 3:20pm	PM snack	
3:20pm- 3:45pm	Open Forum	Engr. James Mattwill E. Abalos STA-II, DepEd Region 4A
3:45pm- 4:00pm	Summary of Todays Agreements	Eduarda M. Zapanta Chief, ESSD DepEd Region IV-A
4:00pm- 4:15pm	Closing Remarks and Ways Forward	Engr. Nehru Rainier P. Sarmiento Area Manager (4A and NCR) EFD-AS DepEd Central Office
4:15- 4:30	Photo opportunities	

	-End of Activities -	
Master of Ceremony	Engr. Edilberto A. Damiles Jr. Engr. James Mattwill E. Abalos	

Enclosure No. 3 to Regional Memorandum No. _____s, 2022

TECHNICAL WORKING GROUP		
Office	Name	Duties and Responsibilities
RO – Education Support Services Division	Eduarda M. Zapanta	Overall Chairperson
	Engr. Edilberto A. Damiles Jr.	Co-Chairman/ Host
	Engr. James Mattwill E. Abalos	Co-Chairman Facilitator/ Minute Taker
	Marivic C. Pedialva	Secretariat / Foods and Refreshments
	Emil O. Reambillo	Program Preparation Documentation ICT In Charge on the duration of the event
	Wilbert C. Ulpindo	Venue Preparation/ Accommodation In Charge
	Neil Evangelista	In Charge on WFP compliance and requirements