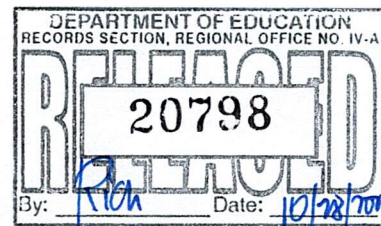




Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



06 October 2022

**Regional Memorandum**

No.663 s.2022

**WORKSHOP ON THE QUALITY ASSURANCE OF SDO  
CONTEXTUALIZED LEARNING RESOURCES USED FOR THE  
LEARNING RECOVERY PLAN (LRP)**

To **Schools Division Superintendents**

1. In support of the implementation of the learning recovery plan, DepEd Region IV-A thru the Curriculum and Learning Management Division with the Learning Resource Management Section will conduct the **Workshop on the Quality Assurance of SDO Contextualized Learning Resources Used for Learning Recovery Plan on November 21 to 25, 2022** (Asynchronous) and **November 23-25, 2022** (Face to Face) at a venue to be announced in a separate memorandum.
2. The said activity aims to ensure that SDO contextualized learning resources or DepEd-developed learning resources used for the learning recovery plan are free from errors, intellectual property rights, and social content issues and aligned for intervention and remediation to address the learning gaps brought by the modular modality of learning for almost two years due to limited face to face classes.
3. The participants in this activity are CLMD-LRMS Personnel, Division LR Supervisors, SEPS, PDO, and Librarian (**F2F**) while the trained Learning Resources Evaluators (LREs) will attend asynchronously. Face-to-face participants shall confirm their attendance on or before **November 15, 2022**, using the link <https://tinyurl.com/Learning-Resources-QA>.
4. F2F participants are expected to be at the venue on **November 23-25, 2022**, at **7:00 AM** and advise bringing their own laptops and extension wires. Travel expenses and other expenses of the participants relative to the conduct of the activity shall be charged against local funds subject to the usual government accounting and auditing rules and regulations while expenses for food and accommodation shall be charged from the Regional Office fund.
5. The following documents are enclosed for reference:

**Enclosure 1** - Allocation of Face-to-Face Participants

**Enclosure 2** - List of Learning Resources Evaluators

**Enclosure 3** - Process Flow on the Quality Assurance of SDO Developed/  
Contextualized Learning Resources





Address: Gate 2, Karangalan Village, Cainta, Rizal  
Telephone Nos.: 02-8682-5773/8684-4914/8647-7487  
Email Address: region4a@deped.gov.ph  
Website: depedcalabarzon.ph

CLMD-RM-2022-663



**Enclosure 4** - Program Matrix / Important Schedule of Activity  
**Enclosure 5**- Requirements for the Exhibit of SDO Developed and  
Contextualized Learning Resources  
**Enclosure 6** - Technical Working Group  
**Enclosure 7** - Terms of Reference

6. For clarification and further inquiries, you may contact Dianne Catherine T. Antonio, EPS-KRA 3 Focal, and Job S. Zape, Jr., CLMD Chief Education Supervisor, at (02) 8681-7249 local 420.
7. Immediate and widest dissemination of this Memorandum is desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director 

clmd/lrms/dcta



**Enclosure 1**

**Workshop on the Quality Assurance of SDO Contextualized Learning  
Resources Used for the Learning Recovery Plan**

**Allocation of Face-to-Face Participants  
November 23-25, 2022**

<b>SDO</b>	<b>Number of Participants</b>	<b>SDO</b>	<b>Number of Participants</b>
ANTIPOLO CITY	<b>4</b>	LAGUNA CITY	<b>5</b>
BACOR CITY	<b>3</b>	LIPA CITY	<b>3</b>
BATANGAS CITY	<b>3</b>	LUCENA CITY	<b>3</b>
BATANGAS PROVINCE	<b>5</b>	QUEZON PROVINCE	<b>5</b>
BIÑAN CITY	<b>3</b>	RIZAL PROVINCE	<b>5</b>
CABUYAO CITY	<b>3</b>	SAN PABLO CITY	<b>3</b>
CALAMBA CITY	<b>3</b>	SANTA ROSA CITY	<b>3</b>
CAVITE CITY	<b>3</b>	STO. TOMAS CITY	<b>3</b>
CAVITE PROVINCE	<b>5</b>	SAN PEDRO CITY	<b>3</b>
DASMARIÑAS CITY	<b>3</b>	TANAUAN CITY	<b>3</b>
GENERAL TRIAS CITY	<b>3</b>	TAYABAS CITY	<b>3</b>
IMUS CITY	<b>3</b>		



## Enclosure 2

### List of Learning Resources Evaluators (Asynchronous)

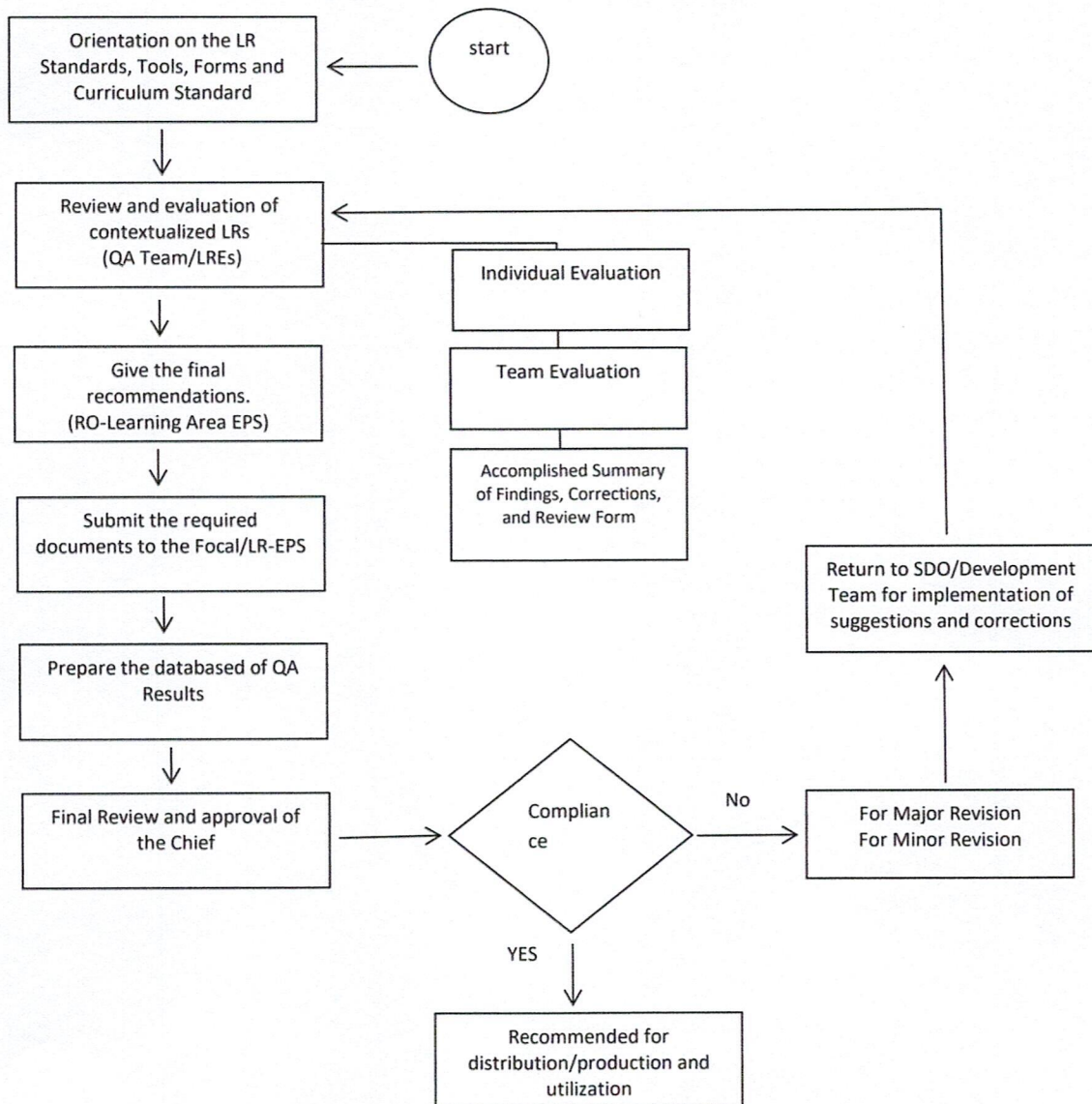
	Content Evaluator Reviewer	SDO	Learning Area	Language Evaluator/ Reviewer	SDO
<b>KEY STAGE 1</b>					
1	Jane A. Suazo	Laguna Province	Kinder	Renante R. Soriano	San Pedro City
2	Consolacion V. Ortiza	Laguna Province	Math	Maria Leilane E. Bernabe	Rizal Province
3	Asuncion N. Pasuquin	Cabuyao City	Science	Maria Leilane E. Bernabe	Rizal Province
4	Larvin O. Labrada	Tayabas City	English	Leo M. Atienza	Lipa City
5	Jasmin P. Flores	Tayabas City	Filipino	Renante R. Soriano	San Pedro City
6	Ma. Daisy R. Dichoso	Cabuyao City	AP	Crispeniana P. Bauyon	Laguna
7	Marlene D. Baldrias	Lipa City	EsP	Sigrid F. Tibordo	Tayabas City
8	Joylet Martinez	Lucena City	MAPEH	Bella P. Abarintos	Batangas City
9	Remedios L. Placino	Tayabas City	MTB MLE	Crispeniana P. Bauyon	Laguna Province
<b>KEY STAGE 2</b>					
1	Danny Fabia	San Pedro City	Math	Romel S. Ladislao	San Pablo City
2	Rizalina Lopez	Imus City	Science	Leoniza M. Lanipa	Dasmaringas City
3	Edjie P. Calanog	Batangas Province	English	Leo M. Atienza	Lipa City
4	Veronica Salamat Ril	San Pablo City	Filipino	Sigrid F. Tibordo	Tayabas City
5	Nereus V. Malinis,	Bacoor City	AP	Maribell A. Urriza	Laguna Province
6	Vangie B. Bhopal	Laguna Province	EsP	Urica D. Padlan	Bacoor City
7	Marie Ann N. Galas	Imus City	EPP/TL E	Romel S. Ladislao	San Pablo City
8	Rafael Roberto	Imus City	MAPEH	Domingo S. Sagnip Jr.	Bacoor City
<b>KEY STAGE 3</b>					
1	Azela Geraldine B. Sisperez	San Pablo City	Math	Doris D. Penaranda	Quezon Province
2	Michael Leonard Lubiano	Tayabas City	Science	Leoniza M. Lanipa	Dasmaringas City
3	Irlo L. Dumo	Dasmaringas City	English	Doris D. Penaranda	Quezon Province



4	Jedie A. Mendoza	Dasmaringas City	Filipino	Febbie Lyn M. Parentela	Quezon Province
5	Nora R. Dagle	Batangas Province	AP	Maribell A. Urriza	Laguna Province
6	Montano Agudilla Jr.	Tayabas City	EsP	Bella P. Abarintos	Batangas City
7	Joedale A. Tablante	Dasmaringas City	TLE	Cecilia A. Ong	Lucena City
8	Aries Pascual	Gen. Trias Cavite	MAPEH	Alma Teresa A. Corpuz	Bacoor City
<b>KEY STAGE 4</b>					
1	Necitas Constante	Biñan City	General Math	Rempson P. Sumilang	Tayabas City
2	Nerissa Manila	Batangas Province	Science	Rempson P. Sumilang	Tayabas City
3	Lydia S. Villanueva	Imus City	English	Regicelle D. Cabaysa	Tayabas City
4	Niel Orven A. Talavera	Tayabas City	Filipino	Febbie Lyn M. Parentela	Quezon Province
5	Mark Jayson M. Campaña	Imus City	Social Studies	Regicelle D. Cabaysa	Tayabas City
6	Montano Agudilla Jr.	Tayabas City	HR Guidance	Domingo S. Sagnip Jr.	Bacoor City
7	Joedale A. Tablante	Dasmaringas City	TVL	Cecilia A. Ong	Lucena City
8	Roderick Tobias	Binan City	Sports	Alma Teresa A. Corpuz	Bacoor City

### Enclosure 3

#### Process Flow on the Quality Assurance of SDO Developed/ Contextualized Learning Resources





## Enclosure 4

## Program Matrix A

Workshop on the Quality Assurance of SDO Contextualized Learning Resources Used for the Learning Recovery Plan (ASYNCHRONOUS ACTIVITY) November 21-25, 2022									
Time	Day 1 November 21, 2022	Day 2 November 22, 2022	Day 3 November 23, 2022	Day 4 November 24, 2022	Day 5 November 25, 2022				
7:00 AM to 8:00 AM	Planning of the TWGs, Setting of Directions, and Briefing	Continuation of Review of SDO Contextualized Learning Resources per learning area and per key stages (Team, Evaluation)	Continuation of Review of SDO Contextualized Learning Resources per learning area and per key stages (Team, Evaluation)	Continuation of Review of SDO Contextualized Learning Resources per learning area and per key stages (Team, Evaluation)	Continuation of Review of SDO Contextualized Learning Resources per learning area and per key stages (Team, Evaluation)				
8:01 AM to 9:00 AM									
9:01 AM to 10:00 AM									
10:01 AM to 11:00AM									
11:01 AM to 12:00 PM	Orientation of Learning Resources Standards								
12:01 PM to 12:59 PM	Orientation of the curriculum and pedagogical requirements (Learning Area Supervisor)				Finalization and Decision of Team Evaluation Result  Accomplishment of Summary of Findings, Corrections, and Review Form				
1:00 PM to 2:00 PM	Review of SDO Contextualized Learning Resources per learning area and per key stages  (Individual Evaluation)								
2:01 PM to 3:00 PM									
3:01 PM to 4:00 PM									
4:01 PM to 5:00 PM									
Expected Output	1 Quality Assured LR per learning area and per key stage								
Expected Documents	Accomplished Individual and Team Evaluation Forms per LR Accomplished Summary of Findings, Corrections, and Review Form								

<p><b>LR EPS In-Charge/ RO EPS</b></p>	<p><b>Kindergarten -</b>  <b>Feliz A. Tayao</b>, LR-EPS, SDO Imus City  <b>Dianne Catherine T. Antonio</b>, RO EPS</p> <p><b>MTB-MLE -</b>  <b>Fe M. Fallurin</b>, LR-EPS, SDO Batangas City  <b>Hilarion B. Alcantara</b>, LR-EPS, SDO San Pedro  <b>Elaine T. Balaogan</b>, RO EPS</p> <p><b>Filipino -</b>  <b>Priscilla V. Salo</b>, LR-EPS, SDO Antipolo  <b>Leylanie V. Adao</b>, LR-EPS, SDO Dasmariñas City  <b>Dianne Catherine T. Antonio</b>, RO EPS</p> <p><b>English -</b>  <b>Noel Ortega</b>, LR-EPS, SDO Cavite Province  <b>Ma. Criscel Negosa</b>, LR-EPS, SDO General Trias City  <b>Eugene Ray F. Santos</b>, RO EPS</p> <p><b>Math -</b>  <b>Rosalinda A. Mendoza</b>, LR-EPS, SDO Batangas Province  <b>Generosa F. Zubieta</b>, LR-EPS, SDO Tayabas City  <b>Marvelino M. Niem</b>, RO EPS</p>	<p><b>Araling Panlipunan -</b>  <b>Evelyn De Castro</b>, LR-EPS, SDO Biñan City  <b>Marigen N. Leosala</b>, LR-EPS, SDO Sta Rosa City  <b>Emelia P. Crescini</b>, RO EPS</p> <p><b>MAPEH -</b>  <b>Alexander M. Morron</b>, LR-EPS, SDO Bacoor City  <b>Henry P. Contemplacion</b>, LR-EPS, SDO San Pablo City  <b>Gelsie M. Garrido</b>, Regional Coordinator</p> <p><b>Science -</b>  <b>Marissa O. Aguirre</b>, LR-EPS, SDO Cavite City  <b>Jee-Ann O. Borines</b>, LR-EPS, SDO Quezon Province  <b>Marvelino M. Niem</b>, RO EPS</p> <p><b>EPP / TLE -</b>  <b>Anicia J. Villaruel</b>, LR-EPS, SDO Lucena City  <b>Jackie Lou Almira</b>, LR-EPS, SDO Cabuyao City  <b>Virgilio O. Guevarra, Jr.</b>, RO EPS</p> <p><b>ESP -</b>  <b>Edita Olan</b>, LR-EPS, SDO Lipa City  <b>Paul Ian Louie Robles</b>, LR-EPS, SDO Rizal Province  <b>Philips T. Monterola</b>, Regional Coordinator</p>
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### Program Matrix B

Workshop on the Quality Assurance of SDO Contextualize Learning Resources Used for Learning Recovery Plan PROGRAM OF ACTIVITIES			
DATE / TIME	November 23, 2022	November 24, 2022	November 25, 2022
6:00 AM-7:59 AM	Breakfast	Breakfast	
8:00AM-9:00 AM	Settling in at the Plenary	Management of Learning	Management of Learning
9:00 AM-10:00 AM		The Quality Assurance of DepEd 4A Developed & Contextualized Learning Resources  Job S. Zape Jr. Chief Education Supervisor, CLMD	Closing Program
10:00 AM-11:00 AM	The Strategies in Story Book Writing  Dr. Janet Pascual		
11:00 AM-12:00NN			
12:01 PM - 1:00 PM	Lunch Break	Lunch Break	Lunch Break
1:00 PM-2:00 PM	Understanding and Integrating HOTs in LRMs  Atty. Rolando A. Bernales, Ed.D.	Presentation of Quality Assured Developed and Contextualized Learning Resources (Regional Level) S.Y. 2020-2022	Home Sweet Home
2:00 PM-3:00 PM			
3:00 PM - 4:00 PM	Minding IPR in Developing LRMs  Atty. Rolando A. Bernales, Ed.D		
4:00 PM-5:00 PM			
Officers of the Day	Dianne Catherine T. Antonio EPS	Marvelino M. Niem EPS	Eugene Ray F. Santos

### Important Schedule of Activities

Date / Time	Activity
<b>October 24, 2022</b>	Submission of e-copies of SDO Contextualized or Developed Learning Resources used for the Learning Recovery Plan
<b>November 4, 2022 / 10:00 AM</b>	Online Pre-Orientation Program with Trained Learning Resources Evaluators
<b>November 4, 2022 / 2:00 PM</b>	RO-SDO LR Supervisors Online Meeting



## Enclosure 5

### Requirements for the Exhibit of SDO Developed and Contextualized Learning Resources

#### 1. Physical Requirements

- A. LRs must be creatively showcased thru audio-visual presentation.
- B. No hardcopy/printed LRs to be showcased in the booth.
- C. Each SDO is free to use any device/equipment/gadget to showcase their LRs and must prepare a creative A4-size flyer (soft copy) that contains information such as title and metadata.
- D. No tarpaulin is to be used but the backdrop is allowed.
- E. Each booth must have one (1) representative to man the booth during the showcase.
- F. Size: Floor Area 1m x1m, Height Minimum of 2m
- G. Contents:

LRs for Key Stage 1		
Type	Target Content	Modality
Learner's Material	Numeracy	Radio/TV Based
Storybook (Big book or small book)	Literacy	Modular
Supplementary materials	Bridging Literacy and	Online
Workbooks	Numeracy	Blended
	Remediation	Face to face
	Enhancement	
<b>Target Learners: Visual, Auditory, Reading/Writing, and Kinesthetic Learners</b>		

LRs for Key Stage 2		
Types	Target Content	Modality
Learner's Material	Regular- Cross curricular	Radio/TV Based
Workbook	connections/thematics	Modular
Modules	SPED	Online
Assessment	IP	Blended
Materials	ALS	Face to face
Activity Sheets	MADRASAH	
	Multigrade	
<b>Target Learners: Readers, Nonreaders, Nonnumerates</b>		

LRs for Key Stage 3		
Types	Target Content	Modality
Learner's Material	Regular	Radio/TV Based
Workbook	SPED	Modular
Modules	IP	Online
Assessment Materials	ALS	Blended
Enrichment/Bridging	MADRASAH	Face to face
Materials	Multigrade	
<b>Target Learners: Learners who are not proficient in a certain competency/learners not meeting the standards</b>		

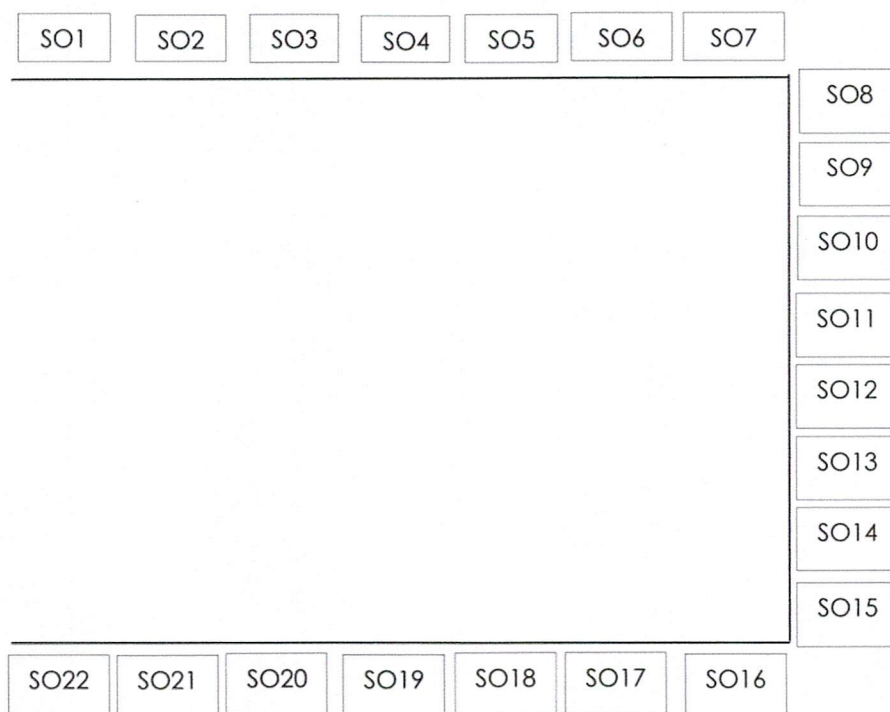
LRs for Key Stage 4		
Types	Target Content	Modality
Learner's Material	Tracks with corresponding	Radio/TV Based
Workbook	Strands	Modular



Module	Enrichment of Contents	Online Blended Face to face
<b>Target Learners: Learners not meeting the expected outcomes</b>		

2.

## Layout and Floor Plan of the Booths



## Legend:

S01	Antipolo City	S013	Laguna Province
S02	Bacoor City	S014	Lipa City
S03	Batangas City	S015	Lucena City
S04	Batangas Province	S016	Quezon Province
S05	Binan City	S017	Rizal Province
S06	Cabuyao City	S018	Santa Rosa City
S07	Calamba City	S019	San Pablo City
S08	Cavite City	S020	San Pedro City
S09	Cavite Province	S021	Tanauan City
S10	Dasmarinas City	S022	Tayabas City
S11	General Trias City		
S12	Imus City		

**Enclosure 6****Technical Working Group**

<b>No.</b>	<b>Regional Technical Working Group</b>	<b>Designation/Position</b>
1	Job S. Zape, Jr.	Chief, Education Supervisor - CLMD
2	Dianne Catherine T. Antonio	Education Program Supervisor (Kindergarten and Filipino)
3	Eugene Ray F. Santos	Education Program Supervisor (English and Senior High School)
4	Marvelino M. Niem	Education Program Supervisor (Mathematics and Science)
5	Emelia P. Crescini	Education Program Supervisor (Araling Panlipunan)
6	Virgilio O. Guevarra, Jr.	Education Program Supervisor (TLE)
7	Elaine T. Balaogan	Education Program Supervisor (MTB-MLE)
8	Philips T. Monterola	Regional Coordinator (Edukasyon sa Pagpapakato)
9	Gelsie M. Garrido	Regional Coordinator (MAPEH)
10	Lhovie A. Cauilan	Teaching Aids Specialist – LRMS
11	Redgynn A. Bernales	Administrative Assistant II-LRMS
<b>No.</b>	<b>Division Technical Working Group</b>	<b>Designation/Position</b>
1	Priscilla V. Salo	LR EPS-Antipolo
2	Alexander M. Morron	LR EPS-Bacoar City
3	Fe M. Fallurin	LR EPS-Batangas City
4	Rosalinda A. Mendoza	LR EPS-Batangas Province
5	Evelyn De Castro	LR EPS-Biñan City
6	Jackie Lou Almira	LR EPS-Cabuyao City
7	Cristeta M. Arcos	LR EPS-Calamba City
8	Marissa O. Aguirre	LR EPS-Cavite City
9	Noel Ortega	LR EPS-Cavite Province
10	Leylanie V. Adao	LR EPS-Dasmariñas City
11	Ma. Criscel Negosa	LR EPS-General Trias City
12	Feliz A. Tayao	LR EPS-Imus City
13	Godofredo Mercado	LR EPS-Laguna
14	Edita Olan	LR EPS-Lipa City
15	Anicia J. Villaruel	LR EPS-Lucena City
16	Jee-Ann O. Borines	LR EPS-Quezon Province
17	Paul Ian Louie Robles	LR EPS-Rizal Province
18	Henry P. Contemplacion	LR EPS-San Pablo City
19	Hilarion B. Alcantara	LR EPS-San Pedro
20	Marigen N. Leosala	LR EPS-Sta Rosa City
21	Ronaldo V. Ramilo	LR EPS-Tanauan City
22	Generosa F. Zubieta	LR EPS-Tayabas City



## **Enclosure 7**

### **Terms of Reference**

#### **RO LEARNING AREA EPS/COORDINATOR**

- Review and evaluate the submitted SDO-developed/ contextualized LRs.

#### **KRA 3 Focal**

- Prepare program proposal, memorandum, and invitation letter.
- Manage the review, evaluation, and presentation of LRs exhibit.
- Prepare documents needed for liquidation

#### **RO LR / SDO EPS in Charge of LRMS**

- Prepare the space for the booths and assist in the ingress and egress of booths.
- serve as class manager and process observer during the workshop.
- help the RTWG in the implementation of the program by serving as facilitator and/or emcee.
- lead the MOL and introduce the resource/guest speakers.
- facilitate the collection and presentation of outputs.
- ensure maximum participation of the participants; and
- address all concerns of the day (i.e., health, food restrictions, accommodation, etc.).
- document important activities that happen during the exhibit.

#### **TEACHING AIDS SPECIALIST**

- Request preparation of contract and supplies.
- Prepare the room listing.
- Prepare and print certificates of recognition, participation, and appearance.

#### **LRMS ADAS**

- Prepare and process the registration form, attendance sheet, and meal attendance
- Consolidate submitted LRs and prepare online scoresheet and tally sheet

#### **EXPERTS/SPEAKER**

- conduct oneself in a manner befitting a trainer
- prepare, in coordination with the Focal Person, the session guide to include the presentation, worksheets (if any), and references prior to the conduct of the workshop.
- coordinate with the chief and focal person the needed materials for the conduct of the own session
- study all training documents related to the topic prior to his/her session
- highly encouraged to act as process observer of the other members of his/her team but may stay in a designated trainers' room if otherwise