

Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



30 September 2022

**Regional Memorandum**  
No. 642 s. 2022

**ADDENDUM TO THE REGIONAL MEMORANDUM NO. 633, S. 2022  
ENTITLED WORKSHOP ON EARLY LANGUAGE LITERACY AND  
NUMERACY (ELLN) HARMONIZATION OF YEAR-END OUTPUT**

To **Schools Division Superintendents**

1. Relative to Regional Memorandum No. 633, s. 2022, ELLN Division Coordinator and participants are requested to arrive at 7:00 am before the start of the Opening Program. The first meal to be served is breakfast on Day 1 October 6, 2020, while the last meal is lunch on Day 3, October 8, 2022.
2. Participants shall be provided with Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget Management (DBM) Joint Circular No. 2 s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
3. Transportation and incidental allowances of the participants shall be charged against local funds. Expenses relative to this activity shall be charged to GAA Fund and ELLN Program Support Funds for FY 2021, subject to usual accounting and auditing rules and regulations.
4. Please see **Enclosure 1** for the additional participants.
5. Other information on RM No. 633, s. 2022 shall remain in effect.
6. For clarification and further inquiries, you may contact **Dianne Catherine T. Antonio**, Education Program Supervisor, and **Job S. Zape, Jr.**, CLMD Chief Education Supervisor, at (02) 8681-7249 local 420.
7. Immediate dissemination of this memorandum is desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director 

cc: clmd/dcta



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CLMD-RM-2022-642

**Enclosure 1****ADDITIONAL PARTICIPANTS FOR THE WORKSHOP ON EARLY LANGUAGE LITERACY AND NUMERACY (ELLN) HARMONIZATION OF YEAR-END OUTPUTS**

<b>SDO</b>	<b>Name</b>	<b>Designation</b>
ANTIPOLO	1. Gayle J. Malibiran 2. Jocelyn A. Peres	Principal I PSDS
BATANGAS PROVINCE	3. Marites Quitchon Balba	EPS In-Charge in ELLN/Kindergarten
BIÑAN CITY	4. Leonora C. Cruz 5. Erwin P. Legasto	PSDS PSDS
GENERAL TRIAS	6. Josenia S. Hernando 7. Glenda A. Recto 8. Bienvenido C. Ferrer Jr.	PSDS PSDS PSDS
LUCENA CITY	9. Modesta R. Jaurigue 10. Eden E. Reazo	EPS In-Charge in Filipino PSDS
RIZAL	11. Emilia C. Cayabyab	PSDS
SAN PEDRO CITY	12. Lucia F. Tolentino	EPS In-Charge in MTB-MLE
STO. TOMAS	13. Maria Leila P. Catapang 14. Analiza L. Montero	Reading Coordinator Mathematics-Coordinator