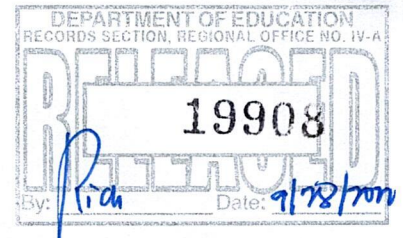




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



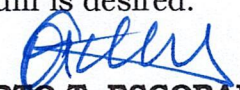
28 September 2022

Regional Memorandum
No. 633, s. 2022

**WORKSHOP ON EARLY LANGUAGE LITERACY AND
NUMERACY (ELLN) HARMONIZATION OF YEAR-END
OUTPUTS**

To **Schools Division Superintendents**

1. The Department of Education Region IV-A, through the Curriculum and Learning Management Division, announces the conduct of the **Workshop on Early Language Literacy and Numeracy (ELLN) Harmonization of Year-End Outputs** on **October 6-8, 2022**, at **M.I. Sevilla's Resort, Lucena City**.
2. The primary goal of this activity is to harmonize year-end outputs of the literacy and numeracy program through workshops as part of the DepEd's Learning Recovery Plan to address learning gaps due to pandemic-related disruption.
3. The participants in this activity are the Education Program Supervisors in ELLN, Kindergarten, Filipino, English, and Mathematics. Participants shall confirm their attendance on or before **October 1, 2022**, using the link <https://tinyurl.com/ELLN-October5-7>.
4. Program Matrix is indicated in Enclosure 1. Meanwhile, the Technical Working Group members and Terms of Reference are indicated in Enclosures 2 and 3.
5. The first meal to be served is breakfast on day 1, and the last meal is PM snacks on day 3 of the program. Travel expenses of the participants shall be charged against local funds subject to the usual government accounting and auditing rules and regulations while board and lodging of participants shall be charged to ELLN GAA fund.
6. For clarification and further inquiries, you may contact **Dianne Catherine T. Antonio**, Education Program Supervisor, and **Job S. Zape, Jr.**, CLMD Chief Education Supervisor, at (02) 8681-7249 local 420.
7. Immediate dissemination of this memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director



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Website: depedcalabarzon.ph



CLMD-RM-2022-633

Enclosure 1

LIST OF PARTICIPANTS

SDO	Name	Designation
ANTIPOLO CITY	1. Merlita O. Sayago	EPS In-Charge in ELLN/Kindergarten
	2. Gilbert G. Joyosa	EPS In-Charge in Filipino
	3. Cristina C. Salazar	EPS In-Charge in English
	4. Girlie D. Nombres	EPS In-Charge in Mathematics
BACOR CITY	5. Michael M. Acuna	EPS In-Charge in ELLN/Kindergarten
	6. Leonora M. Medina	EPS In-Charge in Filipino
	7. Julieta R. De Jesus	EPS In-Charge in English
	8. Anthony Zeus C. Caringal	EPS In-Charge in Mathematics
BATANGAS CITY	9. Marieta N. Perez	EPS In-Charge in ELLN/Kindergarten
	10. Demetrio B. Bautista	EPS In-Charge in Filipino
	11. Leila Maranan Seco	EPS In-Charge in English
	12. Herman A. Catapang	EPS In-Charge in Mathematics
BATANGAS PROVINCE	13. Elizabeth R. Tolentino	EPS In-Charge in ELLN/Kindergarten
	14. Loreta V. Ilao	EPS In-Charge in Filipino
	15. Miguel B. Ularte	EPS In-Charge in English
	16. Lucky May L. Pasia	EPS In-Charge in Mathematics
BIÑAN CITY	17. Rhea D. Bilbes	EPS In-Charge in ELLN/Kindergarten
	18. Raquel L. Azur	EPS In-Charge in Filipino
	19. Leilani J. Miranda	EPS In-Charge in English
	20. Violeta M. Umel	EPS In-Charge in Mathematics
CABUYAO CITY	21. Buena G. Villanueva	EPS In-Charge in ELLN/Kindergarten
	22. Jonathan F. Bernabe	EPS In-Charge in Filipino
	23. Jonathan H. Marquez	EPS In-Charge in English
	24. Alberto P. Labigan	EPS In-Charge in Mathematics
CALAMBA CITY	25. Enelyn T. Badillo	EPS In-Charge in ELLN/Kindergarten
	26. Lino T. Sanchez	EPS In-Charge in Filipino
	27. Andrea C. Senadoza	EPS In-Charge in English
	28. Isabelita R. Hizon	EPS In-Charge in Mathematics
CAVITE CITY	29. Sheila D. Lee	EPS In-Charge in ELLN/Kindergarten
	30. Annaliza T. Fernandez	EPS In-Charge in English
	31. Pilita A. Villanueva	EPS In-Charge in Filipino
	32. Rodelia C. Frias	EPS In-Charge in Mathematics
CAVITE PROVINCE	33. Anna Marie S. Aranzano	EPS In-Charge in ELLN/Kindergarten
	34. Maribeth C. Rieta	EPS In-Charge in Filipino
	35. Wenifreda S. Diquit	EPS In-Charge in English
	36. Laarni R. Granado	EPS In-Charge in Mathematics
DASMARIÑAS CITY	37. Emily L. Belanio	EPS In-Charge in ELLN
	38. Fragilyn B. Rafael	EPS In-Charge in Filipino
	39. Noel D. Anciado	EPS In-Charge in English
	40. Rowena R. Cariaga	EPS In-Charge in Mathematics
	41. Marites O. Mancio	EPS In-Charge in Kindergarten
GENERAL TRIAS CITY	42. Ma. Glecita C. Columna	EPS In-Charge in ELLN/ English
	43. Arnaldo O. Estareja	EPS In-Charge in Filipino
	44. Lynette P. Rue	EPS In-Charge in Mathematics
	45. Sophie Bella V. Nietes	EPS In-Charge in Kindergarten
IMUS CITY	46. Adora G. Del Mundo	EPS In-Charge in ELLN/Kindergarten
	47. Ricardo R. David III	EPS In-Charge in Filipino
	48. Ma. Rosalyn M. Pagtakhan	Division Reading Coordinator
	49. Josephine P. Canlas	EPS In-Charge in Mathematics

LAGUNA CITY	50. Ruth C. Valdellon 51. Zarina G. Llaraena 52. Godofredo C. Mercado 53. Mirza J. Linga	EPS In-Charge in ELLN/Kindergarten EPS In-Charge in Filipino EPS In-Charge in English EPS In-Charge in Mathematics
LIPA CITY	54. Maria Fe Bautista 55. Fernando B. Enriquez 56. Marife T. Morcilla 57. Theresa G. Exconde	EPS In-Charge in ELLN/Kindergarten EPS In-Charge in Filipino EPS In-Charge in English EPS In-Charge in Mathematics
LUCENA CITY	58. Rowela M. Caperina 59. Sherin D. Bustamante 60. Leonora Fem. Malabonga 61. Dexter M. Valle	EPS In-Charge in ELLN/Kindergarten Filipino Coordinator EPS In-Charge in English EPS In-Charge in Mathematics
QUEZON	62. Maria Dylin S. Garcia 63. Joseph E. Jarasa 64. Abner L. Pureza 65. Celestina M. Alba	EPS In-Charge in ELLN/Kindergarten EPS In-Charge in Filipino EPS In-Charge in English EPS In-Charge in Mathematics
RIZAL	66. Melinda F. Marquez 67. Mil P. Flores 68. Nedia Lagustan 69. Percival F. Halili	EPS In-Charge in ELLN/Kindergarten PSDS in-charge in Reading EPS In-Charge in English EPS In-Charge in Mathematics
SAN PABLO CITY	70. Criselda D. Moresca 71. Marlyn A. Cabrera 72. Laila R. Maloles 73. Ma. Filipina M. Drio	EPS In-Charge in ELLN/Kindergarten EPS In-Charge in Filipino EPS In-Charge in English EPS In-Charge in Mathematics
SANTA ROSA CITY	74. Cherrilyn T. Nabor 75. Robina B. Delos Reyes 76. Severa C. Salamat 77. Maribel M. De Vera	EPS In-Charge in ELLN/ English EPS In-Charge in Filipino EPS In-Charge in Mathematics EPS In-Charge in Kindergarten
SAN PEDRO CITY	78. Lailyn Vinzon 79. Shirley J. Britos 80. Jojiemar M. Obligar	EPS In-Charge in ELLN/ English PSDS Focal in Kindergarten EPS In-Charge in Mathematics
TANAUAN CITY	81. Evelyn A. Fano 82. Ma. Teresa M. Urayan 83. Victoria B. Burgos 84. Adelio B. Balbin	EPS In-Charge in ELLN/ Kindergarten EPS In-Charge in Filipino EPS In-Charge in English EPS In-Charge in Mathematics
TAYABAS CITY	85. L.C. Richelle F. Quintero 86. Christian J. Bables 87. Mildred Z. Galleno	EPS In-Charge in ELLN /English EPS In-Charge in Filipino EPS In-Charge in Kindergarten

Enclosure 2

PROGRAM MATRIX

DATE / TIME	Day 1 October 6, 2022	Day 2 October 7, 2022	Day 3 October 8, 2022
6:00 AM-7:30 AM	Breakfast	Breakfast	
7:30 AM-8:00 AM	Planning of the TWGs, Setting of Directions and Briefing	Management of Learning	Management of Learning
8:00AM-9:00 AM		Input #3 Analysis of SDO Literacy and Numeracy Programs and Assessment (ELLNA) Ms. Dianne Catherine T. Antonio Education Program Supervisor, CLMD	Consolidation of Cluster Output <i>SDO FOCAL Person</i>
9:00 AM-10:00 AM			
10:00 AM-11:00 AM	Opening Program	Input #4 Mechanisms for Updated Report on Progress-Assessment Tool of ELLN Job S. Zape Jr. Chief Education Supervisor, CLMD	
11:00 AM-12:00NN			Closing Program
12:01 PM - 1:00 PM	Lunch Break	Lunch Break	Lunch Break
1:00 PM 2:00 PM	Input #1 Parent-Teacher Partnership towards Early Literacy and Numeracy Development Dr. Josephine M. Calamlam Philippine Normal University	BREAK OUT SESSION ELLN/ KINDERGARTEN ENGLISH FILIPINO MATHEMATICS	Home Sweet Home
2:00 PM-3:00 PM			
3:00 PM - 4:00 PM	Input #2 Language Strategies in Teaching Numeracy on Early Grade Learners Rubie D. Sajise De La Salle University		
4:00 PM–5:00 PM			
Officers of the Day	ELLN, Mathematics, English, Filipino, and Kindergarten Supervisors 1 QAD Supervisor, 1 PPRD Supervisor		

Enclosure 3

**Workshop on Early Language Literacy and Numeracy (ELLN)
Harmonization of Year-End Outputs**

TECHNICAL WORKING GROUP

Overall Chairperson: Job S. Zape Jr., CLMD Chief Education Supervisor
Vice Chairperson: Dianne Catherine T. Antonio, Education Program Supervisor (ELLN)
Members: Elaine T. Balaogan, Education Program Supervisor (MTB-MLE)
 Eugene Ray F. Santos, Education Program Supervisor (ENGLISH)
 Marvelino M. Niem, Education Program Supervisor (Mathematics)

ELLN Division Supervisor

Name	SDO
1. Merlita O. Sayago	ANTIPOLO CITY
2. Michael M. Acuna	BACOR CITY
3. Marieta N. Perez	BATANGAS CITY
4. Elizabeth R. Tolentino	BATANGAS PROVINCE
5. Rhea D. Bilbes	BIÑAN CITY
6. Buena G. Villanueva	CABUYAO
7. Enelyn T. Badillo	CALAMBA
8. Sheila D. Lee	CAVITE CITY
9. Anna Marie S. Aranzano	CAVITE PROVINCE
10. Emily L. Belanio	DASMARIÑAS CITY
11. Ma. Glecita C. Columna	GENERAL TRIAS CITY
12. Adora G. Del Mundo	IMUS CITY
13. Ruth C. Valdellon	LAGUNA
14. Maria Fe Bautista	LIPA CITY
15. Rowela M. Caperina	LUCENA CITY
16. Maria Dylis S. Garcia	QUEZON
17. Melinda F. Marquez	RIZAL
18. Criselda D. Moresca	SAN PABLO CITY
19. Cherrilyn T. Nabor	SANTA ROSA CITY
20. Lailyn C. Vinzon	SAN PEDRO CITY
21. Evelyn A. Fano	TANAUAN CITY
22. L. C. Richelle F. Quintero	TAYABAS CITY

Enclosure 4

Terms of Reference

Regional Education Program Supervisor/ Focal Person:

- craft the proposal, memorandum, and RBA.
- coordinate with the workshop venue management and prepare the contract for the event.
- coordinate with the Supplies Officer for the supplies needed.
- conduct meetings with the facilitators.
- lead the review and evaluation of the presentation to be used for the activity.
- check the target output per day.
- oversee the conduct of the activity.
- provide workshop templates.
- lead the team in the conduct of debriefing sessions.

Division Education Program Supervisor in charge of the ELLN:

- serve as class manager and process observers during the workshop.
- help the RTWG in the implementation of the program by serving as facilitators and/or emcee.
- lead the MOL and introduce the resource/guest speakers.
- facilitate the collection and presentation of outputs.
- ensure maximum participation of the participants; and
- address all concerns of the day (i.e., health, food restrictions, accommodation, etc.).

Participants:

- participate actively during the workshop.
- produce the needed outputs/ deliverables relative to the objective of the activity.
- be responsible and accountable for the outputs to be submitted.