

Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



27 September 2022

**Regional Memorandum**  
**No. 631 s.2022**

**SUBMISSION OF REPORT ON THE PROGRAMS, PROJECTS,  
AND ACTIVITIES (PPAs) CONDUCTED IN FY 2022 AND  
STRATEGIC HRD PLAN FOR FY 2023-2025**

To: **Schools Division Superintendents**

1. In compliance with DepEd Order 30, s. 2021 titled *Multi-Year Guidelines on the Allocation and Utilization of Human Resource Development Program Support Funds for Teachers and School Leaders* and DepEd Order No. 40, s. 2020 titled *Implementation of Learning and Development for Non-teaching Personnel in the Department of Education in Light of the COVID-19 Pandemic*, this Office, through the Human Resource Development Division-National Educators Academy of the Philippines in the Region (HRDD-NEAP R), requests all Schools Division Offices (SDOs) to submit report on the PPAs conducted in FY 2022 and the Strategic HRD Plan for FY 2023-2025 on or before **October 17, 2022**.
2. SDOs are requested to update the status of their FY 2022 PPAs for non-teaching personnel through [bit.ly/2022PLANOPDNTP](https://bit.ly/2022PLANOPDNTP) and for teachers and school leaders through [bit.ly/2022LDPLANFORTSH](https://bit.ly/2022LDPLANFORTSH).
3. For the Strategic HRD Plan for FY 2023-2025 for teachers and school leaders and for non-teaching personnel, please make a copy of the template at this link: [bit.ly/HRDSTRATEGICPLAN2023](https://bit.ly/HRDSTRATEGICPLAN2023). Upload the Strategic HRD Plan for 2023-2025 duly signed by the Schools Division Superintendent to this link: [bit.ly/2023HRDPLAN](https://bit.ly/2023HRDPLAN).
4. For the information and compliance of all concerned.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director 



**Address:** Gate 2, Karangalan Village, Cainta, Rizal  
**Telephone Nos.:** 02-8682-5773/8684-4914/8647-7487  
**Email Address:** region4a@deped.gov.ph  
**Website:** depedcalabarzon.ph



HRDD-RM-2022-631