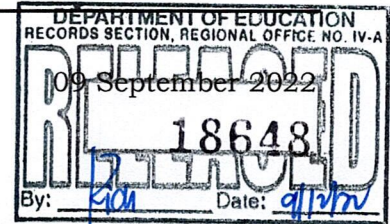




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

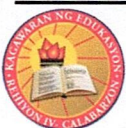


Regional Memorandum

**CONDUCT OF ENHANCED SCHOOL HEADS DEVELOPMENT
PROGRAM 2.0 (E-SHDP 2.0) BATCH 3**




To: **Schools Division Superintendents**

1. In response to the identified professional development (PD) priority needs of new school heads in the Region vis-a-vis DepEd Memorandum No. 50, s. 2020 known as *DepEd Professional Development Priorities for Teachers and School Leaders for School Year 2020-2023*, this Office, through the Human Resource Development Division-National Educators Academy of the Philippines in the Region (HRDD-NEARP R), will conduct a NEAP-recognized and PRC-accredited PD program titled **“Enhanced School Heads Development Program 2.0 (E-SHDP 2.0)”** for **Batch 3** on **November 6-12, 2022** at **NEAP-RELC, Malvar, Batangas**.
2. The program aims the participants to:
 - a. gain an in-depth understanding of the identified PD priority needs anchored on Philippine Professional Standards for School Heads (PPSSH);
 - b. apply strategies in leading and managing a school in relation to PPSSH indicators; and
 - c. develop and implement a workplace application project aimed at addressing specific school concerns toward improved learning outcomes.
3. The participants are selected Teachers-in-Charge (TICs) and Head Teachers (HTs) designated as school heads. Attached are the lists of participants, learning facilitators, class managers, and members of the Regional Program Management Team (PMT) and the training matrix. They shall register through **bit.ly/ESHDPBatch3Registration** on or before October 28, 2022. They are advised to bring their face masks, alcohol, vaccination cards, laptops, and extension cords.



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph

4. Regional PMT, learning facilitators, and class managers are requested to arrive at the venue at 9:00 A.M. on November 06, 2022 for the learning resource package walkthrough, while participants are requested to arrive before 1:00 P.M. on the same date for Day 0 activities. First meal to be served is lunch of Day 0 while the last meal is PM snacks of Day 6.
5. They shall be granted Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Renumeration for Overtime Service Rendered or shall be given service credits as per DepEd Order No. 53, s. 2003 on Updated Guidelines on Grant of Service Credits to Teachers, whichever is applicable, for their participation on August 06, 2022 (Sunday) and August 12, 2022 (Saturday).
6. Board and lodging and other incidental expenses relative to the conduct of this activity shall be charged against the Regional HRTD Fund while the travel expenses of Regional PMT, learning facilitators, class managers, and participants shall be charged against their respective local funds subject to the usual accounting and auditing rules and regulations.
7. For queries or concerns, kindly coordinate with **Mr. Bryan A. Pobe**, Education Program Supervisor, through email at hrd.calabarzon@deped.gov.ph.
8. For guidance and information of all concerned.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director 

cc:hrdd-neapr/pobe

Attachment A: List of Participants

ENHANCED SCHOOL HEADS DEVELOPMENT PROGRAM 2.0 (E-SHDP 2.0)
BATCH 3

November 06 – 12, 2022
 NEAP-RELC, Malvar, Batangas

LIST OF PARTICIPANTS

No.	Name	Designation	Division	Class
1	Ma. Morena R. Nalunat	Teacher-in-Charge	Cavite Province	A
2	Juvy V. Jocson			B
3	Gemma L. Filipino			A
4	Fredie N. Bayarong			B
5	Theresa Robledo			A
6	Jerico D. Castillo	Teacher-in-Charge	Bacoor City	A
7	Kiem Jan G. Bacinillo			B
8	Jacqueline M. Salvador			A
9	Catalino II P. Cerdeño			B
10	Rochelle L. Oriel			A
11	Wenceslao N. Claveria	HT Designated as School Head		B
12	Ma. Fe V. Vedan	Teacher-in-Charge	Gen. Trias City	A
13	Nelson H. Corpuz			B
14	Myra P. Aro			A
15	Michael William Puna III	HT Designated as School Head	Laguna	A
16	Evelyn Tanael			B
17	Jeany B. Aguado			A
18	Franalyn S. Herradura			B
19	Ivy B. Porcioncula			A
20	Catherine E. Flores	Teacher-in-Charge	Laguna	B
21	Rosemarie A. Sandoy			A
22	Nova Gomez			B
23	Royda C. Lumbres	HT Designated as School Head	Cabuyao City	A

No.	Name	Designation	Division	Class
24	Joy M. Gonzales	HT Designated as School Head	Calamba City	A
25	Sophia H. Sagap			B
26	John I. Domingo			A
27	Jerrylyn U. Belen	HT Designated as School Head	San Pablo City	A
28	Lourdilyn P. Glorioso			B
29	Elvira M. Angeles			A
30	Maria Fe A. Pascual	HT Designated as School Head	San Pedro City	B
31	Dionisia B. Ramos	HT Designated as School Head	Batangas Province	A
32	Ningning U. Grenas			B
33	Charo E. Rosales			A
34	Ron M. Marquez			B
35	Erwin D. Marasigan			A
36	Cesar Q. Look			B
37	Alexis L. Castillo			A
38	Mina V. Aliwalas			B
39	Madel V. Onelia	Teacher-in-Charge	Tanaunan City	A
40	Irene C. Dela Cruz			B
41	Rhowena R. Jimenez			A
42	Cristine P. Libelo			B
43	Abid John G. Evangelista			A
44	Rosemarie C. Ceremonia	Teacher-in-Charge	Rizal Province	A
45	Mayde C. Cruz			B
46	Gilbert D. Danao			A
47	Vivian D. De Lemos			B
48	Gerardo B. Galupo			A
49	Janice P. Maravilla	HT Designated as School Head	Antipolo City	A
50	Flor A. Arena	Teacher-in-Charge	Quezon	A
51	Kim Methew L. Valdez			B
52	Lyn E. Durante			A

No.	Name	Designation	Division	Class
53	Melvin D. Leonardo		Province	B
54	Zarah C. Orbe			A
54	Allan L. Jumpalad	HT Designated as School Head	Lucena City	A
56	Leilani P. Tan			B
57	Cherry Alva N. Perez			A
58	Pelagia R. Regio			B
59	Rey G. Aleman	Teacher-in-Charge		B
60	Luz A. Pacaige	HT Designated as School Head	Tayabas City	A
61	Julieta M. Labita			B
62	Lea A. Cosico			B
63	Aldwin V. Capistrano			B
64	Michael M. Safred			A
65	Leonida D. Baarde	Teacher-in-Charge	Imus City	B
66	Eric Rosana Crisol	HT Designated as School Head	Dasmariñas City	A
67	Marlowe dela Peña Maurillo			B
68	Aloha Mangahas	Teacher-in-Charge	Cavite City	B
69	Louie Mercene	Teacher-in-Charge	Sta. Rosa City	A
70	Jason G. Sagaysay	Officer-in-Charge		B
71	Edward R. Manuel	Officer-in-Charge	Biñan City	A
72	Magielyn R. Babao	Officer-in-Charge	Batangas City	A
73	Arnold D. Diona	Teacher-in-Charge		A
74	Marco Buela			B
75	Rushell E. Naval			B

Attachment B: List of Learning Facilitators

**ENHANCED SCHOOL HEADS DEVELOPMENT PROGRAM 2.0 (E-SHDP 2.0)
BATCH 3**November 06 – 12, 2022
NEAP-RELC, Malvar, Batangas**LEARNING FACILITATORS**

No.	Name	Sex	Designation	Division
1.	Reynaldo V. Nanong	M	Principal III	Quezon Province
2.	Nenita A. Adame	F	Public Schools District Supervisor	Batangas Province
3.	Movita O. Cruzat	F	Principal II	Batangas Province
4.	Mervin C. Tortoza	M	Principal IV	Antipolo City
5.	Mary Jane M. Gonzales	F	Principal IV	Batangas Province
6.	Marigen N. Leosala	F	Education Program Supervisor	Sta. Rosa City
7.	Magdaleno R. Lubigan	M	Principal IV	Cavite Province
8.	Jessie C. Vasquez	M	Principal IV	Quezon Province
9.	Henry P. Contemplacion	M	Education Program Supervisor	San Pablo City
10.	Gregorio I. Racelis	M	Principal IV	Quezon Province
11.	Evelyn P. Navia	F	Principal III	Laguna
12.	Erma S. Valenzuela	F	Chief Education Supervisor	San Pedro City
13.	Erickson T. Gutierrez	M	Principal IV	Batangas Province
14.	Eleazar C. Magsino	M	Principal II	Batangas Province
15.	Cristina C. Salazar	F	Chief Education Supervisor	Antipolo City
16.	Christian Balino	M	Principal II	Laguna
17.	Maria Josefina M. Lagman	F	Accountant III	Batangas City
18.	Remelyn B. De Galicia	F	Accountant III	Lipa City

Attachment C: Program Management Team

**ENHANCED SCHOOL HEADS DEVELOPMENT PROGRAM 2.0 (E-SHDP 2.0)
BATCH 3**November 06 – 12, 2022
NEAP-RELC, Malvar, Batangas**REGIONAL PROGRAM MANAGEMENT TEAM**

No.	Name	Sex	Designation
1.	Luz E. Osmeña	F	Chief Education Supervisor
2.	Bryan A. Pobe	M	Education Program Supervisor
3.	Jisela N. Ulpina	F	Education Program Supervisor
4.	Mark Anthony R. Malonzo	M	Senior Education Program Specialist
5.	Alvin P. Metrillo	F	Education Program Specialist II
6.	Maricris R. Tadioan	F	Education Program Specialist II
7.	Glenda E. Dela Torre	F	Education Program Specialist II
8.	Joseph C. Damian	M	Administrative Assistant III

CLASS MANAGERS

No.	Name	Sex	Designation	Division
1.	Cristeta S. Uy	F	Principal III	San Pablo City
2.	Ledevinia A. Ogot	F	Principal III	Cavite Province

Attachment D: Training Matrix

ENHANCED SCHOOL HEADS DEVELOPMENT PROGRAM 2.0 (E-SHDP 2.0)
BATCH 3

November 06 – 12, 2022
 NEAP-RELC, Malvar, Batangas

TRAINING MATRIX
 Day 0 (August 06, 2022)

Time	Activity/Topic	In-charge/Persons Involved	Resources Needed
8:00 AM – 9:00 AM	Arrival of PMT and LFs	PMT & LFs	Registration Form
9:00 AM – 12:00 NN	Preparation Meeting & Walkthrough of LRP	PMT, LFs	Slide Decks and Session Guides
12:00 NN – 1:00 PM	LUNCH		
12:30 PM – 1:00 PM	Arrival and Registration of Participants	Participants	Registration Form
1:00 PM – 2:00 PM	OPENING PROGRAM	PMT, LFs & Participants	AVP
2:00 PM – 2:45 PM	Getting to Know You & Setting of Expectations	Bryan A. Pobe, Mark Anthony R. Malonzo	Slide Deck Session Guide Metacards
2:45 PM – 3:00 PM	BREAK		
3:00 PM - 4:30 PM	Session 0 “Journey to Self-discovery” (School Head as a Person)	Erickson Gutierrez, Marigen N. Leosala	Slide Decks & Session Guide
4:30 – 5:00 PM	Pre-Test	Participants	Pre-Test via Google Form
5:00 PM – 5:15 PM	Management Concerns/ Important Reminders	PMT	Slide Decks

ENHANCED SCHOOL HEADS DEVELOPMENT PROGRAM 2.0 (E-SHDP 2.0)**BATCH 3**

November 06 – 12, 2022

NEAP-RELC, Malvar, Batangas

TRAINING MATRIX

Day 1 (August 07, 2022)

Time	Activity/Topic	Learning Facilitator/In-charge	Resources Needed
7:45 AM - 8:00 AM	Management of Learning (MOL)	PMT	AVP
8:00 AM - 10:00 AM	Session 1 <i>School Heads: Dream, Believe, Achieve!</i>	Mary Jane Gonzales, Eleazar Magsino	Session Guide Slide Deck Activity Template Checklist
10:00 AM - 10:15 AM	AM BREAK		
10:15 AM - 12:00 NN	Session 1 (continuation) <i>School Heads: Dream, Believe, Achieve!</i>	Mary Jane Gonzales, Eleazar Magsino	Session Guide Slide Deck Activity Template Checklist
12:00 NN - 1:00 PM	LUNCH BREAK		
1:00 PM - 3:00 PM	Session 2 <i>School Head as a Financial Manager</i>	Christian Balino, Magdaleno Lubigan, Ma. Josefina M. Lagman, Remelyn B. De Galicia	Session Guide Slide Deck Activity Template Checklist
3:00 PM - 3:15 PM	PM BREAK		
3:15 PM - 5:00 PM	Session 2 (continuation) <i>School Head as a Financial Manager</i>	Christian Balino, Magdaleno Lubigan, Ma. Josefina M. Lagman, Remelyn B. De Galicia	Session Guide Slide Deck Activity Template Checklist
5:00 PM - 5:30 PM	Quieting Time (Reflection)		

ENHANCED SCHOOL HEADS DEVELOPMENT PROGRAM 2.0 (E-SHDP 2.0)
BATCH 3

November 06 – 12, 2022
 NEAP-RELC, Malvar, Batangas

TRAINING MATRIX

Day 2 (August 08, 2022)

Time	Activity/Topic	Learning Facilitator/In-charge	Resources Needed
7:45 AM - 8:00 AM	Management of Learning (MOL)	Assigned Group	
8:00 AM - 9:30 AM	Session 2 (Continuation) <i>School Head as a Financial Manager</i>	Christian Balino,, Magdaleno Lubigan, Ma. Josefina M. Lagman, Remelyn B. De Galicia	Session Guide Slide Deck Activity Template Checklist
9:30 AM- 9:45 AM	AM BREAK		
9:45 AM - 12:00 NN	Session 2 (Continuation) <i>School Head as a Financial Manager</i>	Christian Balino, Magdaleno Lubigan, Ma. Josefina M. Lagman, Remelyn B. De Galicia	Session Guide Slide Deck Activity Template Checklist
12:00 NN - 1:00 PM	LUNCH BREAK		
1:00 PM - 3:00 PM	Session 3 <i>School Head as Manager of School Facilities and Equipment</i>	Jessie Vasquez, Mervin C. Tortoza	Session Guide Slide Deck Activity Template Checklist
3:00 PM - 3:15 PM	PM BREAK		
3:15 PM - 5:30 PM	Session 3 (Continuation) <i>School Head as Manager of School Facilities and Equipment</i>	Jessie Vasquez, Mervin C. Tortoza	Session Guide Slide Deck Activity Template Checklist
5:30 PM- 6:00 PM	Quieting Time (Reflection)		

ENHANCED SCHOOL HEADS DEVELOPMENT PROGRAM 2.0 (E-SHDP 2.0)**BATCH 3**

November 06 – 12, 2022
NEAP-RELC, Malvar, Batangas

TRAINING MATRIX

Day 3 (August 09, 2022)

Time	Activity/Topic	Learning Facilitator/In-charge	Resources Needed
7:45 AM - 8:00 AM	Management of Learning (MOL)	Assigned Group	
8:00 AM - 10:00 AM	Session 4 SH-CARE “Supporting High-level Contextualization of Academic Resources for Excellence”	Marigen N. Leosala Evelyn P. Navia	Session Guide Slide Deck Activity Template Checklist
10:00 AM - 10:15 AM	AM BREAK		
10:15 AM - 12:00 NN	Session 4 (continuation) SH-CARE “Supporting High-level Contextualization of Academic Resources for Excellence”	Marigen N. Leosala Evelyn P. Navia	Session Guide Slide Deck Activity Template Checklist
12:00 NN - 1:00 PM	LUNCH BREAK		
1:00 PM - 3:00 PM	Session 5A Assess Me, Assist Me!	Cristina C. Salazar, Nenita A. Adame	Session Guide Slide Deck Activity Template Checklist
3:00 PM - 3:15 PM	PM BREAK		
3:15 PM - 5:15 PM	Session 5B Assess Me, Assist Me!	Cristina C. Salazar, Nenita A. Adame	Session Guide Slide Deck Activity Template Checklist
5:15 PM - 5:45 PM	Quieting Time (Reflection)		

ENHANCED SCHOOL HEADS DEVELOPMENT PROGRAM 2.0 (E-SHDP 2.0)**BATCH 3**

November 06 – 12, 2022
NEAP-RELC, Malvar, Batangas

TRAINING MATRIX

Day 4 (August 10, 2022)

Time	Activity/Topic	Learning Facilitator/In-charge	Resources Needed
7:45 AM - 8:00 AM	Management of Learning (MOL)	Assigned Group	
8:00 AM - 10:00 AM	Session 6 <i>School Heads as Managers of Diverse Learners' Environment</i>	Reynaldo V. Nanong, Marigen N. Leosala	Session Guide Slide Deck Activity Template Checklist
10:00 AM - 10:15 AM	AM BREAK		
10:15 AM - 12:00 NN	Session 6 (continuation) <i>School Heads as Managers of Diverse Learners' Environment</i>	Reynaldo V. Nanong, Marigen N. Leosala	Session Guide Slide Deck Activity Template Checklist
12:00 NN - 1:00 PM	LUNCH BREAK		
1:00 PM - 3:00 PM	Session 7 <i>RPMS in RPMS: Revitalizing Plan and Modifying Schemes in Implementing the RPMS</i>	Erickson T. Gutierrez, Mary Jane Gonzales	Session Guide Slide Deck Activity Template Checklist
3:00 PM - 3:15 PM	PM BREAK		
3:15 PM - 5:00 PM	Session 7 (continuation) <i>RPMS in RPMS: Revitalizing Plan and Modifying Schemes in Implementing the RPMS</i>	Erickson T. Gutierrez, Mary Jane Gonzales	Session Guide Slide Deck Activity Template Checklist
5:00 PM - 5:30 PM	Quieting Time (Reflection)		

ENHANCED SCHOOL HEADS DEVELOPMENT PROGRAM 2.0 (E-SHDP 2.0)
BATCH 3

November 06 – 12, 2022
 NEAP-RELC, Malvar, Batangas

TRAINING MATRIX
 Day 5 (August 11, 2022)

Time	Activity/Topic	Learning Facilitator/In-charge	Resources Needed
7:45 AM - 8:00 AM	Management of Learning (MOL)	Assigned Group	AVP
8:00 AM - 10:00 AM	Session 8 <i>School Heads as Implementers of Professional Development (PD) Program Initiatives</i>	Evelyn P. Navia, Erma S. Valenzuela	Session Guide Slide Deck Activity Template Checklist
10:00 AM - 10:15 AM	AM BREAK		
10:15 AM - 12:00 NN	Session 8 (continuation) <i>School Heads as Implementers of Professional Development (PD) Program Initiatives</i>	Evelyn P. Navia, Erma S. Valenzuela	Session Guide Slide Deck Activity Template Checklist
12:00 NN - 1:00 PM	LUNCH BREAK		
1:00 PM - 3:00 PM	Session 9 <i>Developing Leaders Around You</i>	Henry P. Contemplacion, Erickson T. Gutierrez	Session Guide Slide Deck Activity Template Checklist
3:00 PM - 3:15 PM	PM BREAK		
3:15 PM - 5:00 PM	Session 9 (continuation) <i>Developing Leaders Around You</i>	Henry P. Contemplacion, Erickson T. Gutierrez	Session Guide Slide Deck Activity Template Checklist
5:00 PM - 5:30 PM	Quieting Time (Reflection)		

ENHANCED SCHOOL HEADS DEVELOPMENT PROGRAM 2.0 (E-SHDP 2.0)**BATCH 3**

November 06 – 12, 2022

NEAP-RELC, Malvar, Batangas

TRAINING MATRIX

Day 6 (August 12, 2022)

Time	Activity/Topic	Learning Facilitator/In-charge	Resources Needed
7:45 AM - 8:00 AM	Management of Learning (MOL)	Assigned Group	AVP
8:00 AM - 10:00 AM	Session 10 <i>School-Community Partnership: Switching the Green Light On</i>	Movita O. Cruzat, Gregorio I. Racelis	Session Guide Slide Deck Activity Template Checklist
10:00 AM - 10:15 AM	AM BREAK		
10:15 AM - 12:00 NN	Session 10 (continuation) <i>School-Community Partnership: Switching the Green Light On</i>	Movita O. Cruzat, Gregorio I. Racelis	Session Guide Slide Deck Activity Template Checklist
12:00 NN - 1:00 PM	LUNCH BREAK		
1:00 PM - 2:00 PM	Post-Test	Participants	Post-test via Google Form
2:00 PM - 3:00 PM	Integration (WAP Preparation)	Bryan A. Pobe, Jisela N. Ulpina	Template
3:00 PM - 4:00 PM	CLOSING PROGRAM	All	Slide Decks Videos Certificates
4:00 PM - onwards	HOME SWEET HOME	All	