

12 September 2022

Regional Memorandum

**SUBMISSION OF SDO NOMINEES FOR THE SEAMEO
 INNOTECH SCHOLARSHIP ON SOUTHEAST ASIAN SCHOOL
 LEADERSHIP PROGRAM (SEA-SLP)**

To: **Schools Division Superintendents**

1. In reference to DepEd Memorandum-CI-2022 on SEAMEO INNOTECH Scholarship Offering on Southeast Asian School Leadership Program (SEA-SLP), this Office, through the Human Resource Development Division (HRDD) requests each Schools Division Office to submit the name and documents of (1) one qualified nominee via email at hrd.calabarzon@deped.gov.ph on or before September 19, 2022.

2. The details of the course are as follows:

Course Title	The Southeast ASIA School Leadership Program (SEA-SLP) Full Run
Course Schedule	October 24 to December 16, 2022
No. of slots	Two (2)
Modality	Online
Target Participants	School Heads/Assistant School Heads (with at least five (5) years of experience as a school head/ assistant school head.


3. The following are the qualifications and corresponding documentary requirements:

Qualifications	Documentary Requirements
a. Filipino citizen	1. Updated Personal Data Sheet 2. Screening Form (via Google Form) 3. Rated IPCRF for the last 2 years
b. Must be 50 years old below.	
c. At least five (5) years of service in the government (DepEd) at the time of nomination	



Qualifications	Documentary Requirements
<ul style="list-style-type: none"> d. Must be computer literate and have access to a stable Internet connection to enable them to participate in online interactions. e. Able and willing to utilize course learning as well as share them with others upon completion of the program. f. Must hold a permanent appointment at the organization nominating him/her 	<p>4. Endorsements from the head of the office</p> <ul style="list-style-type: none"> a. endorsement from the Schools Division Office through the Office of the SDS b. Nomination Letter the Regional/Bureau Director or his/her duly authorized representative (thru the Regional HRDD Chiefs).
<ul style="list-style-type: none"> g. Must have no pending administrative and/or criminal case 	
<ul style="list-style-type: none"> h. Must have a college degree and/or sufficient demonstrated ability and experience related/relevant to the course he/she is applying for 	
<ul style="list-style-type: none"> i. Must have a good command of the English language (spoken and written) 	
<ul style="list-style-type: none"> j. Must have professional development needs aligned with the KRAs of the organization. k. Must have outstanding accomplishments related/leading to the program applying for 	
<ul style="list-style-type: none"> l. Must have no pending nomination for scholarship in another program/course or have already rendered the required service obligation for a scholarship previously enjoyed 	
<ul style="list-style-type: none"> m. Physically and mentally fit 	

4. The Participant Nomination Form and required documents must be filled out and uploaded on or before September 19, 2022, through this Google Form <https://bit.ly/SEASLP2022>. Please use the official DepEd email accounts and submit the documents in PDF.
5. Immediate dissemination of this Memorandum is hereby enjoined.


ATTY. ALBERTO T. ESCOBARTE, CESO II
 Regional Director 