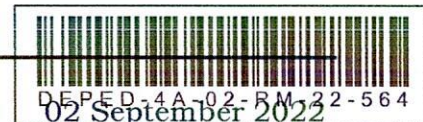


Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON

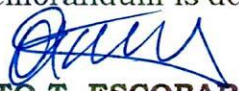


**Regional Memorandum**

**CALL FOR THE NEW AND RENEWAL OF APPLICATION FOR  
THE DEPED FINANCIAL ASSISTANCE TO PRIVATE  
MADRASAH OUTSIDE BARMM FOR THE SCHOOL YEAR  
2022-2023**

To **Schools Division Superintendents**  
(Dasmariñas City and Cavite Province)

1. In reference to the **unnumbered DepEd Memorandum**, dated August 15, 2022, re: **CALL FOR THE NEW AND RENEWAL OF APPLICATION FOR THE DEPED FINANCIAL ASSISTANCE TO PRIVATE MADRASAH OUTSIDE BARMM FOR THE SCHOOL YEAR 2022-2023**, this Office announces the conduct of onsite validation and timeline of activities.
2. The onsite validation of documents will be done on October 5-7, 2022. The identified private madaris will also submit pre-evaluated requirements/documents (in soft and hard copy) for SY 2022-2023 to their respective SDO MEP Coordinator (for initial validation) and afterward to be properly endorsed by the SDS to the regional director.
3. The list of Private Madaris eligible to participate in the renewal of application is in Enclosure 1, and the submission timeline is in Enclosure 2. Further, the corresponding guidelines, list of non-negotiable requirements, and other pertinent details for the renewal of the application process are stipulated in Enclosure 3 (DO 49, s.2021).
4. Traveling and other incidental expenses during the conduct of validation shall be charged to MEP Funds FY 2022 and Local Funds (in case the downloaded funds are insufficient) subject to the usual government accounting and auditing rules and regulations.
5. For inquiries or concerns, please contact the BLD-SID through **MS. MARITES P. ROMEN** Supervising Education Program Specialist at [marites.romen@deped.gov.ph](mailto:marites.romen@deped.gov.ph)
6. Immediate and widest dissemination of this Memorandum is desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director



**Address:** Gate 2, Karangalan Village, Cainta, Rizal  
**Telephone Nos.:** 02-8682-5773/8684-4914/8647-7487  
**Email Address:** region4a@deped.gov.ph  
**Website:** depedcalabarzon.ph

Enclosure 1

**LIST OF PRIVATE MADARIS THAT ARE ELIGIBLE TO  
PARTICIPATE IN THE RENEWAL OF APPLICATION FOR THE  
DEPED FINANCIAL ASSISTANCE FOR THE SCHOOL YEAR  
2022-2023**

<b>Name of School</b>	<b>SDO</b>	<b>SDO MEP COOR.</b>
DAR AMANAH CHILDREN VILLAGE FOUNDATION, INC.	Cavite Province	Emily R. Quintos
ISLAMIC STUDIES CALL AND GUIDANCE OF THE PHILIPPINES, INC.	Dasmarinas City	Alejo S. Filio Jr.



## Enclosure 2

**TIMELINE OF SUBMISSION OF DOCUMENTS FOR THE  
RENEWAL OF APPLICATION FOR THE DEPED FINANCIAL  
ASSISTANCE FOR THE SCHOOL YEAR 2022-2023**

<b>Activity</b>	<b>Date</b>	<b>Person involved</b>
Preparation of Documents (Items b.1-b.11 of pages 4-5, DO no. 49, s.2021)	September 12-23, 2022	Private Madaris School Heads and Personnel *
Submission to SDO MEP Coordinator (soft and hard copy)	September 26-27, 2020	Private Madaris School Head and SDO MEP Coord.
SDO Evaluation and Validation	September 28-30, 2022	SDO MEP Coord. Planning Officer/SEPs and M&E Team *
SDO Endorsement to the Regional Director and Submission of Soft and Hard Copy	October 3-4, 2022	SDO MEP Coord. and SDO SDS*
Regional Onsite Validation	October 5-7, 2022	Regional MEP Coordinator FTAD/ QAD Personnel
RO Endorsement and submission of soft and hard copy to the BLD-SID	October 17-21, 2022	Regional MEP Coordinator and Regional Director

\*See item 17 on pages 9-11 of DO 49, s. 2021 for the TOR

## Enclosure 3. DepEd Order No. 49, s. 2021



Republic of the Philippines  
**Department of Education**

22 NOV 2021


DepEd ORDER  
 No. 049, s. 2021

**REVISED GUIDELINES ON THE GRANT OF FINANCIAL ASSISTANCE TO PRIVATE  
 MADARIS ADOPTING THE K TO 12 BASIC EDUCATION CURRICULUM**

To: Undersecretaries  
 Assistant Secretaries  
 Bureau and Service Directors  
 Regional Directors  
 Schools Division Superintendents  
 All Others Concerned

1. Pursuant to Section IV of DepEd Order (DO) No. 41, s. 2017, the Department shall grant financial assistance to private madaris to: (a) improve in operational capabilities in implementing the DepEd-mandated curriculum; (b) raise the quality of instruction in private madaris in compliance with the standards of the Department; and (c) augment their recurrent cost of operation in their adoption of the implementation of the K to 12 Program.
2. The Department of Education (DepEd) issues the enclosed **Revised Guidelines on the Grant of Financial Assistance to Private Madaris Adopting the K to 12 Basic Education Curriculum** to provide guidance on the filing, processing and approval of application, allotment, release, and utilization of funds, and monitoring and validation of madaris' compliance to the set requirements, and accounting and auditing rules and regulations.
4. All existing orders pertaining to the implementation of Support to Private Madaris, including DO 81, s. 2007; DO 18, s. 2008; and DO 97, s. 2009, and others that are inconsistent with the provisions of this policy are repealed or rescinded.
5. This DepEd Order shall take effect upon issuance, and shall be filed at the University of the Philippines Law Center-Office of the National Administrative Register (UPLC-ONAR), UP Diliman, Quezon City.
6. For more information, please contact the **Bureau of Learning Delivery-Student Inclusion Division**, 4th Floor Bonifacio Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at [bld.sid@deped.gov.ph](mailto:bld.sid@deped.gov.ph) or telephone numbers (02) 8635-5669 and (02) 8634-1250.
7. Immediate dissemination of and strict compliance with this Order is directed.



  
**LEONOR MAGTOLIS BRIONES**  
 Secretary





Enclosure to DepEd Order No.049, s. 2021

**REVISED GUIDELINES ON THE GRANT OF FINANCIAL ASSISTANCE  
TO PRIVATE MADARIS ADOPTING THE K TO 12 BASIC EDUCATION  
CURRICULUM**

**I. RATIONALE**

1. Pursuant to the 1987 Philippine Constitution, and Republic Act (RA) 10533, or the Enhanced Basic Education Act of 2013 Section 2.c, basic education shall be made *"learner-oriented and responsive to the needs, cognitive and cultural capacity, the circumstances and diversity of learners, schools, and communities."* It shall also recognize the purposes and aspirations of learners for their personal development and participation in national development and respect the different cultural, religious, and social perspectives of madaris. It shall support and promote inclusion of all learners regardless of ethnicity, denominational perspective, and gender differences.
2. Every Filipino learner should learn through a program rooted on sound educational principles geared towards excellence and later possess competence to engage in work and be productive. Schools provide every learner an opportunity to receive quality basic education through the K to 12 Basic Education Curriculum that develops globally competent life-long learners.
3. As declared in Section 2(3) of the 1987 Philippine Constitution, the State shall establish and maintain a system of scholarship grants, student loan programs, subsidies, and other incentives, which shall be available to deserving students in both public and private schools, especially to the under-privileged.
4. As stated also in Section 4(1) of the 1987 Constitution, the State recognizes the complementary roles of public and private educational institutions in the educational system and the invaluable contribution that the private schools have made and will make to education.
5. Since 2007, DepEd has been supportive of private madrasah which opted to implement the DepEd prescribed curriculum (DepEd Order (DO) No. 51, s. 2004, *"Standard Madrasah Curriculum"* and DO No. 40, s. 2011 *"Refined Elementary Madrasah Curriculum"*). The Department is set to continue its support to the private madaris to widen access of Muslim learners to the K to 12 Program.
6. For the implementation of the program, three (3) guidelines were issued: DO 81, s. 2007 - *"Assistance to Private Madrasah: An Incentive to Adopt the Standard Curriculum as Authorized under DepEd Order No. 51, s. 2004 and Total Mainstreaming of Madrasah Education as a Component of the National System of Basic Education"*; DO 18, s. 2008 - *"Implementing Guidelines for DepEd Order No. 81, s. 2007 re: Financial Assistance to Private Madrasah"* and DO 97, s. 2009 - *Additional Guidelines on the*

*Renewal for the Grant of Financial Assistance to Recipient Madaris and New Applicants.* The requirements and procedures installed through these issuances were based on the old curriculum, structures, and functions of the Department.

7. There is a need to revisit the previous issuances and issue a new policy to ensure proper implementation of K to 12 Curriculum in the madaris through financial support and to address the challenges in the implementation of this subsidy program for Muslim learners.

## II. DEFINITION OF TERMS

8. For the purpose of these guidelines, the following terms shall be defined and understood as:
  - a. **Application for Renewal.** This refers to the application of private madrasah which received subsidy during the previous school year.
  - b. **Disqualification.** It means non-approval of application due to non-compliance with the standards and requirement set in this policy.
  - c. **Government Authority.** It is either a permit or recognition issued by the Department of Education to a private school for the operation of a particular educational program (DO 88 s. 2010 entitled *2010 Revised Manual of Regulations for Private Schools in Basic Education*).
  - d. **Initial years of operation.** It covers the private madrasah's first seven (7) years of offering the K to 12 Curriculum.
  - e. **Monitoring and Validation.** This refers to the verification of data and document submitted, infrastructure, tools, and equipment by an applicant madrasah.
  - f. **New Application.** This refers to the application of madrasah which has not applied or approved application in the past years or removed from the program due to non-compliance to set requirements.
  - g. **Perpetual Disqualification.** This type of disqualification will permanently remove the madrasah from the program and disallow its owners/board members to apply again as a result of a violation of any provision of this policy and other existing laws, rules and regulation; or any intentional false or misleading documentation, action, omission, or statements made in order for the madrasah to qualify as a recipient of financial assistance under this issuance.
  - h. **Private Madrasah.** It is a privately owned and managed educational institution with government authority to operate and with the intention of offering the K to 12



Curriculum in addition to the Islamic Studies and Arabic Language (ISAL).

- i. **Subsidy.** It is a fund assistance to the private madrasah intended to assist the school operation and sustain the delivery of the K to 12 Curriculum. The amount depends on the number of learners qualified for the subsidy.

### III. SCOPE

9. This issuance shall cover the guidelines for private madrasah with government authority to operate which are either new applicants or applying for renewal of funding support and shall take effect starting school year 2021-2022. It shall reiterate the implementation standards and support fund management requirements of private madrasah. It shall also provide the list of requirements as well as the procedures of application, monitoring and validation, approval, release of financial support and utilization, define the roles and accountabilities per level of governance, and describe the monitoring and evaluation of this issuance.

### IV. POLICY STATEMENT

10. DepEd recognizes the relevant role of private madrasah in the delivery of K to 12 Basic Education Program to the Muslim learners. In order to assist the madaris, DepEd shall provide a financial subsidy to augment the salary and maintenance of learning facilities during the first seven (7) consecutive years of implementation of the K to 12 Program.
11. As a financial assistance program, DepEd adheres to the statutory requirements and regulation of oversight agencies. Procedures, guidelines and requirements shall also be consistent with government accounting and auditing rules and regulations, specifically Commission on Audit (COA) Circular No. 2007-001. Violation of any provision shall be a ground for disqualification.
12. This policy is issued to ensure quality and relevant education that upholds the standards set by the Department in ensuring a safe school, nurturing environment capable of delivering the K to 12 Basic Education Curriculum. Hence, compliance to the rules and regulations of the Department is mandatory.

### V. PROCEDURES

The Department shall provide a financial subsidy to augment the salary and maintenance of learning facilities of private madaris in implementing the K to 12 basic education curriculum.

13. **Qualifications and Requirements for New Applicants and Renewal of Grant**

Private madaris shall file applications annually in order to receive financial assistance. Any private madrasah may submit an

application, and their eligibility for financial assistance shall be initially evaluated, monitored and validated by the Division ALIVE Coordinators, Curriculum and Instruction Division (CID) and In-charge of Monitoring and Evaluation, School Governance and Operation Division (SGOD) of the Schools Division Offices and given the recommending approval by Regional ALIVE Coordinators, Curriculum and Learning Management Division (CLMD) and In-charge of Monitoring and Evaluation of Quality Assurance Division (QAD) of the Regional Offices. No office shall charge any application fee from the applicant madrasah. The Schools Division Offices (SDO) and Regional Offices (RO) may use their respective Madrasah Program Support Funds (PSF) to conduct monitoring activities and validate documents and operations.

a. General Qualification

Madrasah with government authority (permit/recognition) issued by the Regional Office for the current school year and which has been operating for a minimum of 2 years is qualified to apply.

b. Specific Requirements

- b.1 A letter of intent signed by the **president/head of the school**, addressed to its respective Schools Division Superintendent (SDS).
- b.2 Updated and authenticated Government Authority (permit/recognition) issued prior to the opening of classes of the school year being applied for and Madrasah Profile;
- b.3 Statement of Disclosure of other related business, if any, and extent of ownership therein signed by the president/head of the school. The applicant madrasah must also disclose the relationship of any of its **incorporators, organizers, directors or officials** related to any of the government officers authorized to process and/or approve the proposal for the subsidy program (Sec. 4.4.8 of the COA Circular 2007-001);
- b.4 Work and Financial Plan (WFP), sources and details of proponents, and equity participation in the project pursuant to COA Circular No. 2007-001;
- b.5 Notarized Board Resolution signed by the president/head of the school, stating that the madrasah is implementing the **Islamic Studies and Arabic Language (ISAL)** and K to 12 curriculum (for new applicant the ISAL and course curriculum must be attached) with an inclusive curriculum and delivery (respectful of ethnic and denominational differences with the school population as well as religious differences with the community at large);



- b.6 Notarized Certification stating the amount of tuition fee collected which should be equal or more than the amount of subsidy to be given by DepEd;
- b.7 School ID and list of learners in the Learners Information System (School Forms 1 to 7) signed by the principal and duly received by the SDO;
- b.8 List and photographs/documentation of similar projects previously completed, if any, indicating the source of funds for their implementation (If there is no project, the school must certify that there is none);
- b.9 List of teachers teaching K to 12 curriculum and their profile (name, license number, date and place of examination, certificate of rating, certificate of number of years in service, and photocopy of updated PRC license ID);
- b.10. List of ISAL Teachers and their profile (name, license number, date and place of examination, certificate of rating, certificate of number of years in service, and photocopy of updated PRC license ID, Certificate of Employment, Contract of Service);
- b.11. Private Madaris renewing grant of financial assistance shall submit the financial reports with official receipts, audited by an independent Certified Public Accountant as proof of proper utilization of funds released to them for the previous year.

**14. Procedures for the Allotment of Funds, Filing and Processing of Application, Approval and Release of Financial Assistance**

**a. Allotment and Source of Funds**

- a.1 The DepEd Central Office (DepEd CO) through the Bureau of Learning Delivery-Student Inclusion Division (BLD-SID) shall determine the number of target muslim learners' beneficiaries based on the available funds.
- a.2 The fund for this program shall be taken from the Madrasah Education Program Funds and allocation is subject to the approval of DepEd CO.

**b. Filing, Validation and Approval of Application**

- b.1 The applicant private madrasah shall submit its application with the requirements in hard and soft copy to the SDO through the Schools Governance Operations Division (SGOD) 3 months after the end of the school year or as may be determined by the DepEd Central Office (CO) through an issuance.

- b.2 The SDO shall immediately conduct monitoring and validation after the verification of completeness within seven (7) days of submission of the documentary requirements for application by the applicant school. Feedback to the applicant madrasah shall be issued within 15 working days after the monitoring and validation conducted by the SDO. Compliance by the schools as to the result of the validation/evaluation should be within seven (7) working days.
- b.3. A monitoring report shall be prepared and signed by the Division Monitoring and Evaluation Team and submitted to the SDS. Validation of student promotion shall be done by the committee through the LIS to ensure the authenticity of the list of learners who were promoted to the next grade level.

The SDS shall certify private madrasah's compliance with K to 12 Curriculum, verify promotion report, and authenticate documentary evidence.

The SDO must submit a letter of endorsement to the Office of the Regional Director (ORD) for review by the Regional Monitoring Committee, **30 working days after the monitoring and validation of documents** of the current year. The submission shall include an e-file of the application documents, SDO - certified list containing the name, license number, date and place of examination, number of years of service of K to 12 teachers, hard copy of the monitoring and validation report of SDO that includes the completeness and authenticity of application documents, compliance to standards on classroom, class size, facilities, trainings of teachers, qualification, K to 12 curriculum implementation, class programming, and utilization of the fund, hard copy of the list of recommended madrasah with number of learners disaggregated by grade level and gender, and generated record of promotion. All documents to be submitted must be duly signed by the SDS. The SDOs need not wait for the deadline to submit documents to the ORD.

- b.4 Within 15 days after the validation of the region, the Office of the Regional Director shall submit a list of recommended madrasah found to have complied with the requirements to the DepEd Central Office through the BLD-SID.
- b.5 The Department, through the BLD-SID, shall evaluate the list of endorsed madaris and their beneficiaries, while the Accounting Division shall conduct the review of the submitted financial documents of applicant madaris within 30 days to ensure compliance to



government accounting and auditing rules and regulations.

- b.6 For approved applications, Regional Offices will be notified by the CO through BLD-SID to issue a notice of award.
- b.7. The notice of award will be endorsed to SDO by RO to be issued to private madrasah.

**15. Amount and Procedure for the Release of Financial Assistance**

**a. Amount of Grant**

- a.1 Upon effectivity of this policy, the DepEd CO shall set the allowable number of learners to be included in the grant until they finish grade 6. The madrasah shall identify the learners who are indigent and who need financial subsidy to participate in the K to 12 program from grades 1 to 6.
- a.2 The amount to be given as subsidy to the private madrasah grades 1 to 6 enrollees shall be based on the Learners' Information System (LIS) Data on the number of learners previously receiving the subsidy who are promoted to the next grade level.
- a.3 Tampering or padding of the number of learners shall be a strong basis for perpetual disqualification of the madrasah and all its board members from the program. The madrasah shall be subject to criminal and administrative action.

**b. Release of Financial Assistance**

- b.1 The private madrasah shall submit the notarized MOA, copy of notice of award and an account number under the name of the school (STI-1) with Landbank of the Philippines (LBP) to the Office of the DepEd Secretary through the BLD-SID not later than **30<sup>th</sup> October** of each year.
- b.2 On or before **15<sup>th</sup> of November** of each year, the BLD-SID shall prepare the necessary documents to pay the private madrasah through its corporate account, subject to usual government accounting and auditing procedures. Only the documents in paragraph 15.b.1 received on time shall be processed.

**16. Utilization of Financial Assistance**

- a. The total grant financial assistance provided to each private madrasah shall be audited by the Schools Division Office Accounting subject to the usual government accounting

and auditing procedures strictly observing proper allocation. The funds received by the private madrasah shall be strictly allocated as follows:

- a.1 80% to augment the salaries of K to 12 Teachers. For further guidance, the salary and benefits for K to 12 Teachers are based on the average number of pupils per class.
- a.2 20% to augment the cost of repair and maintenance of classrooms, upgrading of learning facilities such as classrooms, laboratories, equipment lower than Php15,000, related to printing and delivery of self-learning modules (DepEd Order No. 18, s. 2020), libraries and teachers' registration and transportation to DepEd sponsored teacher training within/nearby the Division/Region.
- b. The utilization of funds shall be subject to usual government accounting and auditing procedures. Tampering and forging of documents such as financial reports, receipts, teacher contracts, payroll any other document shall be strong bases for perpetual disqualification of the owners and the madrasah from the program. In addition, the amount of disallowed expenditures found during the validation process shall be returned to the DepEd Central Office within 15 days upon receipt of disallowance notice.

## **VI. ROLES AND RESPONSIBILITIES**

- 17. The roles and responsibilities of specific offices across all levels of governance shall be observed.
  - a. **Private Madaris**
    - a.1. Orient the teachers, students, and parents about the support they receive from the government.
    - a.2. Put signages on the gate and exterior walls of the madrasah that the madrasah is a recipient of DepEd Financial Support to Private Madaris, and it is K to 12 Compliant.
    - a.3. Prepare and submit the document on application and utilization report (in soft and hard copies) to the monitoring and evaluation team from the SDO (and RDO or CO when required).
    - a.4. Issue an official receipt addressed to DepEd CO upon the receipt of the financial subsidy.



**b. Schools Division Office**

- b.1. The SDS shall create a Committee in charge of monitoring Private Madaris. The table below shows the composition of the Committee.

**Table 1. Division Program Monitoring Committee**

Office	Position	TOR
<b>SGOD</b>	Chief (Chair of Committee) Engineer Planning Officer Senior Education Program Specialist-M&E	<ul style="list-style-type: none"> <li>• Ensure completeness and authenticity of application documents.</li> <li>• Monitor the compliance to standards on classroom, class size, facilities, trainings of teachers, qualification.</li> </ul>
<b>CID</b>	Division ALIVE Coordinator or its representative who is knowledgeable of ISAL Public School District Supervisor in charge of Madrasah Education Program	<ul style="list-style-type: none"> <li>• Monitor K to 12 Program implementation, class programming, and content</li> </ul>
<b>Accounting Section</b>	To be designated by the SDS	<ul style="list-style-type: none"> <li>• Monitor and validate the utilization of the fund, ensure that the salary of teachers is commensurate to the fund provided (80% - deposited to teachers' salary account), 20% of the fund is utilized properly with complete receipts and MOVs</li> </ul>

- b.2. The committee shall conduct the monitoring and validation of the private madrasah applying for renewal and new applicants to ensure completeness and authenticity of documents, proper implementation of the K to 12 Basic Education Curriculum, and compliance with all DepEd issuances, and submit a report duly approved and signed by the SDS on time to the regional office.
- b.3. The committee shall ensure the tracking of the students from the start of the grant (Kindergarten) until the time they finish elementary (Grade 6). It shall generate and validate the promotion report from the EBEIS.

- b.4. The SDOs shall ensure that the application of private madrasah for financial assistance will be processed within the timeline mentioned in this Order and the documentary evidence that supports the compliance of the madrasah to the minimum standards of a school is sufficient.
- b.5. For renewal applications, the committee shall ensure the compliance of the applicant madrasah to the standards of fund utilization and teachers' salary and proper utilization of funds per COA rules and regulations.
- b.6. The SDS shall certify that the documents are in order and the madrasah is compliant to the requirements and endorse the application to the Regional Office.
- b.7. Upon receipt of the list of qualified madrasah, the SDS shall sign a MOA with the madrasah and issue a Letter of Award.

**c. Regional Office**

- c.1 The Regional Director shall create a monitoring team chaired by the QAD/FTAD/Engineering Division to conduct a spot ocular inspection and/or validation of application and checking of documents of the private madrasah. The table below shows the composition of the monitoring team.

**Table 2. Regional Program Monitoring Committee**

Office	Personnel	TOR
QAD/FTAD/ Engineering Division	Chief or his/her representative (Chair)	<ul style="list-style-type: none"> <li>• Ensure madrasah's compliance to building and other technical requirements</li> </ul>
CLMD	Chief or its qualified representative  Regional ALIVE Coordinator	<ul style="list-style-type: none"> <li>• Ensure that ISAL curriculum content, delivery and assessment are inclusive and respectful of ethnic and denominational differences</li> <li>• Ensure that K to 12 Basic Education Curriculum is properly implemented</li> </ul>
Budget and Finance Division	Accountant	<ul style="list-style-type: none"> <li>• Monitor and validate the utilization of the fund, ensure that the</li> </ul>



		<p>salary of teachers is commensurate to the fund provided (80% - K to 12 teachers' salary), 20% of the fund is utilized properly, and that government rules were not violated</p> <ul style="list-style-type: none"> <li>• Certify proper fund utilization</li> </ul>
Office of the Regional Director	Director	<ul style="list-style-type: none"> <li>• Submit the list of madrasah recommended for approval to DepEd CO – OUCI through the BLD-SID</li> <li>• Submit signed and certified true and correct evaluation tool and required financial reports to the DepEd CO through the BLD-SID</li> </ul>

c.2. The Program Monitoring Committee shall review and validate the application and completeness of documentary requirements before endorsing the application to DepEd Central Office.

c.3. Upon verification, the RD endorses to DepEd-CO Office of the Undersecretary for Curriculum and Instruction (OUCI), through the BLD-SID, the names of the madrasah that passed the screening, and the number of students qualified for the grant.

c.4. Upon receipt of the list of approved application and letter of Award from DepEd CO, the office of RD releases the letter of Award to the madrasah through the SDO.

**d. Central Office**

d.1. The BLD-SID in the Central Office shall be the focal unit for policy concerns regarding planning and implementation of programs for private madaris. The BLD-SID shall:

d.1.1. oversee the proper implementation of guidelines in granting financial assistance to private madaris;

d.1.2. issue the Letter of Award after the review and final approval of the Accounting Division;

- d.1.3. ensure the issuance and release of check payable to the approved private madaris; and
- d.1.3. coordinate with the Regional Office-QAD and Madrasah Education Program Regional Focal Person in conducting monitoring of the proper utilization of the grant of financial assistance to private madaris.
- d.2. The Accounting Division shall be responsible for the review and final approval of the submitted financial documents of applicant madaris. The Accounting Division shall:
  - d.2.1. submit a report to the BLD-SID on madrasah with notice of disallowance with appropriate actions; and
  - d.2.2. prepare the documents necessary for the payment of grant of financial assistance to the madrasah through List of Due and Demandable Accounts Payable (LDDAP).
- d.3. The Education Management Information System Division (EMISD) shall provide and validate the number of muslim learners enrolled in private madaris.

## **VII. MONITORING AND EVALUATION**

- 18. The DepEd CO through the BLD-SID shall monitor the implementation of this DepEd Order in terms of compliance to the provisions stated and the performances of duties and responsibilities of madrasah, SDO (SGOD) and RO (QAD).
- 19. A periodic monitoring and review of these guidelines shall be conducted by BLD-SID in aid of policy formulation.
- 20. The DepEd CO through the BLD-SID shall organize a monitoring and evaluation team composed of the following: BLD-SID MEP Team, representatives from the Accounting Office, Curriculum and Instruction Division Chief, Regional and Division ALIVE Coordinator. There shall be no member of the monitoring team who is an owner, related to, or have an affinity with the owner/s of the madrasah/madaris up to third degree of consanguinity.
- 21. The Schools Division Office and Regional Offices shall conduct their own monitoring and evaluation to ensure the quality delivery of K to 12 Basic Education Curriculum.

## **VIII. REFERENCES**

1987 Philippine Constitution

COA Circular No. 2007-001 "Revised Guidelines in the Granting, Utilization, Accounting and Auditing of Funds Released to Non-Government Organizations/People's Organizations (NGOs/POs)"



DepEd Order No. 81, s. 2007, *"Assistance to Private Madrasah: An Incentive to Adopt the Standard Curriculum as Authorized under*

*DepEd Order No. 51, s. 2004 and Total Mainstreaming of Madrasah Education as a Component of the National System of Basic Education"*

DepEd Order No. 18, s. 2008, *"Implementing Guidelines for DepEd Order No. 81, s. 2007 re: Financial Assistance to Private Madrasah"*

DepEd Order No. 97, s. 2009, *"Additional Guidelines on the Renewal for the Grant of Financial Assistance to Recipient Madaris and New Applicants"*

Republic Act No. 9155, *"Governance of Basic Education Act of 2001"*

Republic Act No. 10533, *"An Act Enhancing the Philippine Basic Education System by Strengthening its Curriculum and Increasing the Number of Years for Basic Education, Appropriating Funds Thereof and for Other Purposes"*

#### **IX. TRANSITORY PROVISION AND EFFECTIVITY**

22. Any provision of this Order, which will thereafter be held invalid, shall not affect the remaining provisions.
23. All existing orders pertaining to the implementation of Support to Private Madaris including the DepEd Order No. 81, s. 2007, DepEd Order No. 18, s. 2008 and DepEd Order No. 97, s. 2009 and others that are inconsistent with the provisions of this policy are hereby repealed or rescinded.
24. This DepEd Order shall take effect upon issuance.
25. This DepEd Order shall be registered with the Office of the National Administrative Register (ONAR) of the UP Law Center, UP Diliman, Quezon City.