

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



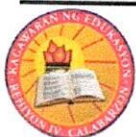
26 August 2022

Regional Memorandum

**ONE-DAY ENTRANCE CONFERENCE WITH COA AUDIT
TEAMS AND DEPED CALABARZON REGIONAL AND
SCHOOLS DIVISION ACCOUNTANTS**


To **Schools Division Superintendents**
Chief Administrative Officer, Finance Division
Supervising Administrative Officer
Regional Accountant
SDO Accountants
Others Concerned

1. In reference to COA Audit Team R4A-15, Audit Group NGAS 5-A and D letter dated August 25, 2022 signed by Atty. JOHN FERDINAND BALGUA, OIC, Supervising Auditor, DepEd Regional Office IV-A will conduct a one-day Entrance Conference on September 8, 2022; 9:30 a.m. at NEAP, Malvar, Batangas.
2. The activity aims to:
 - a. Lay down and discuss what are expected from Management regarding various accounts and operations within the covered audit period; and
 - b. Exchange information and updates on the substantive and procedural requirements to ensure the government funds are judiciously spent and consistent with relevant and existing laws, rules and regulations.
3. Participants in this activity are the COA Audit Teams NGS Cluster 5, Schools Division Superintendents, Chief Administrative Officer, Supervising Administrative Officer, Regional Accountant, SDO Accountants and other selected Finance Division personnel.
4. Food of the participants will be shouldered by the Regional Office while travel expenses shall be charged to MOOE or local funds subject to usual budgeting, accounting and auditing rules and regulations.
5. For inquiries and clarifications, you may contact Mrs. LEA M. VILLALOBOS, Regional Accountant, Finance Division at email address accounting.calabarzon@deped.gov.ph or at mobile number 09662372172.



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph

6. Immediate dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Assistant Secretary
Officer-in-Charge, Office of the Regional Director

