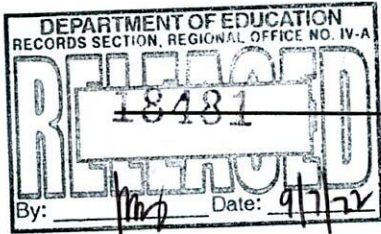




Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON



06 September 2022

**Regional Memorandum**

**SUBMISSION OF SDO NOMINEES TO THE SEAMEO  
 REGIONAL LANGUAGE CENTRE (RELC)**

To: **Schools Division Superintendents**

1. In reference to DepEd Memorandum DM-HROD-2022-1740 on SEAMEO RELC's Scholarship Programs for CY 2023, this Office, through the Human Resource Development Division (HRDD) requests each Schools Division Office to submit the name and documents of (1) one qualified nominee for each course via email at [hrd.calabarzon@deped.gov.ph](mailto:hrd.calabarzon@deped.gov.ph).
2. The details of the course are as follows:

<b>Course Title</b>	<b>Course Schedule</b>	<b>Modality</b>	<b>Deadline for Submission</b>
C111: Advanced Specialist Certificate in Teaching Listening and Speaking	31 January 2023 - 17 February	Face to Face	September 15, 2022
C112: Advanced Specialist Certificate in Teaching Reading and Writing	31 January 2023 - 17 February	Face to Face	September 15, 2022
C212S: An English for Professional Purposes Course for Educators, Administrators and Ministry of Education Officials	3 February 2023 - 9 March 2023)	Online	September 20, 2022
MTESOL: Master of Teaching English to Speakers of Other Languages	17 February 2023 - 16 February 2024)	Blended	September 20, 2022
C424: Specialist Certificate in English as Medium of Instruction (EMI)	21 March 2023 - 7 April 2023	Face to face	October 3, 2022



**Address:** Gate 2, Karangalan Village, Cainta, Rizal  
**Telephone Nos.:** 02-8682-5773/8684-4914/8647-7487  
**Email Address:** [region4a@deped.gov.ph](mailto:region4a@deped.gov.ph)  
**Website:** [depedcalabarzon.ph](http://depedcalabarzon.ph)

Course Title	Course Schedule	Modality	Deadline for Submission
C2115: An Introductory Course in English as Medium of Instruction (EMI) for Higher Education Lecturers	4 April 2023 – 27 April 2023	Online	October 3, 2022


3. The following are the qualifications and corresponding documentary requirements:

Qualifications	Documentary Requirements
a. Filipino citizen	1. Updated Personal Data Sheet
b. Must be 50 years old below.	2. Screening Form (via Google Form).
c. At least <b>five (5) years of service</b> in the government (DepEd) at the time of nomination	3. SEAMEO RECSAM Application form
d. Must be computer literate and have access to a stable Internet connection to enable them to participate in online interactions.	4. Scanned copy of passport
e. Able and willing to utilize course learning as well as share them with others upon completion of the program.	5. Endorsements from the head of the office
f. Must hold a permanent appointment at the organization nominating him/her	a. endorsement from the Schools Division Office through the Office of the SDS
g. Must have no pending administrative and/or criminal case	b. Nomination Letter the Regional/Bureau Director or his/her duly authorized representative (thru the Regional HRDD Chiefs).
h. Must have a college degree and/or sufficient demonstrated ability and experience related/relevant to the course he/she is applying for	SEAMEO RELC's additional requirements for admission:
i. Must have a good command of the English language (spoken and written)	a. An approved bachelor's degree (or and/ or criminal case equivalent qualifications) in Linguistics,
j. Must have professional development needs aligned with the KRAs of the organization.	• English Language, TESOL, or Education; TOEFL: 550 paper-based; 213 computer-based; 79 internet based;
k. Must have outstanding accomplishments related/leading to the program applying for	• GCE O Level English: B3 and above;
l. Must have no pending nomination for scholarship in another program/course or have already rendered the required service obligation for a scholarship previously enjoyed	• GCE A Level General Paper: C6 and above;
	• Cambridge Advanced English (CAE): C and above;
	• SPM 1119 English: B and above (GPK/PNG 3.00 and



Qualifications	Documentary Requirements
m. Physically and mentally fit	<p>above)/Kepujian Tinggi and above STPM General Paper/English Literature: B and above (CGPA/HGMP 2.67 and above)</p> <ul style="list-style-type: none"> <li>• Malaysian University English Test (MUET): B4 and above</li> <li>• CUTEF with a score of 65 (equivalent to IELTS 6.5) and above</li> <li>• APTIS (all four macro skills): B2 and above</li> </ul> <p>Additional Notes: Certified true copies of diploma, transcript of records, and results of English test shall be submitted. Applicants who do not meet Criterion (c) are required to pass the RELC English selection test.</p>

4. Immediate dissemination of this Memorandum is hereby enjoined.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
 Regional Director



hrdd/criz