



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON

---

**REQUEST FOR QUOTATION**

The **Department of Education Region IV-A (CALABARZON)** through its **Bids and Awards Committee**, intends to procure **“FABRICATION OF MOVABLE TARPAULIN STAND INCLUDING INSTALLATION WHICH WIL BE USED IN THE REGIONAL OFFICE”** in accordance with Alternative Method of Procurement under Section 52 (Shopping) or Section 53.9 (Negotiated Procurement – Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The Approved Budget for the Contract (ABC) is **ONE HUNDRED SIXTEEN THOUSAND TWO HUNDRED FIFTY SEVEN PESOS AND 12/100 (Php116,257.12).**

Please quote your **Best Offer** for the item/s described herein, **subject to the Terms and Conditions** provided at the bottom/last page of this Request for Quotation (RFQ). Submit your proposal/quotation duly signed by your authorized representative **not later than September 6, 2022 at 9:00 A.M.** at the BAC Secretariat, DepEd Region IV-A CALABARZON, Gate 2 Karangalan Village, Cainta, Rizal. **Quotations may also be submitted through facsimile or email at the address and contact numbers indicated below.**

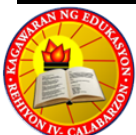
A copy of your 2022 **Business/Mayor’s Permit, PhilGEPS Registration Number and Latest Income/Business Tax Return** are required to be submitted along with your signed quotation/proposal.

Also, please provide a copy of your **Department of Tourism (DOT) Certificate of Authority to Operate and Safety Seal Certificate** for hotels, including staycation hotels.

Moreover, a **Notarized Omnibus Sworn Statement (GPPB-prescribed forms)** will also be required to be submitted prior to award.

For any clarification, you may contact us at telephone no. **02-8682-5773; 8684-4914; or 8647-7487** or e-mail address at **bac.calabarzon@deped.gov.ph**

  
**CHERRYLOU D. REPIA**  
BAC Chairperson



**Address:** Gate 2, Karangalan Village, Cainta, Rizal  
**Telephone Nos.:** 02-8682-5773/8684-4914/8647-7487  
**Email Address:** region4a@deped.gov.ph  
**Website:** depedcalabarzon.ph

In case of recently expired Mayor's/Business permit, it shall be accepted together with its Official Receipt that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted after the award of contract but before payment in accordance with item 6.2 of Government Procurement Policy Board (GPPB) Resolution No. 09-2020.

In case of Unnotarized Omnibus Sworn Statement, it shall be accepted, provided that the Notarized Omnibus Sworn Statement shall be submitted after the award of contract but before payment in accordance with item 6.3 of GPPB Resolution No. 09-2020.

**Date:** \_\_\_\_\_

<b>Name of Company:</b>	
<b>Address:</b>	
<b>Name of Store/Shop (if applicable):</b>	
<b>TIN:</b>	
<b>PhilGEPS Registration Number:</b>	

**INSTRUCTIONS:**

- (1) Accomplish this RFQ correctly, accurately and completely.
- (2) Do not alter the contents of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Sir/Madam:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

**TECHNICAL SPECIFICATION**

1. Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate "**0**" if item being offered is for free.
2. Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each Specification.

<b>Item</b>	<b>Description</b>	<b>Total QTY</b>	<b>Bidder's Statement</b>	<b>Unit Cost</b>	<b>Total Cost</b>
-------------	--------------------	------------------	---------------------------	------------------	-------------------

			<b>of Compliance</b>	<b>(VAT Inclusive )</b>	<b>(VAT Inclusive )</b>
1.	<b>Tarpaulin Stand Frame including installation 7.5ft x 6ft (2 sets) 11ft x 6ft (2 sets) Concrete Bollard (12 sets) (PHP116,257.12)</b>	16 sets			
<b>PLEASE SEE ATTACHED PROGRAM OF WORKS (POW) AND TECHNICAL DRAWING ON PAGE 5 UPTO PAGE 8 FROM END-USER</b>					
<b>TOTAL COST:</b>					

*\*The above quoted prices are inclusive of all costs and applicable taxes.*

<b><u>SCHEDULE OF REQUIREMENTS</u></b>			
The delivery schedule expressed as weeks/months stipulates hereafter the delivery date to the project site.			
Item	Description	Total Quantity	Delivery
I			

<b><u>FINANCIAL OFFER</u></b>	
<b>Approved Budget for the Contract</b>	<b>Your Total Offered Quotation</b>
<b>Php116,257.12</b>	In words:
	In figures:
<b><u>Payment Details:</u></b>	Payment shall be made promptly, but in no case later than sixty (60) days, through Land Bank's LDDAP-ADA/Bank Transfer facility after submission of billing statement/invoice and upon fulfilment of other obligations as stipulated in the contract as well as upon inspection and acceptance of the goods by the end user.

Banking Institution	
Account Number	
Account Name	
Branch	

**TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of sixty (60) calendar days from the date of submission of quotation.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the Lowest Calculated and Responsive Quotation (for goods and infrastructure) or, the Highest Rated Offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8. The Department of Education Region 4A shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the DBM shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- 10. Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing government accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.**
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Department of Education Region IV-A shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation

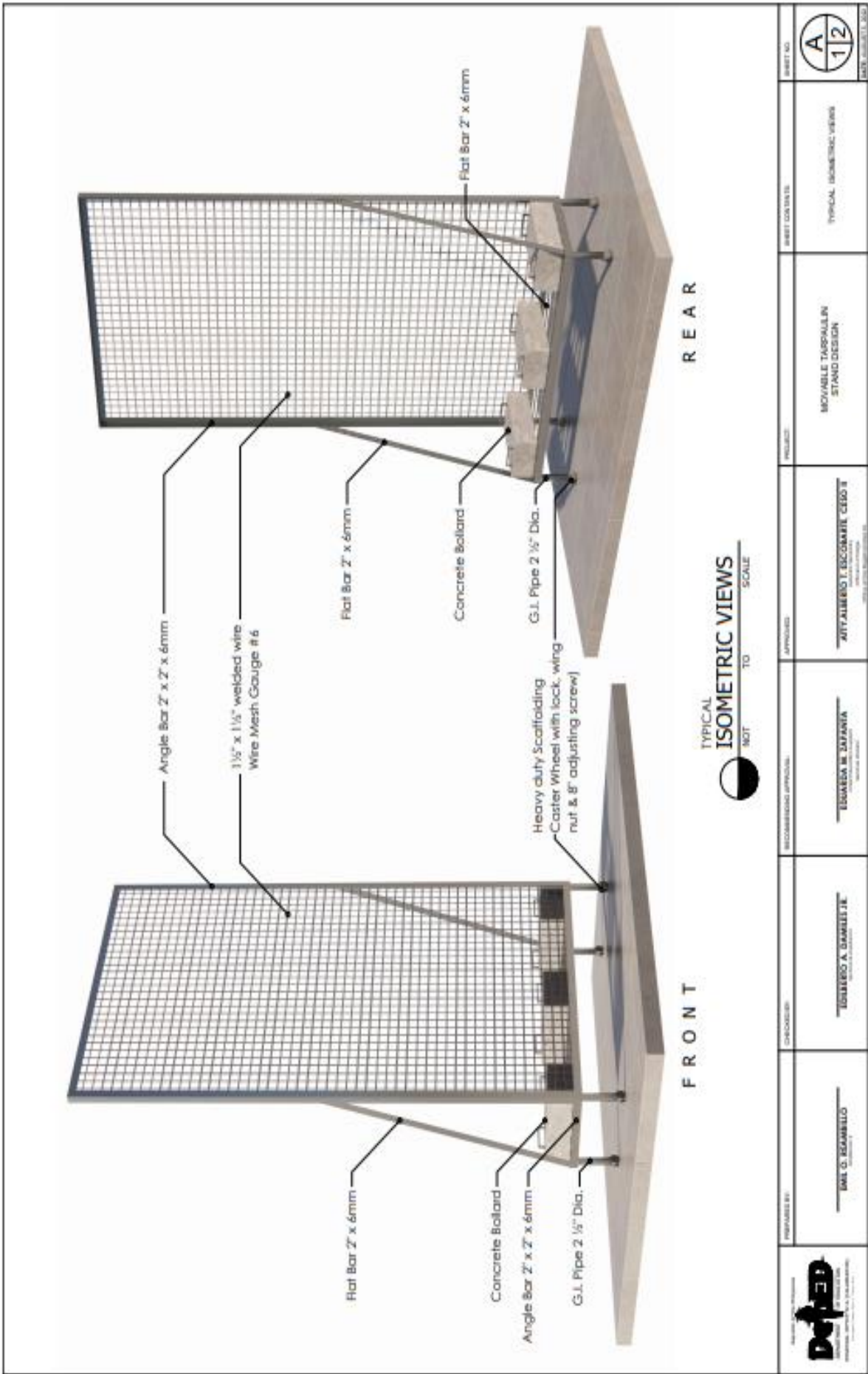
\_\_\_\_\_  
Office Telephone Number

\_\_\_\_\_  
Fax/Mobile Number

\_\_\_\_\_  
E-mail address/es

PROGRAM OF WORKS							
				Date:			
				Budget Allocation:	PHP 116,257.12		
Region:	IV-A (CALABARZON)			Estimated Government Expenses:			
Location:	Gate 2-Karangalan Drive, Cainta, Rizal			Approved Budget for Contract:	PHP 116,257.12		
Project Title:				Completion Period:	15 Calendar Days		
<b>Movable Tarpulin Stand Design</b>				<b>Minimum Required Manpower:</b>			
				General Foreman	Welder		
				Laborer			
				<b>Minimum Required Equipment:</b>			
				Hand Tools	Protective Equipments		
				Power Tools			
Plan:							
Location:	Gate 2-Karangalan Drive, Cainta, Rizal						
Item I.D.	Item Description	% of Total	Unit	Quantity	Total Cost	Remarks	
1.00	Mobilization	1.23%					
2.00	Tarpaulin Stand Frame 7.5ft x 6ft - 2 Set	35.98%	set	2			
3.00	Tarpaulin Stand Frame 11ft x 6ft - 2 Set	37.84%	set	2			
4.00	Concrete Bollard - 12 Sets	3.23%	set	12			
	<b>I. MATERIAL</b>						
	<b>II. LABOR</b>						
	<b>III. DIRECT COST (I + II)</b>						
	<b>IV. INDIRECT COST (22%)</b>						
	Overhead Expenses (8%)	6.16%					
	Contingencies (3%)	2.31%					
	Miscellaneous (1%)	0.77%					
	Contractor's Profit (10%)	7.71%					
	<b>Sub-Total</b>						
	<b>V. TAX 5% of (II+IV)</b>						
	<b>Sub-Total</b>	4.76%					
	<b>VI. TOTAL CONSTRUCTION COST (III + IV + V)</b>	100%					
<b>Prepared by:</b>		<b>Recommending Approval:</b>		<b>Approved by:</b>			
Signature Over Printed Name		Signature Over Printed Name		Signature Over Printed Name			

PROGRAM OF WORKS								
<b>PROJECT : Movable Tarpulin Stand Design</b>								
<b>LOCATION : DepEd Region IV-A, Gate 2-Karangalan Drive, Cainta, Rizal</b>								
<b>SUBJECT : Detailed Estimate</b>								
ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT COST		LABOR COST		TOTAL AMOUNT
				MATERIAL	LABOR	MATERIAL	LABOR	
<b>1.00</b>	<b>Mobilization</b>							
	Mobilization/Temporary Structures, Utilities and Services/Demobilization	lot	1.00					
	Safety and Health	lot	1.00					
	<b>Sub-Total</b>							
<b>2.00</b>	<b>Tarpaulin Stand Frame 7.5ft x 6ft - 2 Set</b>							
	L 50 x 50 x 6.35mm x 6m	pc	5.00					
	Flat Bar 2" x ¼"	pc	8.00					
	G.I. Pipe 2-½"Ø Sch. 40	pc	1.00					
	Heavy Duty Scaffolding Caster wheel with lock and 8 inch adjusting screw	pc	8.00					
	Welded Wire Mesh Guage No. 6	pc	4.00					
	Welding Rod	kg	0.40					
	Painting Works	sq.m	9.00					
	Primer, Red Oxide	gal	0.50					
	Enamel, Semi Gloss	gal	1.00					
	Paint Thinner	gal	0.50					
	<b>Sub-total</b>							
<b>3.00</b>	<b>Tarpaulin Stand Frame 11ft x 6ft - 2 Set</b>							
	L 50 x 50 x 6.35mm x 6m	pc	6.00					
	Flat Bar 2" x ¼"	pc	8.00					
	Heavy Duty Scaffolding Caster wheel with lock and 8 inch adjusting screw	pc	8.00					
	Welded Wire Mesh Guage No. 6	pc	6.00					
	Welding Rod	kg	0.50					
	Painting Works	sq.m	10.80					
	Primer, Red Oxide	gal	0.75					
	Enamel, Semi Gloss	gal	1.25					
	Paint Thinner	gal	0.75					
	<b>Sub-total</b>							
<b>4.00</b>	<b>Concrete Bollard - 12 Sets</b>							
	Concreting Works	cu.m	0.30					
	Portland Cement	bag	3.00					
	Crushed Gravel 3/4"	cu.m	0.30					
	Washed Sand	cu.m	0.20					
	Round Bar 12mm	pc	1.00					
	Rebar Works							
	D10mm x 6.00 mts RSB	pc	3.00					
	<b>Sub-total</b>							
	<b>I. MATERIAL</b>							
	<b>II. LABOR</b>							
	<b>III. DIRECT COST (I + II)</b>							
	<b>IV. INDIRECT COST (22%)</b>							
	<b>V. TAX 5% of (II+IV)</b>							
	<b>VI. TOTAL CONSTRUCTION COST (III + IV + V)</b>							
<b>Prepared by:</b>			<b>Recommending Approval:</b>			<b>Approved by:</b>		



	PREPARED BY: <b>DAK O. EKABELLO</b>	CHECKED BY: <b>EDUARDO A. DAMASO, JR.</b>	RECOMMENDED APPROVAL: <b>EDUARDO W. ZAFANIA</b>	APPROVED: <b>ATYFALBERTO ESCOBARTE CERDAS</b>	PROJECT: MOVABLE TARPULLIN STAND DESIGN	SHEET CONTENTS: TYPICAL ISOMETRIC VIEWS	SHEET NO. <b>A</b> <b>12</b> DATE: AUGUST 11, 2023
--	--	--	--	--	--	--	---

**2 SETS**

**7.5 x 6 Feet TARPULIN STAND**  
SCALE 1:25

**12 SETS**

**11 x 6 Feet TARPULIN STAND**  
SCALE 1:25

**2 SETS**

**ISOMETRIC VIEW**  
NOT TO SCALE

**Concrete Bollard**  
Concrete Mixture with 10 mm dia. Rebar

**APPROVED**

**RECOMMENDED APPROVAL**

**PREPARED BY**

**CHECKED BY**

**PROJECT NO.**

**SHEET CONTENTS**

**MOVABLE TARPULIN STAND DESIGN**

**TYPICAL ISOMETRIC VIEWS**



**DEFEND**  
CONSTRUCTION & DESIGN

**EMILIO KEAMBELLO**

**EDUARDO A. DAMASZKIE**

**EDUARDA W. ZAFANIA**

**ATYLAIBERO T. ESCOBARTE CEBU T**



DATE: AUGUST 1, 2021