

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON




15 August 2022

Regional Memorandum

**ADDENDUM TO REGIONAL MEMORANDUM NO. 510 S. 2022
RE: REGIONAL ONSITE MONITORING OF SCHOOL
READINESS AND OPENING OF CLASSES**

To **Schools Division Superintendents**

1. In reference to Regional Memorandum No. 510 s. 2022, the additional Regional personnel assigned to monitor onsite on school readiness and opening of classes both public and private schools and Terms of References is attached herewith.
2. Other provisions in the previous Memorandum are still in effect.
3. For more information or queries, you may contact Mr. Michael Girard R. Alba, Chief Education Supervisor of the Field Technical Assistance Division at 09178882731.
4. Immediate dissemination with this Memorandum is highly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Assistant Secretary
Officer-in-Charge
Office of the Regional Director

cc:ftad/adrao



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REGIONAL ONSITE MONITORING TEAMS

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Terms of Reference

A. The Regional Monitoring Team shall

1. Attend flag raising ceremonies and deliver the message of the Regional Director
2. Monitor the readiness of the school for the conduct of classes for SY 2022-2023
3. Provide technical assistance to the school head in managing issues and concerns relative to opening of classes, and address its gaps, and
4. Conduct an exit conference with the Schools Division Superintendent or Assistant Schools Division Superintendent.