



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

REQUEST FOR QUOTATION

The **Department of Education Region IV-A (CALABARZON)** through its **Bids and Awards Committee**, intends to procure **“MEDICAL SUPPLIES FOR THE REGIONAL OFFICE COVID-19 INTERVENTION AND OTHER DISASTER RISK REDUCTION AND MANAGEMENT PREPAREDNESS AND MITIGATION MATERIALS”** in accordance with Alternative Method of Procurement under Section 52 (Shopping) or Section 53.9 (Negotiated Procurement – Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The Approved Budget for the Contract (ABC) is **NINE HUNDRED SEVENTY-TWO THOUSAND NINE HUNDRED PESOS (Php972,900.00)**.

THE PROCUREMENT OF THE LISTED GOODS SHALL BE IN LOTS. Bidders may bid in any or all lots. Bids that exceed the ABC of each lot shall automatically be disqualified.

Please quote your **Best Offer** for the item/s described herein, **subject to the Terms and Conditions** provided at the bottom/last page of this Request for Quotation (RFQ). Submit your proposal/quotation duly signed by your authorized representative **not later than AUGUST 26, 2022 at 9:00 A.M.** at the BAC Secretariat, DepEd Region IV-A CALABARZON, Gate 2 Karangalan Village, Cainta, Rizal. **Quotations may also be submitted through facsimile or email at the address and contact numbers indicated below.**

A copy of your 2022 **Business/Mayor’s Permit, PhilGEPS Registration Number and Latest Income/Business Tax Return** are required to be submitted along with your signed quotation/proposal.

Also, please provide a copy of your **FDA Certificate to Operate and Certification of Product Registration.**

Moreover, a **Notarized Omnibus Sworn Statement (GPPB-prescribed forms)** will also be required to be submitted prior to award.

For any clarification, you may contact us at telephone no. **02-8682-5773; 8684-4914; or 8647-7487** or e-mail address at **bac.calabarzon@deped.gov.ph**


CHERRYLOU D. REPIA
BAC Chairperson



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph

In case of recently expired Mayor's/Business permit, it shall be accepted together with its Official Receipt that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted after the award of contract but before payment in accordance with item 6.2 of Government Procurement Policy Board (GPPB) Resolution No. 09-2020.

In case of Unnotarized Omnibus Sworn Statement, it shall be accepted, provided that the Notarized Omnibus Sworn Statement shall be submitted after the award of contract but before payment in accordance with item 6.3 of GPPB Resolution No. 09-2020.

Date: _____

Name of Company:	
Address:	
Name of Store/Shop (if applicable):	
TIN:	
PhilGEPS Registration Number:	

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly, accurately and completely.
- (2) Do not alter the contents of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Sir/Madam:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

TECHNICAL SPECIFICATION

1. Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate "**0**" if item being offered is for free.
2. Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each Specification.

Lot	Description	Total QTY	Bidder's Statement of Compliance	Unit Cost (VAT Inclusive)	Total Cost (VAT Inclusive)
1.	ETHYL ALCOHOL 70% (Php500.00)	160 GALLONS			
2.	(10PCS) KN95 4 PLY MEDICAL GRADE FACEMASK (Php250.00)	500 BOX			
3.	ADHESIVE BANDAGE STRIPS (Php200.00)	82 BOX			
4.	ADHESIVE BANDAGE PATCH (Php300.00)	32 BOX			
5.	3M MICROPORE TAPE 1"(Php65.00)	64 PCS			
6.	3M TRANSPORE TAPE 1" (Php60.00)	64 PCS			
7.	TRIANGULAR BANDAGE 40"X40"X56" (Php80.00)	82 PCS			
8.	ELASTIC BANDAGE 2"X5" (Php50.00)	114 PCS			
9.	ELASTIC BANDAGE 3"X5"(Php50.00)	114 PCS			
10.	ELASTIC BANDAGE 4"X5 (Php50.00)"	64 PCS			
11.	GAUZE BANDAGE 2"X10 " (Php30.00)	64 PCS			
12.	GAUZE BANDAGE 3"X10" (Php30.00)	64 PCS			
13.	GAUZE BANDAGE 4"X10" (Php30.00)	64 PCS			
14.	GAUZE PAD 3"X3" (Php400.00)	32 BOX			
15.	GAUZE PAD 4"X4" (Php400.00)	32 BOX			

16.	HYDROGEN PEROXIDE 120ML (Php100.00)	32 BOT			
17.	ICE BAG COMPRESS 9IN (Php200.00)	32 PCS			
18.	ACETE DE MANZANILLA 25ML (Php50.00)	64 BOT			
19.	COTTON BALLS 150'S (Php80.00)	64 PACK			
20.	LATEX DISPOSABLE GLOVES (L) (Php400.00)	32 BOX			
21.	THERMAL / EMERGENCY BLANKET (Php200.00)	82 PCS			
22.	COMPACT FOREHEAD INFRARED THERMOMETER (Php500.00)	82 UNIT			
23.	POVIDONE IODINE DRY POWDER SPRAY 55G (Php300.00)	114 BOT			
24.	EFFICASCENT OIL 100ML (Php150.00)	82 BOT			
25.	METHYL SALICYLATE CAMPBOR+MENTHOL (PAIN KILLER) 120ML (Php200.00)	32 BOT			
26.	CALAMINE LOTION 60ML (Php200.00)	64 BOT			
27.	METHYL SALICYLATE MENTHOL CRYSTALS EUCALYPTUS OIL 10ML (WHITE FLOWER) (Php200.00)	82 BOT			
28.	PAREACETAMOL BIOGESIC 500MG (Php6.00)	3,500 PCS			
29.	LAGUNDI CAPSULE 600MG (Php6.00)	1,600 PCS			

30.	PARACETAMOL 325 MG + PHENYLPROPANOLAMINE HCL 25 MG + (CPM) CHLORPHENAMINE MALEATE 2 MG (Php7.00)	1,900 PCS			
31.	ANTI HISTAMINE 10MG (Php5.00)	1,900 PCS			
32.	MEFENAMIC ACID 500MG (Php5.00)	1,600 PCS			
33.	MECLIZINE HCL 12.5MG (Php26.00)	960 PCS			
34.	ORS-75 (DEHYDROSOL) REPLACEMENT ORAL REHYDRATION SALTS 5.575G/SACHET (Php30.00)	3,500 PCS			
35.	HYOSCINE N- BUTYLBROMIDE TABLET 10MG (Php12.00)	1,600 PCS			
36.	ALUMINUM HYDROXIDE MAGNESIUM HYDROXIDE SIMETHICONE (Php8.00)	1,600 PCS			
37.	EQUISINE MOIST (HYPROMELLOSE) 10ML (Php200.00)	32 BOT			
38.	HOT BAG COMPRESS 1000ML (Php250.00)	32 PCS			
39.	STERILIZED EYE PADS 6 CM X 8 CM (Php20.00)	1,550 PCS			
40.	BANDAGE SCISSORS (Php200.00)	32 PCS			
41.	BURN OINTMENT (Php500.00)	82 TUBE			
42.	MUPIROCI (FOSKINA) 15G (Php350.00)	50 TUBE			
43.	FINGER PULSE OXIMETER (Php1,200.00)	50 PCS			

44.	EMERGENCY RECHARGEABLE FLASHLIGHT (Php650.00)	50 PCS			
45.	EMERGENCY WHISTLE (Php200.00)	50 PCS			
46.	FIRST AID BANDAGE LARGE SIZE HYPOALLERGENIC NON-WOVEN ADHESIVE WOUND DRESSING BAND LARGE WOUND SUPORT 6CMX7CM (Php1,500.00)	50 BOX			
TOTAL COST:					

**The above quoted prices are inclusive of all costs and applicable taxes.*

<u>SCHEDULE OF REQUIREMENTS</u>			
The delivery schedule expressed as weeks/months stipulates hereafter the delivery date to the project site.			
Lot	Description	Total Quantity	Delivery
I			To be deliver 15 days upon receipt of the PO

<u>FINANCIAL OFFER</u>	
Approved Budget for the Contract	Your Total Offered Quotation
Php972,900.00	In words:
	In figures:
<u>Payment Details:</u>	Payment shall be made promptly, but in no case later than sixty (60) days, through Land Bank's LDDAP-ADA/Bank Transfer facility after submission of billing statement/invoice and upon fulfilment of other obligations as stipulated in the contract as well as upon inspection and acceptance of the goods by the end user.

Banking Institution	
Account Number	
Account Name	
Branch	

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of sixty (60) calendar days from the date of submission of quotation.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the Lowest Calculated and Responsive Quotation (for goods and infrastructure) or, the Highest Rated Offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8. The Department of Education Region 4A shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the DBM shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- 10. Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing government accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.**
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Department of Education Region IV-A shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Signature over Printed Name

Position/Designation

Office Telephone Number

Fax/Mobile Number

E-mail address/es