

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



25 July 2022

Regional Memorandum

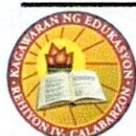
**FINALIZATION WORKSHOP AND PRINTING OF
CURRICULUM MAPS FOR ALL LEARNING AREAS IN ALL
KEY STAGES**

To **Schools Division Superintendents**

1. In reference to RM No. 58 s. 2021, RM No. 300 s. 2021 and RM No. 316 s. 2021, this Office announces the conduct of **Finalization Workshop and Printing of Curriculum Maps for all Learning Areas in all Key Stages** to be held on August 8-12, 2022, at the venue to be announced in a separate memo.
1. The Curriculum Maps (CMaps) is the major final output of KRA 1 – Curriculum Management. These learning resources will help the teachers, learners, and curriculum managers in re-aligning the curriculum and making learning more focused and meaningful for the learners. These will also ensure that MELCs are integrated and interconnected ensuring learners' mastery of the target skills.
2. Attached are Enclosure 1 - List of Participants per SDO, Enclosure 2 – Program Matrix and Enclosure 3 – Terms of Reference for all participants.
3. Accommodation, traveling, and other incidental expenses of SDO participants may be charged to SDO MOOE, while expenses of Regional personnel shall be charged against Regional Fund, subject to usual government accounting and auditing rules and regulations.
4. For clarifications and concerns, you may contact the Education Program Supervisors in charge of KRA-1: Curriculum Management, EMELIA P. CRESCINI / GELSIE M. GARRIDO, and the Chief of Curriculum and Learning Management Division (CLMD-Chief) JOB S. ZAPE JR. at (02) 647-7487 local 420.
5. Immediate and widest dissemination of this Memorandum is desired.


FRANCIS CESAR B. BRINGAS
Regional Director

cc: clmd/epc



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON

Enclosure 2

PROGRAM MATRIX

Time	Day 1 August 8, 2022	Day 2 August 9, 2022	Day 3 August 10, 2022	Day 4 August 11, 2022	Day 5 August 12, 2022
8:30-9:30	Setting of Expectations and Directions	Presentation of Output and Giving of Feedback for Workshop 1	Presentation of Output and Giving of Feedback for Workshop 2	Presentation of Output and Giving of Feedback for Workshop 3	Presentation of Output and Giving of Feedback for Workshop 4
10:00-12:00	Session 1 General Instructions on Revisiting of CMaps by Proofreading and Editing	Session 2 General Instructions on Proofreading and Editing of CMaps by Learning Content	Session 3 General Instructions on Proofreading and Editing of CMaps by the Language Editor	Session 4 General Instructions on Proofreading and Editing of CMaps by the Layout Artist	Session 5 Plenary Session and Approval by the Chief
12:00-1:00	LUNCH BREAK				
1:00-3:00	Proofreading and Editing Activities	Proofreading and Editing Activities	Proofreading and Editing Activities	Proofreading and Editing Activities	Signing of Documents for Final Printing
3:30-5:00	Workshop 1 Proofreading and Editing of CMaps by Learning Area	Workshop 2 Proofreading and Editing of CMaps by Learning Content	Workshop 3 Proofreading and Editing of CMaps by the Language Editor	Workshop 4 Proofreading and Editing of CMaps by the Layout Artist	Home sweet Home
Facilitators	Eugene Ray F. Santos	Marvelino M. Niem	Virgilio O. Guevarra, Jr.	Dianne Katherine T. Antonio	Philips B. Monterola
Minute Takers	Lhovie A. Caulilan	Faye Ong-Ongowan	Lhovie A. Caulilan	Fe Ong-Ongowan	Elaine T. Balaogan
Output	CMaps Draft 1	CMaps Draft 2	CMaps Draft 3	FINAL DRAFT	Ready To print CMAPS

Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Enclosure 1

LIST OF PARTICIPANTS

Learning Area	Name	Position	School/Office
	Job S. Zape Jr.	Chief	CLMD
	Emelia P. Crescini	Education Program Supervisor	CLMD
	Elaine T. Balaogan	Education Program Supervisor	CLMD
	Eugene Ray F. Santos	Education Program Supervisor	CLMD
	Dianne Catherine T. Antonio	Education Program Supervisor	CLMD
	Marvelino M. Niem	Education Program Supervisor	CLMD
	Virgillio O. Guevarra Jr.	Education Program Supervisor	CLMD
	Philips T. Monterola	Regional Coordinator	CLMD
	Gelsie M. Garrido	Regional Coordinator	CLMD
	Lhovie A. Cauilan	Teaching Aid Specialist	CLMD
	Fe M. Ong-ongowan	Librarian	CLMD
Kindergarten	Rowela M. Caperiña	Education Program Supervisor	Lucena City
MTB-MLE	Arnaldo Estareja	Education Program Supervisor	General Trias City
	Mary Ann B. Pascua	School Head	General Trias City
	Jedie A. Mendoza	Head Teacher	Dasmariñas City
English	Cherrilyn T. Nabor	Education Program Supervisor	Santa Rosa City
	Leila M. Seco	Education Program Supervisor	Batangas City
	Noel D. Anciado	Education Program Supervisor	Dasmariñas City
	Lawrence B. Icasiano	Principal	Tanauan City
Filipino	Merissa A. Viray	Head Teacher	San Pablo City
	Adelia Malitao	Head Teacher	Lipa City
	Mitzi G. Canaya	Head Teacher	Quezon
	Arlene M. Hernandez	Head Teacher	Gen. Trias City
Math	Rey Mark R. Queano	Education Program Supervisor	Lucena City
	Reynante M. Velasco	Head Teacher III	Quezon Province

Learning Area	Name	Position	School/Office
	Dennis E. Ibarrola	Principal I	Lucena City
	Angelo D. Uy	Principal II	SDO Biñan City
Science	Roselyn Q. Golfo	Education Program Supervisor	Lucena City
	Rosziel S. Rosales	Education Program Supervisor	San Pablo City
	Sheila May M. Villamayor	Education Program Supervisor	Antipolo City
	Georgia Talabong	Education Program Supervisor	Tayabas City
AP	Emily R. Quintos	Education Program Supervisor	Cavite Province
	August P. Jamora	Education Program Supervisor	Rizal Province
	Ricardo P. Makabenta	Education Program Supervisor	Cavite City
	Lucia F. Pagalanan	PSDS/AP DIVISION FOCAL	Laguna Province
EsP	Ana R. Reblora	PSDS	Laguna Province
	Philip D. Cruz	Education Program Supervisor	Lucena City
	Nida C. Tagalag	Education Program Supervisor	Santa Rosa City
	Josephine Monzaga	Education Program Supervisor	Rizal Province
EPP/TLE	Grace C. Endaya	Education Program Supervisor	Cabuyao City
	Florinda C. Gagasa	Education Program Supervisor	Tanauan City
	Cristina E. Talambayan	Education Program Supervisor	Laguna Province
	Jeffrey C. Erni	Education Program Supervisor	Rizal Province
MAPEH	Angela A. Morando	Education Program Supervisor	Binan City
	Alejandro Jose	Master Teacher	Rizal Province
	Argie A. Concha	Master Teacher	Lipa City
	Nina V. San Luis	Master Teacher	Antipolo City
	Jay Ariel A. Cinco	Master Teacher II	Lipa City
	Chereyna R. Guantia	Education Program Supervisor	Gen. Trias City
	Judith V. Clemente	Education Program Supervisor	Laguna Province

Learning Area	Name	Position	School/Office
	Lerma M. Baldonado	Education Program Supervisor	San Pablo City
SHS	Albert T. Saul	PSDS-Senior HS Focal	San Pablo City
	Maricel P. Malabanan	Education Program Supervisor – Science/Division SHS Coordinator	Gen. Trias City
	Nimcy M. Ortiz	PSDS-Senior HS Focal	Cabuyao City
	Maribeth C. Rieta	EPS-FILIPINO-Div SHS Coor	Cavite Province
	Cherry M. Aduan	Master Teacher II	Rizal Province
	Anabelle E. Peralta	Master Teacher I	Rizal Province
	Marissa C. Valle	Master Teacher II	Rizal Province
	Erwin Celestra	Master Teacher II	Rizal Province
Lay Out Artists/ Illustrator	Patrick O. Opeña	Teacher III	Cavite Province
	Elona Jane B. Laredo	Teacher III	Batangas Province
	Rencie O. Majillo	PDO II	General Trias City



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

Enclosure 3

Terms of Reference

The Training Management Team shall be responsible for the entire training from the venue to the logistics needed.

The Training Management Chairperson and Vice-Chairpersons shall:

- Craft the proposal, memorandum, and RBA.
- Coordinate with the training venue management and prepare the contract for the event.
- Coordinate with the Supplies Officer for the supplies needed.
- Conduct meetings with the facilitators.
- Lead the review and evaluation of the presentation to be used for the activity.
- Oversee the conduct of the activity; and
- Lead the team in the conduct of debriefing sessions.

The Members of the TWG shall:

- Prepare the completion report.
- Prepare the contract and supplies.
- Prepare the rooming list.
- Coordinate with the moderator regarding the materials needed for the workshop and the documents that need to be accomplished daily.
- Prepare the documents needed for liquidation.
- Prepare and print certificates of recognition, participation, and appearance; and
- Submit the needed requirements to respective functional divisions after the conduct of the activity.

The Facilitators shall:

- Lead the MOL.
- Introduce the participants.
- Lead the FGD.
- Provide instructions and inputs during the workshop.
- Prepare materials needed for the workshop.
- Facilitate the collection and presentation of outputs.
- Give the synthesis.
- Check the attendance.
- Ensure maximum participation of the participants; and
- Address all concerns for the day like health, food restrictions, accommodation, and others.

The Minute Taker and Data Gatherer shall:

- Document agreements, issues and concerns, and important activities that happened during the workshop



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph

The Regional and Division Education Program Supervisors shall:

- Participate actively during the workshop.
- Submit all the target outputs on time.
- Finalized the content in each learning area

The Participants

- Always observe punctuality and efficiency.
- Follow house rules and regulations of the venue.
- Attend and participate actively in all engagements and activities
- Secure and Submit vaccination cards, health declaration forms, and other documents necessary.
- Report any significant event related to the activity.
- Submit all the target outputs on time.