



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



20 July 2022

Regional Memorandum

**FINALIZATION WORKSHOP ON THE REGIONAL GUIDELINES
OF REACH, READ, AND RISE (3R's) PROGRAM THROUGH
ELLN AND 3Bs INITIATIVE**

To **Schools Division Superintendents**

1. The Department of Education Region IV-A, thru the Curriculum and Learning Management Division, announces the conduct of the **Finalization Workshop on the Regional Guidelines of Reach, Read, and Rise (3R's) Program through ELLN and 3Bs Initiative** on **August 24-26, 2022**, at a venue to be announced in a separate memorandum.
2. The primary goal of this activity is to continuously develop the operational guidelines of the Reach, Read and Rise (3Rs) Program through ELLN and 3Bs Initiative. Specifically, the output of this activity will harmonize all the literacy and numeracy progress-assessment tools used in every school's division office which will be anchored to the **Big Six of Reach, Read and Rise (3Rs)** to equip learners with numeracy skills and nurture a reading culture in schools and communities.
3. The participants in this activity are the Education Program Supervisors in ELLN, Filipino, MTB-MLE, English, and Mathematics. (Please see Enclosure 1) Participants shall confirm their attendance on or before **August 17, 2022**, using the link <https://tinyurl.com/3RsProgram>.
4. Program Matrix is indicated in Enclosure 2. Meanwhile, the Technical Working Group members and Terms of Reference are indicated in Enclosures 3 and 4.
5. The first meal to be served is breakfast on day 1, and the last meal is PM snacks on Day 3 of the program. Travel expenses of the participants shall be charged against local funds subject to the usual government accounting and auditing rules and regulations.
6. For clarification and further inquiries, you may contact **Dianne Catherine T. Antonio**, Education Program Supervisor, and **Job S. Zape, Jr.**, CLMD Chief Education Supervisor, at (02) 8681-7249 local 420.
7. Immediate dissemination of this memorandum is desired.

FRANCIS CESAR B. BRINGAS
Regional Director

cc: clmd/dcta



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Enclosure 1

**Finalization Workshop on the Regional Guidelines of Reach, Read, and Rise
(3R's) Program through ELLN and 3Bs Initiative**

LIST OF PARTICIPANTS

SDO	Name	Designation
ANTIPOLO CITY	1. Merlita O. Sayago	EPS In-Charge in ELLN
	2. Gilbert G. Joyosa	EPS In-Charge in Filipino
	3. Cristina C. Salazar	EPS In-Charge in English
	4. Girlie D. Nombres	EPS In-Charge in Mathematics
BACOR CITY	5. Michael M. Acuna	EPS In-Charge in ELLN
	6. Leonora M. Medina	EPS In-Charge in Filipino
	7. Julieta R. De Jesus	EPS In-Charge in English
	8. Anthony Zeus C. Caringal	EPS In-Charge in Mathematics
BATANGAS CITY	9. Marieta N. Perez	EPS In-Charge in ELLN
	10. Demetrio B. Bautista	EPS In-Charge in Filipino
	11. Leila Maranan Seco	EPS In-Charge in English
	12. Herman A. Catapang	EPS In-Charge in Mathematics
BATANGAS PROVINCE	13. Erickson T. Gutierrez	EPS In-Charge in ELLN
	14. Loreta V. Ila	EPS In-Charge in Filipino
	15. Miguel B. Ularte	EPS In-Charge in English
	16. Lucky May L. Pasia	EPS In-Charge in Mathematics
BIÑAN CITY	17. Rhea D. Bilbes	EPS In-Charge in ELLN
	18. Raquel L. Azur	EPS In-Charge in Filipino
	19. Leilani J. Miranda	EPS In-Charge in English
	20. Violeta M. Umel	EPS In-Charge in Mathematics
CABUYAO CITY	21. Buena G. Villanueva	EPS In-Charge in ELLN
	22. Jonathan F. Bernabe	EPS In-Charge in Filipino
	23. Jonathan H. Marquez	EPS In-Charge in English
	24. Alberto P. Labigan	EPS In-Charge in Mathematics
CALAMBA CITY	25. Enelyn T. Badillo	EPS In-Charge in ELLN
	26. Lino T. Sanchez	EPS In-Charge in Filipino
	27. Andrea C. Senadoza	EPS In-Charge in English
	28. Isabelita R. Hizon	EPS In-Charge in Mathematics
CAVITE CITY	29. Sheila D. Lee	EPS In-Charge in ELLN
	30. Annaliza T. Fernandez	EPS In-Charge in English
	31. Pilita A. Villanueva	EPS In-Charge in Filipino
	32. Rodelia C. Frias	EPS In-Charge in Mathematics
CAVITE PROVINCE	33. Anna Marie S. Aranzano	EPS In-Charge in ELLN
	34. Maribeth C. Rieta	EPS In-Charge in Filipino
	35. Wenifreda S. Diquit	EPS In-Charge in English
	36. Laarni R. Granado	EPS In-Charge in Mathematics
DASMARIÑAS CITY	37. Emily L. Belanio	EPS In-Charge in ELLN
	38. Fragilyn B. Rafael	EPS In-Charge in Filipino
	39. Noel D. Anciado	EPS In-Charge in English
	40. Rowena R. Cariaga	EPS In-Charge in Mathematics
GENERAL TRIAS CITY	41. Ma. Glecita C. Columna	EPS In-Charge in ELLN/ English
	42. Arnaldo O. Estareja	EPS In-Charge in Filipino
	43. Lynette P. Rue	EPS In-Charge in Mathematics
IMUS CITY	44. Adora G. Del Mundo	EPS In-Charge in ELLN
	45. Ricardo R. David III	EPS In-Charge in Filipino
	46. Ma. Rosalyn M. Pagtakhan	Division Reading Coordinator
	47. Josephine P. Canlas	EPS In-Charge in Mathematics

LAGUNA CITY	48. Ruth C. Valdellon 49. Zarina G. Llarena 50. Godofredo C. Mercado 51. Mirza J. Linga	EPS In-Charge in ELLN EPS In-Charge in Filipino EPS In-Charge in English EPS In-Charge in Mathematics
LIPA CITY	52. Maria Fe Bautista 53. Fernando B. Enriquez 54. Marife T. Morcilla 55. Theresa G. Exconde	EPS In-Charge in ELLN EPS In-Charge in Filipino EPS In-Charge in English EPS In-Charge in Mathematics
LUCENA CITY	56. Rowela M. Caperina 57. Sherin D. Bustamante 58. Leonora Fem. Malabonga 59. Dexter M. Valle	EPS In-Charge in ELLN Filipino Coordinator EPS In-Charge in English EPS In-Charge in Mathematics
QUEZON	60. Maria Dylin S. Garcia 61. Joseph E. Jarasa 62. Abner L. Pureza 63. Celestina M. Alba	EPS In-Charge in ELL EPS In-Charge in Filipino EPS In-Charge in English EPS In-Charge in Mathematics
RIZAL	64. Melinda F. Marquez 65. Mil P. Flores 66. Nedia Lagustan 67. Nerissa Dalumpines	EPS In-Charge in ELLN PSDS in-charge in Reading EPS In-Charge in English EPS In-Charge in Mathematics
SAN PABLO CITY	68. Criselda D. Moresca 69. Marlyn A. Cabrera 70. Laila R. Maloles 71. Ma. Filipina M. Drio	EPS In-Charge in ELLN EPS In-Charge in Filipino EPS In-Charge in English EPS In-Charge in Mathematics
SANTA ROSA CITY	72. Cherrilyn T. Nabor 73. Robina B. Delos Reyes 74. Severa C. Salamat	EPS In-Charge in ELLN/ English EPS In-Charge in Filipino EPS In-Charge in Mathematics
SAN PEDRO CITY	75. Nicanor A. Limjuico 76. Sheryll Ann Dadal 77. Marites Urcia	EPS In-Charge in ELLN/ English EPS In-Charge in Filipino EPS In-Charge in Mathematics
TANAUAN CITY	78. Ma. Teresa M. Urayan 79. Victoria B. Burgos 80. Adelio B. Balbin	EPS In-Charge in Filipino EPS In-Charge in English EPS In-Charge in Mathematics
TAYABAS CITY	81. L.C. Richelle F. Quintero 82. Christian J. Bables 83. Jerome A. Chavez	EPS In-Charge in ELLN /English EPS In-Charge in Filipino EPS In-Charge in Mathematics

Enclosure 2

**Finalization Workshop on the Regional Guidelines of Reach, Read, and Rise
(3R's) Program through ELLN and 3Bs Initiative**

PROGRAM MATRIX

DATE / TIME	Day 1 August 24, 2022	Day 2 August 25, 2022	Day 3 August 26, 2022
6:00 AM- 7:30 AM	Breakfast	Breakfast	
7:30 AM- 8:00 AM	Planning of the TWGs, Setting of Directions and Briefing	Management of Learning	Management of Learning
8:00AM- 9:00 AM		Topic 3 Schools as Learning Organizations for Effective Literacy Instruction <i>Resource Speaker</i>	Presentation of Output <i>Reactor: Job S. Zape, Jr. CLMD Chief</i>
9:00 AM- 10:00 AM	Settling in at the Plenary		
10:00 AM- 11:00 AM	Opening Program	Topic 4 Mechanisms for Monitoring and Evaluation through Progress- Assessment Tool on the Implementation of 3Rs Program <i>Resource Speaker</i> <i>Reactor: Job S. Zape, Jr. CLMD Chief</i>	
11:00 AM- 12:00NN			Closing Program
12:01 PM - 1:00 PM	Lunch Break	Lunch Break	Lunch Break
1:00 PM 2:00 PM	Topic 1 Parent-Teacher Partnership towards Early Literacy and Numeracy Development <i>Resource Speaker</i>	(BREAK OUT SESSION PER LEARNING AREA) Workshop Proper/ Vetting on the Progress-Assessment Tool of 3Rs Program	Home Sweet Home
2:00 PM- 3:00 PM			
3:00 PM - 4:00 PM	Topic 2 Language Strategies in Teaching Numeracy on Early Grade Learners <i>Resource Speaker</i>		
4:00 PM- 5:00 PM			
Officers of the Day	ELLN Supervisors		

Prepared by:

DIANNE CATHERINE TEVES-ANTONIO
Education Program Supervisor

Checked and Noted:

JOB S. ZAPE, JR.
Chief Education Supervisor

Enclosure 3

**Finalization Workshop on the Regional Guidelines of Reach, Read, and Rise
(3R's) Program through ELLN and 3Bs Initiative**

TECHNICAL WORKING GROUP

Overall Chairperson: Job S. Zape Jr., CLMD Chief Education Supervisor
Vice Chairperson: Dianne Catherine T. Antonio, Education Program Supervisor (ELLN)
Members: Elaine T. Balaogan, Education Program Supervisor (MTB-MLE)
 Eugene Ray F. Santos, Education Program Supervisor (ENGLISH)
 Marvelino M. Niem, Education Program Supervisor (Mathematics)

ELLN Division Supervisor

Name	SDO
1. Merlita O. Sayago	ANTIPOLO CITY
2. Michael M. Acuna	BACOR CITY
3. Marieta N. Perez	BATANGAS CITY
4. Elizabeth R. Tolentino	BATANGAS PROVINCE
5. Rhea D. Bilbes	BIÑAN CITY
6. Buena G. Villanueva	CABUYAO
7. Enelyn T. Badillo	CALAMBA
8. Sheila D. Lee	CAVITE CITY
9. Anna Marie S. Aranzanzo	CAVITE PROVINCE
10. Emily L. Belanio	DASMARIÑAS CITY
11. Ma. Glecita C. Columna	GENERAL TRIAS CITY
12. Adora G. Del Mundo	IMUS CITY
13. Ruth C. Valdellon	LAGUNA
14. Maria Fe Bautista	LIPA CITY
15. Rowela M. Caperina	LUCENA CITY
16. Maria Dylin S. Garcia	QUEZON
17. Melinda F. Marquez	RIZAL
18. Criselda D. Moresca	SAN PABLO CITY
19. Cherrilyn T. Nabor	SANTA ROSA CITY
20. Nicanor A. Limjuico	SAN PEDRO CITY
21. Maria Rowena B Solomon	TANAUAN CITY
22. L. C. Richelle F. Quintero	TAYABAS CITY

Prepared by:

DIANNE CATHERINE TEVES-ANTONIO
 Education Program Supervisor

Checked and Noted:

JOB S. ZAPE, JR.
 Chief Education Supervisor

Enclosure 4

Terms of Reference

Regional Education Program Supervisor/ Focal Person:

- craft the proposal, memorandum, and RBA.
- coordinate with the workshop venue management and prepare the contract for the event.
- coordinate with the Supplies Officer for the supplies needed.
- conduct meetings with the facilitators.
- lead the review and evaluation of the presentation to be used for the activity.
- check the target output per day.
- oversee the conduct of the activity.
- provide workshop templates.
- lead the team in the conduct of debriefing sessions.

Division Education Program Supervisor in charge of the ELLN:

- serve as class manager and process observers during the workshop.
- help the RTWG in the implementation of the program by serving as facilitators and/or emcee.
- lead the MOL and introduce the resource/guest speakers.
- facilitate the collection and presentation of outputs.
- ensure maximum participation of the participants; and
- address all concerns of the day (i.e., health, food restrictions, accommodation, etc.).

Participants:

- participate actively during the workshop.
- produce the needed outputs/ deliverables relative to the objective of the activity.
- be responsible and accountable for the outputs to be submitted.