MEMORANDUM
DM-HROD-2022-1509

TO: ALL REGIONAL OFFICE
    ALL SCHOOLS DIVISION OFFICES
    ALL PUBLIC ELEMENTARY AND SECONDARY SCHOOLS
    ALL OTHERS CONCERNS

FROM: WILFREDO E. CABRAL
      Regional Director, DepEd NCR and
      Officer-In-Charge, Office of the Undersecretary
      Human Resource and Organizational Development

SUBJECT: Instructions on the Submission of the Individual Performance Commitment and Review Form (IPCRF) of Teachers for School Year 2021-2022

DATE: 27 June 2022

In light of the end of regular classes last June 24, 2022, all public school teachers are instructed to manually accomplish their Individual Performance Commitment and Review Form (IPCRF) for School Year (SY) 2021-2022. This is due to the Department’s ongoing development and finalization of the enhanced electronic-IPCRF of teachers and preparation for the implementation of the career progression of teachers.

School Heads/Raters and Teachers are instructed to manually proceed with their scheduled RPMS Phase 3 (Performance Review and Evaluation) and Phase 4 (Performance Rewarding and Development Planning) activities using the prescribed Office Performance Commitment Form (OPCRF) and IPCRF prescribed in DepEd Order (DO) No. 2, s. 2015 (Guidelines on the Establishment and Implementation of the Results-based Performance Management System in the Department of Education).

For any clarifications or concerns, you may contact BHROD- Human Resource Development Division email address bhrod.hrdd@deped.gov.ph or telephone number: (02) 8470-6630.

For your information and dissemination.