



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



23 June 2022

Regional Memorandum

**ADDENDUM ON THE CONDUCT OF REGIONAL SEMINAR-
WORKSHOP ON THE PREPARATION AND CONSOLIDATION
OF CY 2022 MID-YEAR FINANCIAL REPORTS**

To: **Schools Division Superintendents**
Secondary School Heads of Implementing Units

1. In connection with the attached Regional Memorandum No. 22-366, Regional Seminar-Workshop on the Preparation and Consolidation of CY 2022 Mid-year Financial Reports on July 5-8, 2022, the venue is Hotel 456, Legarda Road, Baguio City.
2. Registration Fee of Eight Thousand Pesos (P8,000) shall be charged for each participant for food and accommodation chargeable against SDO MOOE, School MOOE or local funds subject to the usual budgeting, accounting and auditing rules and regulations.
3. Included in the identified participants are the additional staff from Schools Division Offices.
4. For clarifications and other concerns, kindly coordinate with Ms Laarni A. Evaristo, AO V, via email at finance.calabarzon@deped.gov.ph.
5. For the information and guidance of all concerned.


FRANCIS CESAR B. BRINGAS
Regional Director 

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