

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



23 June 2022

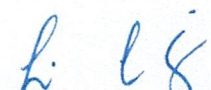

Regional Memorandum

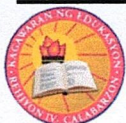
**ORIENTATION OF SCHOOL HEADS AND REGIONAL AND
DIVISION ENGINEERS ON CY 2021 LAST MILE
SCHOOLS PROGRAM**

To **Schools Division Superintendents of Laguna, Quezon, Rizal and
Tayabas City**

1. The Department of Education through the Education Facilities Division will conduct the Orientation of School Heads and Regional and Division Engineers on CY 2021 Last Mile Schools Program in cooperation with Education Support Services Division of this Office as the Host, scheduled on July 11 -12, 2022 in a venue which shall be announced in a separate advisory.
2. The activity aims to have an in-depth discussion on the roles of internal stakeholders of the Department pertaining to Last Mile Schools program implementation by the contractors commissioned by the Central Office under the design and build program, monitoring on timelines and completion of the project.
3. Participants to this orientation program are Divisions Engineers and recipient School Heads from the Divisions of Laguna, Quezon, Rizal and Tayabas City who are listed in the Enclosure to this Memorandum.
4. For further concerns, please contact **Engr. Robert B. Perez** thru Mobile Number 0927-865-3795 and essd.calabarzon@deped.gov.ph
5. Travel expenses relative to this activity shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum is desired.

essd/rbp


FRANCIS CESAR B. BRINGAS
Regional Director 



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No.	Name of Participants	School/Office/Location	Designation
1	Engr. Ronald Reodica	Division of Laguna	Engineer III
2	Susana A. libang	Pulong Mindanao ES, Sta. Maria, Laguna	School Head
3	Engr. Ramir Arbolente	Division of Quezon	Engineer III
4	Michelle Anne O. Fruto	Ligpit Bantayan ES, Guinayangan, Quezon	Teacher -In- Charge
5	Engr. Ritchie Lagunda	Division of Rizal	Engineer III
6	Randy M. Arisapa	Rawang ES, Tanay, Rizal	School Head
7	Engr. Jaypee Escobar	Division of Tayabas City	Engineer III
8	Lorynel C. De Sagun	Pandakake Elementary School, Tayabas City	Head Teacher III
9	Engr. Annabelle R. Pangan	Chief, EFD, Central Office	Engineer V
10	Engr. Nheru Rainier Sarmiento	Area Manager, EFD, Central Office	Engineer III
11	Engr. Crisan Coronel	EFD, Central Office	Engr. I
12	Ryan Manalad	EFD, Central Office	Driver - CO
13	Sherwin Bagagunio	EFD, Central Office	TA II
14	Edwin Nacionales	EFD, Central Office	Driver
15	JV Construction	Contractor	Representative
16	WERR Construction	Contractor	Representative
17	Bancal Construction	Contractor	Representative
18	Driver	Contractor	Representative
19	Driver	Contractor	Representative
20	Engr. Robert B. Perez	RO IV-A, Calabarzon	Engineer III
21	Engr. Edilberto Damiles Jr.	RO IV-A, Calabarzon	TA II
22	Engr. James Mattwill Abalos	RO IV-A, Calabarzon	STA II
23	Marivic Pedialva	RO IV-A, Calabarzon	ADA III
24	Paula Marie Gaglac	RO IV-A, Calabarzon	Nurse II
25	Emil Reambillo	RO IV-A, Calabarzon	Draftsman
26	Wilbert Ulpindo	RO IV-A, Calabarzon	PDO II
27	Eduarda M. Zapanta	RO IV-A, Calabarzon	Chief, ESSD

Enclosure No. 1 to Regional Memorandum No. ____s, 2022

<u>Indicative Program of Activities</u>		
ORIENTATION ON THE 2021 LAST MILE SCHOOLS (LMS) TO SCHOOL HEADS AND DEPED DIVISION ENGINEERS		
<u>July 11-12, 2022</u>		
<u>Venue: TBA</u>		
Date/ Time	Activity	Resource person
July 11, 2022 5:00 pm – 6:00 pm		
5:00 pm – 6:00 pm	Registration	DepEd Regional Office Secretariat
July 12, 2022 8:30 am -		
8:30 am – 9:00 am	Opening program	
	Invocation/ National Anthem	AVP
	Introduction of Participants/ checking of attendance	Robert Perez (for DepEd) Regional Engr, DepEd Region 4A
	Message	FRANCIS CESAR B. BRINGAS Regional Director Deped Region IV-A
	Session Proper	
9:00 am – 9:30 am	Briefing on Last Miles School Program and Objective of the activity	ARP/LGPJr. /MHT
9:30 am – 10:00 am	Orientation on Contract Provisions and Roles and Responsibilities of CO, RO, DO, and Contractors	LMS Team Rep
10:00 am – 10:15 am	Break	
10:15 am – 11:00 am	Presentation of Designs of LMS Buildings and Considerations	LMS Contractor Representative
11:00 am – 12:00 pm	Presentation of Timelines for Implementation	LMS Contractor Representative
12:00 am – 1:00 pm	Lunch Break	
1:00 am – 3:00 pm	One on One discussion with School Heads on Specific programs for their schools	RO/DO Engineer and LMS Contractor
3:00 am – 5:00 pm	Wrap-up of agreements and commitments form contractor	EFD LMS Team
	--- End ---	
Master of Ceremony	Engr. Edilberto A. Damiles Jr. Engr. James Mattwill E. Abalos	

Enclosure No. 3 to Regional Memorandum No. _____s, 2022

TECHNICAL WORKING GROUP		
Office	Name	Duties and Responsibilities
RO – Education Support Services Division	Eduarda M. Zapanta	Overall Chairperson
	Engr. Robert B. Perez	Chairman
	Engr. Edilberto Damiles Jr.	Co- Chairman/ Host
	Engr. James Mattwill Abalos	Co- Chairman / Host
	Marivic Pedialva	Secretariat
	Paula Marie Gaglac	Nurse On Duty
	Emil Reambillo	Facilities and Photo Documentation
	Wilbert Ulpindo	Food and Accomodation