

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



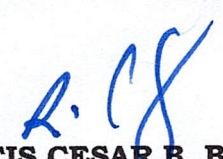
22 June 2022

Regional Memorandum

**GRANT OF CY 2019 COLLECTIVE NEGOTIATION
AGREEMENT INCENTIVE (CNAI) TO REQUESTED ENTITLED
EMPLOYEES**

To **Schools Division Superintendents**

1. In relation to the confirmation letter by Atty. Domingo B. Alidon, National President of DepEd-National Employees Union on June 20, 2022, Re: Entitled employees to grant the CY 2019 Collective Negotiation Agreement Incentive (CNAI), all Schools Division Offices and Regional Office Proper must prepare the requirements stated in the checklist. See attached documents for your reference:
 - a. Confirmation Letter;
 - b. List of CY 2019 CNA Incentive Entitled Recipients but not in the masterlist;
 - c. CNA Payroll / List Checklist; and
 - d. Sample Payrolls.
2. Deadline of submission is on June 29, 2022.
3. Immediate and wide dissemination of this Regional Memorandum is hereby desired.


FRANCIS CESAR B. BRINGAS
Regional Director

neu/ggv/ecm



Address: Gate 2, Karangalan Village, Cainta, Rizal
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**Department of Education
NATIONAL EMPLOYEES' UNION**

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Telefax: (02) 637-1241 / Direct Line: (02) 633-7247
DOLE-CSC REGISTRATION NO. 1737
ACCREDITATION NO. 862



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BARRM Chapter President
EFREN LL. ALCERA
Board Secretary Designate

20 June 2022

MR. GIAN CARLO G. VENTURA

Regional Chapter President
DepEd NEU Region IV-A Chapter
Gate 2 Karangalan Village
Cainta, Rizal 1900

Dear Mr. Ventura:

This is to confirm that the DepEd non-teaching employees listed in the attached sheet are entitled to the 2019 Collective Negotiation Agreement Incentive.

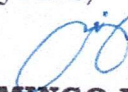
We have determined therefrom DepEd NEU members as well as non-members. Please note that non-members shall be deducted the amount of P1,200.00 each corresponding to the Agency Fee.

It is understood that payment thereof shall be charged against the balance of the amount sub-allotted for the payment of the 2019 CNA Incentive.

Kindly deposit the total amount of Agency Fee collected to the DepEd National Employees' Union Account No. 334101894 at Land Bank of the Philippines, DepEd Extension Office, Meralco Avenue, Pasig City.

For your information and guidance.

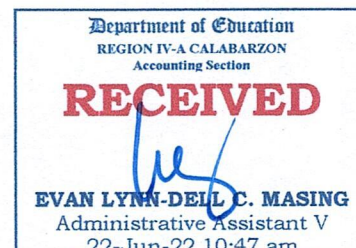
Very truly yours,


ATTY. DOMINGO B. ALIDON
National President, DepEd NEU

Copy Furnished:

The Regional Director, DepEd Region IV-A
Schools Division Superintendents, Schools Division of:

1. Antipolo City
2. Batangas City
3. Batangas Province
4. Biñan City
5. Cabuyao City
6. Dasmariñas City
7. Laguna
8. Lucena City
9. Lipa City
10. Quezon Province
11. San Pablo City
12. Tanauan City



LIST OF 2019 CNA INCENTIVE ENTITLED RECIPIENTS BUT NOT IN THE MASTERLIST

LISTING FROM REGION IV-A (CALABARZON)								
Region	Schools Division/ Regional Office	Name of Personnel	PSIPOP 2020 Item Number	Position/Designation	Status	Individual Gross Incentive	Agency Fee	Individual Net Incentive
Region IV-A	REGIONAL OFFICE	ONG-ONGOWAN, FE MARTIN	OSEC-DECSB-LIB2-270009-2015	LIBRARIAN II - 15	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	ANTIPOLO CITY	HALUAG, ETHEL ANN M.	OSEC-DECSB-R1-270146-2016	REGISTRAR	Member	3,360.00	0.00	3,360.00
Region IV-A	ANTIPOLO CITY	ANDRADE, REYNALDO JR. MACROHON	OSEC-DECSB-EPSVR-270120-2010	EDUCATION PROGRAM SUPERVISOR	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	ANTIPOLO CITY	BENEDICTO, GLORIA ARMA	OSEC-DECSB-PSDS-270031-2015	PUBLIC SCHOOLS DISTRICT SUPERVISOR	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	ANTIPOLO CITY	BUENAVENTURA, ACE SAN JUAN	OSEC-DECSB-ADAS2-270157-2016	ADMINISTRATIVE ASSISTANT II	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	ANTIPOLO CITY	BURGONIA, MELANIE FAMUCOLS	OSEC-DECSB-EPSVR-270012-2015	EDUCATION PROGRAM SUPERVISOR	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	ANTIPOLO CITY	CENIDOZA, DANILO MA	OSEC-DECSB-ADA1-271053-2004	ADMINISTRATIVE AIDE I	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	ANTIPOLO CITY	FRANCISCO, GILDA GERONIMO	OSEC-DECSB-ADAS2-270273-2004	ADMINISTRATIVE ASSISTANT II	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	ANTIPOLO CITY	MARQUEZ, MICJO MIRABUENO	OSEC-DECSB-ADA6-270035-2015	ADMINISTRATIVE AIDE VI	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	ANTIPOLO CITY	MOROTA, ANDREA CABASBAS	OSEC-DECSB-R1-270241-2016	REGISTRAR I	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	ANTIPOLO CITY	PALOMAR, LITO ANTOLINES	OSEC-DECSB-EPSVR-270118-2010	EDUCATION PROGRAM SUPERVISOR	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	ANTIPOLO CITY	QUINANOLA, JORGE CATUBAO	OSEC-DECSB-DO2-270071-2007	DISBURSING OFFICER II	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	ANTIPOLO CITY	ROMERO, EMERSON FRANCISCO	OSEC-DECSB-DO2-270060-2007	DISBURSING OFFICER II	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	ANTIPOLO CITY	ROQUE, GLORIA COLLADO	OSEC-DECSB-CES-270021-2015	CHIEF EDUCATION SUPERVISOR	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	ANTIPOLO CITY	TALAGTAG, NENITA PELICANO	OSEC-DECSB-ADA1-271065-2004	ADMINISTRATIVE AIDE I	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	ANTIPOLO CITY	URDAS, SIEGRED SIACOR	OSEC-DECSB-ADAS2-270158-2016	ADMINISTRATIVE ASSISTANT II	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	ANTIPOLO CITY	ZAPANTA, GARRY REGINO	OSEC-DECSB-ADOF2-270271-2016	ADMINISTRATIVE OFFICER II	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	BATANGAS CITY	RAMOS, IRENE UMALI	OSEC-DECSB-ADAS2-270097-2016	ADMINISTRATIVE ASSISTANT II	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	BATANGAS PROVINCE	MONROE, CHARMAINNE PANGANIBAN	OSEC-DECSB-ADAS2-270052-2018	ADMINISTRATIVE ASSISTANT II	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	BATANGAS PROVINCE	QUINLAT, MARGARITA MENDOZA	OSEC-DECSB-R1-270123-2016	REGISTRAR I	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	BIÑAN CITY	ABAÑO, JULIANO MANGAYA	OSEC-DECSB-ADAS3-270115-2017	ADMINISTRATIVE ASSISTANT III - 09	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	BIÑAN CITY	LOPO, JAYPEE ENRIQUEZ	OSEC-DECSB-EPSVR-270018-2010	EDUCATION PROGRAM SUPERVISOR, EO 366 - 22	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	BIÑAN CITY	RAGOS, MARIA LUISA VIADO	OSEC-DECSB-GUIDC1-270019-2008	GUIDANCE COUNSELOR III - 13	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	CABUYAO CITY	MIRANDA, HEREBERTO JOSE DILOY	OSEC-DECSB-SDS-270001-2017	SCHOOLS DIVISION SUPERINTENDENT - 26	Member	3,360.00	0.00	3,360.00
Region IV-A	CABUYAO CITY	ANGELES, NEIL GARING	OSEC-DECSB-ASDS-270022-2015	ASSISTANT SCHOOLS DIVISION SUPERINTENDENT - 25	Member	3,360.00	0.00	3,360.00
Region IV-A	CABUYAO CITY	NACIONAL, MARIA MABASCO	OSEC-DECSB-DO2-270036-2007	DISBURSING OFFICER II - 08	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	CABUYAO CITY	GUEVARRA, ELOISA DE LEON	OSEC-DECSB-ADAS2-270099-2018	ADMINISTRATIVE ASSISTANT II - 08	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	DASMARINAS CITY	LUMAGUI, MARCELINO JR. LUMAGUI	OSEC-DECSB-ADA1-270245-2004	ADMINISTRATIVE AIDE I	Member	3,360.00	0.00	3,360.00
Region IV-A	DASMARINAS CITY	ESCALERA, JOSELITO REAMBONANZA	OSEC-DECSB-ADA4-270285-2004	ADMINISTRATIVE AIDE IV	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	DASMARINAS CITY	MORENO, ANTONIO JR. MORALES	OSEC-DECSB-ADA1-271151-2004	ADMINISTRATIVE AIDE I	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	DASMARINAS CITY	DIAZ, CHRISTOPHER DELA ROSA	OSEC-DECSB-ASDS-270019-2015	ASSISTANT SCHOOLS DIVISION SUPERINTENDENT - 25	Member	3,360.00	0.00	3,360.00
Region IV-A	LAGUNA	CONDINO, CELY PULLAN	OSEC-DECSB-ADAS2-2701642017	ADMINISTRATIVE ASSISTANT II	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	LAGUNA	URRIZA, ALMARIO BALDOVINO	OSEC-DECSB-ADA1-2707732004	ADMINISTRATIVE AIDE I	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	LAGUNA	BUENASEDA, ROSENDO ISLETA	OSEC-DECSB-ADA1-270780-2004	ADMINISTRATIVE AIDE I-01 (CT)	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	LAGUNA	LUCIDO, RAFFY MONSERRAT	OSEC-DECSB-ADA1-270782-2004	ADMINISTRATIVE AIDE I-01 (CT)	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	LAGUNA	SUMAGUE, JOSELITO DUNGO	OSEC-DECSB-ADA1-270781-2004	ADMINISTRATIVE AIDE I-01 (CT)	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	LAGUNA	FRANCIA, ANSELMO ADJOVA	OSEC-DECSB-ADA1-2707702004	ADMINISTRATIVE AIDE I	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	LAGUNA	DUMAGUIT, MARICEL RUBIAN	OSEC-DECSB-ADAS3-2701662017	ADMINISTRATIVE ASSISTANT III	Member	3,360.00	0.00	3,360.00
Region IV-A	LAGUNA	DELGADO, GRACE NEYPES	OSEC-DECSB-ADAS2-270186-2018	ADMINISTRATIVE ASSISTANT II	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	LAGUNA	CASTRO, ALEJANDRO PINEDA	OSEC-DECSB-ADA1-2707762004	ADMINISTRATIVE AIDE I	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	LAGUNA	BALUBAYAN, AMADO TUBINO	OSEC-DECSB-ADA1-2707832004	ADMINISTRATIVE AIDE I	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	LAGUNA	CERIA, LIBERTY DORADO	OSEC-DECSB-ADAS2-270169-2018	ADMINISTRATIVE ASSISTANT II	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	LAGUNA	GUSTILO, MARIA ELENA MADRIÑAN	OSEC-DECSB-GUIDC3-270002-2016	GUIDANCE COUNSELOR III - 13	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	LAGUNA	VILLARANTE, JUAN CRUZ	OSEC-DECSB-ADA1-270850-2004	ADMINISTRATIVE AIDE I	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	LUCENA CITY	ASIA, MICHELLE CARMELA ANCITA	OSEC-DECSB-ADOF2-270016-2019	ADMINISTRATIVE OFFICER II - 11	Member	3,360.00	0.00	3,360.00
Region IV-A	LUCENA CITY	OGAYON, ANIANO MORALINA	OSEC-DECSB-SDS-270008-2013	SCHOOLS DIVISION SUPERINTENDENT - 26	Member	3,360.00	0.00	3,360.00
Region IV-A	QUEZON PROVINCE	COMINTAN, LYKA ATENTAR	OSEC-DECSB-SL1-240021-1998	SCHOOL LIBRARIAN	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	QUEZON PROVINCE	CABANGON, ISABELITA C.	SEC-DECSB-ADOF4-270055-2015	AO IV	Member	3,360.00	0.00	3,360.00
Region IV-A	SAN PABLO CITY	DEQUITO, CHIELET CORNISTA	OSEC-DECSB-ADAS3-270326-2017	ADAS III	Member	3,360.00	0.00	3,360.00
Region IV-A	STA. ROSA CITY	MALABORBOR, NOEL SALAZAR	OSEC-DECSB-ADOF5-270025-2015	ADMINISTRATIVE OFFICER V - 18	Non-Member	3,360.00	1,200.00	2,160.00

Region IV-A	STA. ROSA CITY	BERMILLO, SUSANA PABINGWIT	OSEC-DECSB-ADOF2-27011-2015	ADMINISTRATIVE OFFICER II - 11	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	TANAUAN CITY	CUTARAN, TRISHA RIZALDO	OSEC-DECSB-ADA4-270265-2004	ADMINISTRATIVE AIDE IV-04	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	TANAUAN CITY	DELA PEÑA, JENNIFER SANDOVAL	OSEC-DECSB-ADAS3-270273-2018	ADMINISTRATIVE ASSISTANT III-09	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	TANAUAN CITY	DIMASUAY, ROSE ANGELINE MAGSINO	OSEC-DECSB-ADAS2-270340-2017	ADMINISTRATIVE ASSISTANT II-08	Member	3,360.00	0.00	3,360.00
Region IV-A	TANAUAN CITY	GARCIA, CARA GEM MUEBONG	OSEC-DECSB-ADA6-270070-2015	ADMINISTRATIVE AIDE VI-06	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	TANAUAN CITY	HUSENIA, KIM ALVIN ABACHE	OSEC-DECSB-ADA6-270073-2015	ADMINISTRATIVE AIDE VI-06	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	TANAUAN CITY	HUELAS, MARICEL MANALO	OSEC-DECSB-ADAS1-270020-2015	ADMINISTRATIVE ASSISTANT I-7	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	TANAUAN CITY	OPULENCIA, KAREEN MACAHIA	OSEC-DECSB-ADA6-270071-2015	ADMINISTRATIVE AIDE VI-06	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	TANAUAN CITY	PIAMONTE, APRIL DE LEON	OSEC-DECSB-ADAS2-270028-2015	ADMINISTRATIVE ASSISTANT II-08	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	TANAUAN CITY	TORRES, GRACE FRANCISCO	OSEC-DECSB-ADA6-270067-2015	ADMINISTRATIVE AIDE VI-06	Non-Member	3,360.00	1,200.00	2,160.00
Region IV-A	TAYABAS CITY	OABEL, JEANNE PAULINE J.	OSEC-DECSB-ADA6-270064-2015	ADA VI	Member	3,360.00	0.00	3,360.00
Region IV-A	ANTIPOLO CITY	AGONG, DOLORES J.	OSEC-DECSB-EPSVR-270116-2010	EPS	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	ANTIPOLO CITY	BERBER, BERNADETTE I.	OSEC-DECSB-EPSVR-270121-2010	EPS	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	ANTIPOLO CITY	TUPAS, NIMROD T.	OSEC-DECSB-PSDS-270038-2015	PSDS	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	ANTIPOLO CITY	TORNEA, ADALIA G.	OSEC-DECSB-GUIDC1-270063-2008	GUIDANCE COUNSELOR	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	BACOR CITY	BOLANOS, ZALDY O.	OSEC-DECSB-ASDS-270025-2015	ASDS	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	BIÑAN CITY	DETERA, CHRISTOPHER IAN MANEJA	OSEC-DECSB-ADOF2-270210-2016	AO II	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	BIÑAN CITY	COLADILLA, RUEL AMBROCIO	OSEC-DECSB-SRBK-270027-2007	ADAS III	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	BIÑAN CITY	DELEN, DAISY MANDIGMA	OSEC-DECSB-DENT2-270034-2017	DENTIST II	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	BIÑAN CITY	GUIAYA, MA. MONICA PAÑA	OSEC-DECSB-DENT2-270033-2017	DENTIST II	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	BIÑAN CITY	POBAR, DIONISIO III TENORIO	OSEC-DECSB-EPS2-270002-2016	EPS II	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	BIÑAN CITY	REOVACA, MARLENE TELLA-IN	OSEC-DECSB-ADA6-270019-2016	ADA VI	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	BIÑAN CITY	BURGOS, NICOLAS MOLINYAWE	OSEC-DECSB-ASDS-270035-2016	ASDS	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	CABUYAO CITY	REYES, JHONA C.	OSEC-DECSB-SRBK-270031-2007	ADAS III	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	DASMARINAS CITY	CASTILLO, RIZELLE RIA R.	OSEC-DECSB-ADA6-270052-2015	ADA IV	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	LAGUNA	MEDUA, VICTORIA L.	OSEC-DECSB-NURSD-270211-2010	NURSE II	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	LAGUNA	RAMOS, IMELDA V.	OSEC-DECSB-PSDS-270122-2015	PSDS	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	LAGUNA	ARBAN, NESTOR MEDINA	OSEC-DECSB-ADA1-270778-2004	ADMINISTRATIVE AIDE I	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	LAGUNA	ROBLES, ARGEL PAGTANANAN	OSEC-DECSB-ADA1-270791-2004	ADMINISTRATIVE AIDE I	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	LAGUNA	SOLMILA, LEONERY ATIENZA	OSEC-DECSB-ADA1-270779-2004	ADMINISTRATIVE AIDE I	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	LAGUNA	CABRERA, JEFFREY S.	OSEC-DECSB-ADAS2-270266-2016	ADMINISTRATIVE ASSISTANT II	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	LIPA CITY	SARMIENTO, LYDIA D.	OSEC-DECSB-PSDS-240189-1998	PSDS	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	QUEZON PROVINCE	CANTOS, ALOHA C.	OSEC-DECSB-ADAS3-270205-2018	ADAS III	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	QUEZON PROVINCE	LAGUNA, MARJELYN T.	OSEC-DECSB-DO2-270028-2009	DO II	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	QUEZON PROVINCE	LUCERO, GERWIN OBCEMEA	OSEC-DECSB-ADAS2-270352-2016	ADAS II	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	QUEZON PROVINCE	OCSON, SHIELA ZAMORA	OSEC-DECSB-ADAS2-270374-2016	ADAS II	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	QUEZON PROVINCE	PALIMA, MYLA MORALES	OSEC-DECSB-ADAS2-270478-2016	ADAS II	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	QUEZON PROVINCE	PEREZ, MARLON L.	OSEC-DECSB-ADAS2-270490-2016	ADAS II	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	QUEZON PROVINCE	SALVID, ROBERTO Z.	OSEC-DECSB-ADA1-270519-2004	ADA I	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	SAN PABLO CITY	KASILAG, ERODELA VELASCO	OSEC-DECSB-NURSD-270288-2010	NURSE II	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	SAN PABLO CITY	PASAGUI, LUDY NUEVO	OSEC-DECSB-ASDS-240021-1998	SDS	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	SAN PABLO CITY	PEREZ, EMERITA CIABAL	OSEC-DECSB-EPSVR-270197-2010	EPS	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	SAN PABLO CITY	TAGULAO, RAMONA DIZON	OSEC-DECSB-NURSD-270287-2010	NURSE II	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	SAN PABLO CITY	JATURIGUE, MICHAEL	OSEC-DECSB-DENT2-240064-1998	DENTIST II	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	TANAUAN CITY	RAMOS, HELEN A.	OSEC-DECSB-SDS-270045-2005	SDS	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	TANAUAN CITY	GUTIERREZ, RACHEL M.	OSEC-DECSB-ADA6-270217-2004	ADA VI	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	TANAUAN CITY	SAENZ, EUGENE O.	OSEC-DECSB-ADAS2-270562-2016	ADAS II	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	TAYABAS CITY	BELLEZA, CASANDRA DIANNE R.	OSEC-DECSB-ADAS3-270281-2018	ADAS III	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	TAYABAS CITY	ENDENCIA, MARIA OLGA R.	OSEC-DECSB-PDO1-270132-2016	PDO I	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	TAYABAS CITY	PEÑAVARDE, HERNANI	OSEC-DECSB-ADAS3-270347-2017	ADAS III	Non Member	3,360.00	1,200.00	2,160.00
Region IV-A	ANTIPOLO CITY	MORALES, MARY GRACE URMINITA	OSEC-DECSB-ADAS2-270147-2016	ADMINISTRATIVE ASSISTANT II	Paid in CY 2019			
TOTAL						336,000.00	105,600.00	230,400.00



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

CNA Payroll / List Checklist

Schools Division Office:

School: N/A

Address:

Calendar Year:

Supporting Documents: Two (2) copies collated

(Put N/A if not applicable)

- ☐ ☐ **For active employees (ATM)**
- ☐ ☐ Payroll labeled as Active (ATM), signed boxes A, B, C
- ☐ ☐ PACSVAL – Hardcopy
- ☐ ☐ PACSVAL – Softcopy (CD)

- ☐ ☐ **For retired/resigned employees (ATM)**
- ☐ ☐ Payroll labeled as Retired/Resigned (ATM), signed boxes A, B, C
- ☐ ☐ PACSVAL – Hardcopy
- ☐ ☐ PACSVAL – Softcopy (CD)

- ☐ ☐ **For retired/resigned employees (Check)**
- ☐ ☐ Signed Payroll labeled as Retired/Resigned (Check), signed boxes A, B, C

- ☐ ☐ **Request for entitled employees but not included in the masterlist (ATM)**
- ☐ ☐ Request Letter from Head of Agency
- ☐ ☐ Payroll labeled as Entitled Employees Not Included in The Masterlist (ATM), signed boxes A, B, C
- ☐ ☐ PACSVAL – Hardcopy
- ☐ ☐ PACSVAL – Softcopy (CD)
- ☐ ☐ Service Record

- ☐ ☐ **Request for entitled employees but not included in the masterlist (Check)**
- ☐ ☐ Request Letter from Head of Agency
- ☐ ☐ Payroll labeled as Entitled Employees Not Included in The Masterlist (Check), signed boxes A, B, C
- ☐ ☐ Service Record

- ☐ ☐ **Not entitled but listed in the masterlist**
- ☐ ☐ List of not entitled personnel, signed by Head of Agency

- ☐ ☐ **Deceased personnel**
- ☐ ☐ List of deceased personnel, signed by Head of Agency



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph

Doc. Ref. Code	RO-FIN-F026	Rev	00
Effectivity	09.20.21	Page	1 of 2

I hereby certify that above documents are complete and arranged as per checklist.

Signature over Printed Name / Date

Email Address:

Contact Number/s:



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
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Department of Education
Region IV-A CALABARZON
Finance Division
Payroll



RO-FIN-F009

Effectivity Date: 09-30-21

Revision No.: 7

Page No.: 1 of 1

For the Period: CY 2019

Entity Name: DepEd Region IV-A CALABARZON Payroll No. _____

Fund Cluster: 01 Sheet ____ of ____ Sheets

We acknowledge receipt of cash shown opposite our name as payment of CY 2019 Collective Negotiation Agreement Incentive (CNAI) - Active Employees.

No.	Name	Position	LBP Account Number	Gross Incentive	Agency Fee	Net Incentive	Signature	Date Received
1						-		
2						-		
3						-		
4						-		
5						-		
6						-		
7						-		
8						-		
9						-		
10						-		
	Subtotal			-	-	-		
	Grand Total							

A	CERTIFIED: Services duly rendered as stated.	C	APPROVED FOR PAYMENT: (Amount In Words) (Amount Figures)	
	CHIEF Signature Over Printed Name Of Authorized Official Date		NAME Schools Division Superintendent 22-Jun-22 Date	
B	CERTIFIED: Supporting documents complete and proper; and cash available in the amount of <u>Php 0.00</u>	D	CERTIFIED: Each employee whose name appears on the payroll has been paid the amount as indicated opposite his/her name.	E
	NAME Accountant III Date		SYRIL R. ZENAROSA Administrative Officer V	ORS/BURS No. _____ Date: _____ JEV No. _____ Date: _____



Department of Education
Region IV-A CALABARZON
Finance Division
Payroll



RO-FIN-F009

Effectivity Date: 09-30-21

Revision No.: 7

Page No.: 1 of 1

For the Period: CY 2019

Entity Name: DepEd Region IV-A CALABARZON Payroll No. _____

Fund Cluster: 01 Sheet ____ of ____ Sheets

We acknowledge receipt of cash shown opposite our name as payment of CY 2019 Collective Negotiation Agreement Incentive (CNAI) - Inactive Employees (Retired/Resigned) with LBP ATM.

No.	Name	Position	LBP Account Number	Gross Incentive	Agency Fee	Net Incentive	Signature	Date Received
1						-		
2						-		
3						-		
4						-		
5						-		
6						-		
7						-		
8						-		
9						-		
10						-		
	Subtotal			-	-	-		
	Grand Total							

A

CERTIFIED: Services duly rendered as stated.

C

APPROVED FOR PAYMENT: (Amount In Words) (Amount Figures)

CHIEF

Signature Over Printed Name Of Authorized Official

Date

NAME

Schools Division Superintendent

22-Jun-22

Date

B

CERTIFIED: Supporting documents complete and proper; and cash available in the amount of Php 0.00

NAME

Accountant III

Date

D

CERTIFIED: Each employee whose name appears on the payroll has been paid the amount as indicated opposite his/her name.

SYRIL R. ZENAROSA

Administrative Officer V

E

ORS/BURS No. _____

Date: _____

JEV No. _____

Date: _____



Department of Education
Region IV-A CALABARZON
Finance Division
Payroll



RO-FIN-F009

Effectivity Date: 09-30-21
Revision No.: 7
Page No.: 1 of 1

For the Period: CY 2019

Entity Name: DepEd Region IV-A CALABARZON Payroll No. _____
Fund Cluster: 01 Sheet ____ of ____ Sheets

We acknowledge receipt of cash shown opposite our name as payment of CY 2019 Collective Negotiation Agreement Incentive (CNAI) - Inactive Employees (Retired/Resigned) - Checks.

No.	Name	Position	Gross Incentive	Agency Fee	Net Incentive	Check No.	Check Date	Signature	Date Received
1					-				
2					-				
3					-				
4					-				
5					-				
6					-				
7					-				
8					-				
9					-				
10					-				
	Subtotal		-	-	-				
	Grand Total								

A CERTIFIED: Services duly rendered as stated.

C

APPROVED FOR PAYMENT: (Amount In Words) (Amount Figures)

CHIEF

Signature Over Printed Name Of Authorized Official

Date

NAME

Schools Division Superintendent

22-Jun-22

Date

B CERTIFIED: Supporting documents complete and proper; and cash available in the amount of Php 0.00

D

CERTIFIED: Each employee whose name appears on the payroll has been paid the amount as indicated opposite his/her name.

E

ORS/BURS No. _____

Date: _____

JEV No. _____

Date: _____

NAME

Accountant III

Date

SYRIL R. ZENAROSA

Administrative Officer V