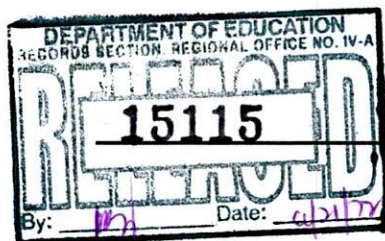




Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



17 June 2022

**Regional Memorandum**

**HYBRID VALIDATION OF THE SCHOOL-BASED  
MANAGEMENT LEVEL III OF PRACTICE FOR SCHOOL YEAR  
2020-2021**

To **Schools Division Superintendents**

1. Pursuant to D.O 83, s. 2012, this Office through The Field Technical Assistance Division will conduct a Hybrid Validation of the School-Based Management Level III of Practice from July 19, 2022, to October 31, 2022. The matrix of schedule and the list of schools for validation are enclosed as Enclosures 1 and 2 respectively.
2. The activity aims to determine the depth of its SBM Practice alongside the principles of A Child and Community-centered Education System (ACCESs) and to ascertain the profile of the schools which needs assistance as well as good practices for benchmarking and recognition.
3. In view of this, the qualified schools are requested to update the uploaded documents for Document, Analysis, Observation and Discussion (DOD) relative to the principle in the 5 google folders (folders for the 4 principles and 1 folder for other documents) respectively uploaded in the created classroom by the Schools Division Offices (SDOs) and prepare a short opening program and 10-15-minute presentation on the SBM Accomplishment which covers 4 principles). Please see Enclosure 3 for Short Program Template, Enclosure 4 for the Accomplish Report format, and Enclosure 5 for the List of Preliminary Documents.
4. In addition to this, the SDOs are requested to prepare an online platform for the D-O-D process for online validators. The meeting link must be sent one day before the validation proper at [fta.calabarzon@deped.gov.ph](mailto:fta.calabarzon@deped.gov.ph)
5. The participants in this activity are the regional validators, school heads of the qualified schools for regional validation, and school personnel in charge of assisting the school heads in providing documents and select stakeholders.



**Address:** Gate 2, Karangalan Village, Cainta, Rizal  
**Telephone Nos.:** 02-8682-5773/8684-4914/8647-7487  
**Email Address:** [region4a@deped.gov.ph](mailto:region4a@deped.gov.ph)  
**Website:** [depedcalabarzon.ph](http://depedcalabarzon.ph)

6. Strict adherence to the IATF Health Protocols and Office Health Standards must be observed in the conduct of this activity.
7. Travel and other related expenses relative to the conduct of this activity will be charged against Regional Funds while for the SDOs will be charged against their local funds, subject to the usual accounting and auditing rules and regulations.
8. For more information or queries, you may contact Mr. Michael Girard R. Alba, Chief Education Supervisor of FTAD at 09178882731.
9. Immediate dissemination of this Memorandum is highly desired.

  
**FRANCIS CESAR B. BRINGAS**  
Regional Director 

cc:ftad/abrencillo



**Enclosure 1: List of Schools for Hybrid Validation for S.Y. 2020-2021**

<b>DIVISION</b>	<b>NAME OF SCHOOL</b>	<b>SCHOOL ID</b>	<b>DATE</b>
SDO - LAGUNA	Buenaventura E. Fandialan Memorial Integrated National High School	307924	July 19-August 4, 2022
	Ibayiw Integrated National High School	301242	
	Sto. Domingo Elementary School	108210	
	Sto. Tomas Integrated High School	342359	
	Limao Elementary School	108260	
	Novaliches Elementary School	108299	
	Liliw National High School	301244	
	B.N. Calara Integrated National High School	342353	
	Los Baños Senior High School	342349	
	Los Baños -Lalakay Senior High School Stand Alone	342351	
	Lo Baños -Bambang Senior High School Stand Alone	342350	
	Lumban National High School	301279	
	Sto. Domingo Elementary School	108322	
	Bakia-Botocan Elementary School	108344	
	Matalatala Integrated National High School	307928	
	Upland Integrated National High School	301278	
	Lowland Integrated National High School	301237	
	Talangan Integrated National High School	301276	
	Don Manuel Rivera Memorial Integrated National High School	307905	
	Masico Elementary School	108409	
	Luis C. Obial Senior High School	342357	
	Kabulusan Integrated National High School	301243	
	Santa Cruz Integrated National High School	342362	
	J. Santiago Integrated High School	301271	
	Macasipac Elementary School	164521	

	Paang Bundok Elementary School	108462	
	Francisco K. Redor Sr. Memorial Elementary School	108491	
	Masapang Integrated National High School	301250	
	Tomas Daguisin Elementary School	108501	
SDO SANTA ROSA CITY	Dita Elementary School	108473	August 9-11, 2022
	Macabling Elementary School	108477	
	Aplaya NHS-APEX	301225	
	Balibago Integrated HS	301227	
	Don Jose Integrated HS	301239	
	Santa Rosa Science and Tech HS	307902	
	Sinalhan Integrated HS	342597	
	Pulong Santa Cruz NHS	301260	
SDO BATANGAS PROVINCE	San Gregorio IS	501011	August 16, 2022- September 1, 2022
	Lumbang na Matanda ES	107297	
	Pedro A. Paterno NHS	301136	
	Dacanlao G. Agoncillo ES	107292	
	Cogonan ES	107501	
	Kaylaway ES	107503	
	Kaylaway NHS	301107	
	Cepriana Ascue MES	107236	
	San Piro National HS	301144	
	Calan Elementary School	107227	
	Juan C. De Lunas MES	107249	
	Lucban Elementary School	107240	
	Patugo Elementary School	107243	
	Calubcub 1.0 NHS	301094	
	San Juan SHS	361016	
	San Juan ES	107705	
	Cuenca CS	107339	
	Esteban E. Vito MES	107406	
	Mahayahay ES	107413	
	Mayasang ES	107388	
	R. Venturanza CS	107389	
	Sambal ES	107390	
	Sinisian ES	107391	
	Talaga ES	107392	
	Tubuan ES	107393	
	Ayao-Iyao ES	107395	
	Dona Matilde ES	107405	
	V. Ornales MES	107394	
	Ananias C. Hernandez MNHS	301070	
	Gov. F. Leviste MNHS	301102	
	Lemery Senior HS	305481	
	Payapa NHS	301135	



SDO SAN PABLO CITY	Don Enrique Bautista Elementary School	109793	September 6-14, 2022
	San Anton Elementary School	109753	
	San Antonio 1 Elementary School	109795	
	San Crispin Elementary School	109769	
	San Diego Elementary School	109808	
	San Gregorio Elementary School	109797	
	San Jose National High School	308602	
	San Lucas-1 Elementary School	109789	
	San Pablo City Integrated High School	301504	
	San Pablo City Science Integrated High School	308605	
	Sto. Angel National High School	301510	
	Santiago 1 Elementary School	109784	
	Prudencia D. Fule Memorial Elementary School	109773	
	San Mateo Elementary School	109772	
	Placido Escudero Memorial School	109761	
	San Antonio II Elementary School	109796	
	Ambray Elementary School	109749	
SDO QUEZON	Paaralang Sekundarya ng Lucban Integrated School	301364	September 15, 2022
	Catanauan National High School	301310	
	Godofredo M. Tan Integrated School of Arts and Trade	301399	
	Perez National High School	301375	
SDO IMUS CITY	Bayan Luma I ES	107970	September 20-21, 2022
	Gen. Licerio Topacio NHS	307811	
	Carsadang Bago ES	107983	
	Buhay na Tubig ES	107972	
	Malagasang I ES	107986	
	Tinabunan ES	107989	
SDO LUCENA CITY	Lucena City NHS	301501	September 22, 2022
	Cotta National High School	308502	
SDO BACOR CITY	Likha Molino IV Elementary School	107873	September 27, 2022

	Bayanan Elementary School	107878	
	SHS San Nicolas	342600	
SDO DASMARINAS CITY	Francisco E. Barzaga Integrated High School	328201	September 28, 2022
SDO GENERAL TRIAS CITY	Governor Luis A. Ferrer Jr. East National High School	307812	September 28, 2022
SDO BINAN CITY	St. Francis Integrated NHS	307931	September 29, 2022
SDO SAN PEDRO CITY	Sampaguita Village Elementary School	108429	September 29, 2022
SDO CAVITE PROVINCE	Alfonso Integrated High School	301165	October 4-6, 2022
	Trece Martires City National High School	301222	
	Munting Ilog Integrated National High School	301205	
	Bulihan Integrated National High School	301180	
	Maguyam Elementary School	108108	
	Lantic Elementary School	107895	
	Felipe Calderon Elementary School	108170	
	Bucal National Integrated School	301175	
	Buho Elementary School	101701	
SDO CALAMBA CITY	Makiling Elementary School	109821	October 11, 2022
	Calamba Bayside Integrated School	301514	
SDO LIPA CITY	PINAGKAWITAN INHS	301496	October 12, 2022
	CUMBA-QUEZON IS	501184	
	SAMPAGUITA ES	109685	
SDO CABUYAO CITY	Butong Elementary School	108238	October 13, 2022
	San Isidro Elementary School	108251	
	Pulo Elementary School	108249	
SDO RIZAL PROVINCE	Evangelista Elementary School	109426	October 18, 2022
	Catmon Elementary School	109465	
	Antonio C. Esguerra Memorial National High School	308108	



SDO BATANGAS CITY	Jose C. Pastor Memorial ES	109615	October 19-20, 2022
	Tinga Labac ES	109596	
	Concepcion ES	109590	
	Paharang Integrated School	301474	
SDO ANTIPOLLO CITY	INUMAN ELEM SCHOOL	105326	October 25, 2022
	BINAYOYO INTEGRATED SCHOOL	501119	
	DELA PAZ NHS	321505	

**Enclosure 2: List of SBM Regional Validating Team**

<b>Team 1</b>			
Michael Girard R. Alba	Chief Education Supervisor	Leader	<b>STA. ROSA CITY</b>  <b>Biñan City</b>  <b>Cabuyao City</b>
Angelina Mendiola	Supervising Administrative Officer	Member	
Donna L. Lago	Education Program Supervisor	Member	
Allain B. Alvarez	Education Program Supervisor	Member	

<b>Team 2</b>			
Job S. Zape Jr.	Chief Education Supervisor	Leader	<b>Rizal Province</b>  <b>Antipolo City</b>  <b>Cavite City</b>
Syril Zenarosa	Section Head	Member	
Elaine Balaogan	Education Program Supervisor	Member	
Andrea Mabel E. Abrencillo	Education Program Supervisor	Member	

<b>Team 3</b>			
Viernalyn M. Nama	Chief Education Supervisor	Leader	<b>Tanauan City</b>  <b>Lipa City</b>  <b>Calamba City</b>
Eugenio S. Adrao	Education Program Supervisor	Member	
Andrea Mabel Abrencillo	Education Program Supervisor	Member	
Nancy Z. Dizon	Supervising Administrative Officer	Member	
Jocelyn Martin	BAC Secretariat	Member	



<b>Team 4</b>			
Eduarda M. Zapanta	Chief Education Supervisor	Leader	<b>Laguna Province</b>
Jocelyn Buclig	Unit Head	Member	
Maria Susana M. Oliveros	Section Head	Member	<b>San Pablo City</b>
Michael Girard Alba	Chief Education Supervisor	Member	
Laarni A. Evaristo	Section Head	Member	
Milagros I. Ong	Administrative Officer II	Member	
Homer Licyayo		Member	

<b>Team 5</b>			
Luz E. Osmeña	Chief Education Supervisor	Leader	<b>Cavite Province</b>
Rey M. Valenzuela	Unit Head	Member	
Gelsie M. Garrido	Regional Coordinator	Member	<b>General Trias City</b>
Eugenio S. Adrao	Education Program Supervisor	Member	
Andrea Mabel Abrencillo	Education Program Supervisor	Member	

<b>Team 6</b>			
Elino S. Garcia	OIC-Chief	Leader	<b>Bacoor City</b>
Ma. Joan Paula Dino	Project Development Officer II	Member	
Buenalyn Manuel	Education Program Supervisor	Member	<b>Imus City</b>
Eugenio S. Adrao	Education Program Supervisor	Member	
			<b>Dasmariñas City</b>

<b>Team 7</b>			
Ann Geralyn T. Pelias	Chief Administrative Officer	Leader	<b>Batangas Province</b>
Adrian Bullo	Planning Officer III	Member	
Ariel M. Azuelo	Unit Head	Member	<b>Batangas City</b>
Michael Girard Alba	Chief Education Supervisor	Member	
Jocelyn Martin	BAC	Member	
Jumar Sadsad	PPRD	Member	

<b>Team 8</b>			
Marites L. Gloria	Chief Administrative Officer	Leader	<b>Quezon Province</b>
Babeth C. Cruz	Section Head	Member	<b>Lucena City</b>
Nimfa Bermendi	Teachers Credentials Evaluator II	Member	
Lea M. Villalobos	Accountant III	Member	<b>Tayabas City</b>
Eugenio S. Adrao	Education Program Supervisor	Member	
Queenie Jane Romantico	Accountant I	Member	



### **Enclosure 3: Short Program c/o School**

- I. Preliminaries
  - a. Prayer
  - b. National Anthem/Nationalistic Song
  - c. CALABARZON March
- II. Pecha-Kucha/ Video Presentation (10-15 Minutes)
  - a. DOD Orientation
  - b. Discussion/Presentation of the Docs/MOVs
    1. Principle 1
    2. Principle 2
    3. Principle 3
    4. Principle 4
- III. Validation Proper c/o RO Validators
  - a. Question and Answer
  - b. SH/Principal to answer, SBM Team to assist the SHs/Principal on the documents.
- IV. Exit Conference
- V. Announcement of SBM Level of Practice by the Team Leader
- VI. Closing Program

#### **Enclosure 4: Accomplishment Report Format**

- I. Introduction
- II. Highlights of Accomplishments
- III. Overall Accomplishment of Programs and Projects
- IV. Educational Outcomes/Results
- V. Outstanding Accomplishments
  1. Best practices, value-added contributions, innovations, and other activities
  2. Winnings and awards received
  3. Other accomplishments under the new normal.
    - a. Narrative on Adjustments Made in the Basic Education Learning Continuity Plan (BE-LCP).
    - b. Narrative on coping strategies/change of work processes in accordance with health and safety protocols.
- VI. Financial Performance
- VII. Relevant Photos



## **Enclosure 5: Preliminary Documents**

1. Endorsement from the SDO
2. Application Form
3. Certificate of Undertakings attested by the SDO
4. SIP, AIP and Accomplishment Report (Accomplishment report template must be strictly followed)