



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

REQUEST FOR QUOTATION

The **Department of Education Region IV-A (CALABARZON)** through its **Bids and Awards Committee**, intends to procure **“MEDICAL SUPPLIES FOR THE PROCUREMENT OF REGIONAL OFFICE COVID-19 INTERVENTION AND OTHER DISASTER RISK REDUCTION AND MANAGEMENT PREPAREDNESS AND MITIGATION MATERIALS”** in accordance with Alternative Method of Procurement under Section 52 (Shopping) or Section 53.9 (Negotiated Procurement – Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The Approved Budget for the Contract (ABC) is **NINE HUNDRED FIFTY FIVE THOUSAND PESOS (Php955,000.00)**.

Please quote your **Best Offer** for the item/s described herein, **subject to the Terms and Conditions** provided at the bottom/last page of this Request for Quotation (RFQ). Submit your proposal/quotation duly signed by your authorized representative **not later than JULY 4, 2022 at 5:00 P.M.** at the BAC Secretariat, DepEd Region IV-A CALABARZON, Gate 2 Karangalan Village, Cainta, Rizal. **Quotations may also be submitted through facsimile or email at the address and contact numbers indicated below.**

A copy of your 2022 **Business/Mayor’s Permit, PhilGEPS Registration Number and Latest Income/Business Tax Return** are required to be submitted along with your signed quotation/proposal.

Also, please provide a copy of your **Department of Tourism (DOT) Certificate of Authority to Operate and Safety Seal Certificate** for hotels, including staycation hotels.

Moreover, a **Notarized Omnibus Sworn Statement (GPPB-prescribed forms)** will also be required to be submitted prior to award.

For any clarification, you may contact us at telephone no. **02-8682-5773; 8684-4914; or 8647-7487** or e-mail address at **bac.calabarzon@deped.gov.ph**



CHERRYLOU D. REPIA

BAC Chairperson



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph

In case of recently expired Mayor's/Business permit, it shall be accepted together with its Official Receipt that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted after the award of contract but before payment in accordance with item 6.2 of Government Procurement Policy Board (GPPB) Resolution No. 09-2020.

In case of Unnotarized Omnibus Sworn Statement, it shall be accepted, provided that the Notarized Omnibus Sworn Statement shall be submitted after the award of contract but before payment in accordance with item 6.3 of GPPB Resolution No. 09-2020.

Date: _____

Name of Company:	
Address:	
Name of Store/Shop (if applicable):	
TIN:	
PhilGEPS Registration Number:	

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly, accurately and completely.
- (2) Do not alter the contents of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Sir/Madam:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

TECHNICAL SPECIFICATION

1. Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate "**0**" if item being offered is for free.
2. Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each Specification.

Item	Description	Total QTY	Bidder's Statement	Unit Cost	Total Cost
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			of Compliance	(VAT Inclusive)	(VAT Inclusive)
2	KN95 4 PLY MEDICAL GRADE FACEMASK (10PCS PER BOX) (Php250.00) <u>With FDA Certified</u>	500 BOXES			
3	SELF CARE KIT/BAG INCLUDING MEDICINE (Emergency bag with multiple pockets, nylon, polyester material and waterproof) (Php7,000.00/set) PLEASE SEE ATTACHED SPEC AND CONTENT OF THE KIT/BAG <u>All medicine must be FDA Certified, submit copy of the FDA</u>	50 Sets			
4	MEDICINE CABINET SUPPLIES (15,000.00/set) PLEASE SEE ATTACHED SPEC FROM THE END- USER <u>All medicine must be FDA Certified, submit copy of the FDA</u>	32 Sets			
TOTAL COST:					

**The above quoted prices are inclusive of all costs and applicable taxes.*

<u>SCHEDULE OF REQUIREMENTS</u>			
The delivery schedule expressed as weeks/months stipulates hereafter the delivery date to the project site.			
Item	Description	Total Quantity	Delivery
I			To be deliver on or before July 18, 2022

<u>FINANCIAL OFFER</u>	
Approved Budget for the Contract	Your Total Offered Quotation
Php955,000.00	In words:
	In figures:
<u>Payment Details:</u>	Payment shall be made promptly, but in no case later than sixty (60) days, through Land Bank's LDDAP-ADA/Bank Transfer facility after submission of billing statement/invoice and upon fulfilment of other obligations as stipulated in the contract as well as upon inspection and acceptance of the goods by the end user.
Banking Institution	
Account Number	
Account Name	
Branch	

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of sixty (60) calendar days from the date of submission of quotation.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the Lowest Calculated and Responsive Quotation (for goods and infrastructure) or, the Highest Rated Offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8. The Department of Education Region 4A shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the DBM shall adopt and employ “draw lots” as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- 10. Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing government accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor’s account.**
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Department of Education Region IV-A shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Signature over Printed Name

Position/Designation

Office Telephone Number

Fax/Mobile Number

E-mail address/es

EASY TO CARRY EMERGENCY BAG WITH MULTIPLE POCKETS, NYLON, POLYESTER MATERIAL AND WATERPROOF

Stock No.	Item Description	Quantity	Unit	Unit Cost	Total Cost
1	Finger Pulse Oximeter	50	Unit		
2	Mini non-contact infrared thermal scanner	50	Unit		
3	Emergency rechargeable flashlight	50	Unit		
4	Emergency whistle	50	pcs.		
5	Emergency thermal blanket	50	pcs.		
6	Mupicorin (Foskina) 15g	50	pcs.		
7	First Aid Bandage Large Size hypoallergenic Non-woven adhesive wound dressing band large wound support 6cmx7cm	500	pcs.		
8	Standard size band-aid (100strips/box)	50	Boxes		
9	Silver Sulfadiazine (Burn ointment 20g)	50	pcs.		
10	Povidone-Iodine dry powder spray 55g	50	Bottles		
11	Elastic bandage 3"	50	pcs.		
12	Elastic bandage 2"	50	pcs.		
13	Menthol Comphor Eucalyptus Efficascent oil 6ml	50	Bottles		
14	Paracetamol (no generic)	1000	Tablets		
15	Antihistamine 10mg (not generic)	1000	Tablets		
16	Phenyleprine HCl Chlorphenamine Maleate 500mg	1000	Tablets		
17	Oral Rehydration Salt Orange flavor	500	Sachets		
18	Triangular Bandage, Cloth, 96cmx96cmx136cm	50	pcs.		
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TOTAL					

Stock No.	Item Description	Quantity	Unit	Unit Cost	Total Cost
1	Adhesive Bandage Strips	32	box		
2	Adhesive Bandage Patch	32	box		
3	3M Micropore Tape 1"	64	pc		
4	3M Transpore Tape 1"	64	pc		
5	Triangular Bandage 40"x40"x56"	32	pc		
6	Elastic Bandage 2"x5"	64	pc		
7	Elastic Bandage 3"x5"	64	pc		
8	Elastic Bandage 4"x5"	64	pc		
9	Gauze Bandage 2"x10"	64	pc		
10	Gauze Bandage 3"x10"	64	pc		
11	Gauze Bandage 4"x10"	64	pc		
12	Gauze Pad 3"x3"	32	box		
13	Gauze Pad 4"x4"	32	box		
14	Hydrogen Peroxide 120ml	32	bot		
15	Ice Bag Compress 9in	32	pc		
16	Acete de Manzanilla 25ml	64	bot		
17	Cotton Balls 150's	64	pack		
18	Latex Disposable Gloves (L)	32	box		
19	Thermal / Emergency Blanket	32	pc		
20	Compact forehead infrared thermometer	32	unit		
21	Povidone Iodine Dry Powder Spray 55g	64	bot		
22	Efficascent Oil 100ml	32	bot		
23	Methyl Salicylate Camphor+Menthol (Pain Killer) 120ml	32	bot		
24	Calamine Lotion 60ml	64	bot		
25	Methyl Salicylate Menthol Crystals Eucalyptus Oil 10ml (white Flower)	32	bot		
26	Pareacetamol Biogesic 500mg	3,200	pc		
27	Lagundi Capsule 600mg	1,600	pc		
28	Paracetamol 325 mg + Phenylpropanolamine HCl 25 mg + (CPM) Chlorphenamine maleate 2 mg	1,600	pc		
29	Antihistamine 10mg	1,600	pc		
30	Mefenamic Acid 500mg	1,600	pc		
31	Meclizine HCl 12.5mg	960	pc		
32	ORS-75 (Dehydrosol) Replacement Oral Rehydration Salts 5.575g/sachet	3,200	pc		
33	Hyoscine N-Butylbromide Tablet 10mg	1,600	pc		
34	Aluminum Hydroxide Magnesium Hydroxide Simethicone	1,600	pc		
35	Equisine Moist (Hypromellose) 10ml	32	bot		
36	Hot Bag Compress 1000ml	32	pc		
37	Sterilized Eye Pads 6 cm x 8 cm	1,550	pc		
38	Bandage Scissors	32	pc		
39	Burn Ointment	32	tube		
TOTAL					-