

Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON




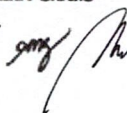
20 April 2022

**Regional Memorandum**

**ENDLINE NUTRITIONAL ASSESSMENT OF THE  
SCHOOL-BASED FEEDING PROGRAM (SBFP) BENEFICIARIES**

To **Schools Division Superintendents**

1. Pursuant to DepEd Order 10, s. 2022 entitled **Supplemental Guidelines on DepEd Order 31, s. 2021 (Operational Guidelines on the Implementation of the School-Based Feeding Program)** and OUA Memorandum 00-0422-0004 entitled **Nutritional Assessment of SBFP Beneficiaries**, the Regional Office through the Education Support Services Division hereby issues the procedures on the assessment of nutritional status (height and weight measurement) of SBFP 2021-2022 beneficiaries.
2. The conduct of assessment will commence at the end of the distribution for the SBFP.
3. Attached is the guide and procedure for the assessment of nutritional status (height and weight measurement) of the SBFP beneficiaries for reference.
4. For clarification and inquiries, kindly contact Neil B. Evangelista, Nutritionist-Dietitian II and the Regional SBFP Coordinator through Viber at +63-947-299-8999 or through email at [neil.evangelista@deped.gov.ph](mailto:neil.evangelista@deped.gov.ph)

  
**FRANCIS CESAR B. BRINGAS**  
Regional Director 

essd/nbe



**Address:** Gate 2, Karangalan Village, Cainta, Rizal  
**Telephone Nos.:** 02-8682-5773/8684-4914/8647-7487  
**Email Address:** [region4a@deped.gov.ph](mailto:region4a@deped.gov.ph)  
**Website:** [depedcalabarzon.ph](http://depedcalabarzon.ph)



## **I. GUIDE AND PROCEDURE ON THE NUTRITIONAL ASSESSMENT OF SBFP 2021-2022 BENEFICIARIES**

### **1. Height and weight measurement can be done in the following locations with available weight and height measuring equipment:**

- a) At schools.
  - b) At Barangay Health Centers.
  - c) At home
- Due to COVID-19 pandemic, parents and guardians have the option to choose where their children will be assessed, prioritizing accessibility and safety.
  - Unit of measurement shall be measured in kilograms (kg) for weight and in centimeters (cm) or meters (m) for height.
  - The teachers who will be involved in the Nutritional Assessment in schools are advised to strictly follow the minimum public health standards.

### **2. Roles and Responsibilities of Persons involved in Nutritional Assessment**

#### **For Advisers**

1. Direct the parents/guardians of the SBFP beneficiaries to have their children undergo nutritional assessment on abovementioned locations.
2. Collect the weight and height results from parents/guardians who opted to be assessed in barangay or in their home.
3. Conduct the assessment of beneficiaries who opted to be assessed in schools.
4. Encode the data in School Form 8 to identify the Body Mass Index (BMI)
5. Submit the Nutritional Status of SBFP Beneficiaries to the School Feeding Coordinators for consolidation.

#### **For School Feeding Coordinators**

1. Collect the Nutritional Status of SBFP Beneficiaries from advisers.
2. Encode the Nutritional Status of SBFP Beneficiaries in the SBFP Form 1 (2021)
3. Prepare the Program Terminal Report for the School-Based Feeding Program
4. Submit the Program Terminal Report to the Division SBFP Coordinators for consolidation

#### **For Division SBFP Coordinators**

1. Assist the schools regarding the Nutritional Assessment of SBFP Beneficiaries by addressing queries, conduct of meetings or orientations.
2. Submit the Division Program Terminal Report to the Regional SBFP coordinator.

## B. FLOW OF THE NUTRITIONAL ASSESSMENT FOR SBFP BENEFICIARIES

