

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



22 April 2022

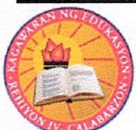
Regional Memorandum

**FINAL ALLOCATION OF SLOTS TO THE 2021 NATIONAL
QUALIFYING EXAMINATION FOR SCHOOL HEADS (NQESH)**

To **Schools Division Superintendents**

1. Relative to the preparation on the conduct of 2021 National Qualifying Examination for School Heads (NQESH), final allocation of slots per schools division office is enumerated below.

Schools Division	No. of Unfilled Principal 1 Positions	% of Unfilled Position (SDO Unfilled Position/Total Unfilled x 100%)	2021 NQESH Slots (% of Unfilled x Total No. of Slots)
1. Antipolo City	3	0.49%	8
2. Bacoor City	6	0.97%	15
3. Batangas City	14	2.27%	35
4. Batangas Province	88	14.24%	218
5. Biñan City	17	2.75%	42
6. Cabuyao City	9	1.46%	22
7. Calamba City	13	2.10%	32
8. Cavite City	1	0.16%	2
9. Cavite Province	75	12.14%	186
10. Dasmariñas City	6	0.97%	15
11. General Trias City	12	1.94%	30
12. Imus City	3	0.49%	8
13. Laguna Province	44	7.12%	109
14. Lipa City	7	1.13%	17
15. Lucena City	5	0.81%	12
16. Quezon Province	190	30.74%	472
17. Rizal Province	83	13.43%	206
18. San Pablo City	18	2.91%	45
19. Santa Pedro City	10	1.62%	25
20. Santa Rosa City	2	0.32%	5
21. Tanauan City	10	1.62%	25
22. Tayabas City	2	0.32%	5
TOTAL	618	100%	1534



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2. The Regional Technical Working Group (RTWG) shall be comprised of:

Chair: Francis Cesar B. Bringas

Vice-Chair: Cherrylou D. Repia

Project Manager: Elino S. Garcia

Members: Lea M. Villalobos
Laarni A. Evaristo
Syril R. Zenarosa
Rey M. Valenzuela
Buenalyn M. Manuel

Validators/Secretariat:

Cherrylou D. Repia - Lead

Ann Geralyn T. Pelias

Maria Susana B. Oliveros

Elino S. Garcia


Danilo H. Ilagan

Florence M. Santos - Secretariat

3. In conducting division orientations, please refer to DM No. 033 s. 2022 for the composition of the Division Technical Working Group (DTWG), terms of reference, timelines, online application process, copy of user guide and other important details.

4. For other queries, you may coordinate with Mr. Elino S. Garcia elino.garcia@deped.gov.ph and or Dr. Buenalyn M. Manuel buenalyn.manuel01@deped.gov.ph thru QAD Landline No. (02)86822114 loc 450.

5. Immediate dissemination of this Memorandum is desired.


FRANCIS CESAR B. BRINGAS
Regional Director

qad/esg



Republic of the Philippines
Department of Education

18 APR 2022

DepEd MEMORANDUM

No. **033**, s. 2022

**CONDUCT OF THE 2021 NATIONAL QUALIFYING EXAMINATION
FOR SCHOOL HEADS**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

1. Passing the National Qualifying Examination for School Heads (NQESH), also known as Principals' Test, is one of the requirements for appointment and reclassification of all aspiring applicants to the Principal and Assistant Principal positions in all public elementary and secondary schools, pursuant to the following issuances:

- a. DepEd Order (DO) No. 42, s. 2007, titled **The Revised Guidelines on Selection, Promotion and Designation of School Heads**;
- b. DO 97, s. 2011, titled **Revised Guidelines on the Allocation and Reclassification of School Head Positions**; and
- c. DO 41, s. 2016, titled **Additional Guidelines to DepEd Order No. 19, s. 2016 (Guidelines on the Organizational Structures and Staffing Patterns of Stand-alone and Integrated Public Senior High Schools (SHS))**.

2. In this regard, the Department of Education (DepEd), through the Bureau of Human Resource and Organizational Development (BHROD), shall administer the **2021 National Qualifying Examination for School Heads (NQESH)** on **June 21, 2022**. Due to the COVID-19 Pandemic, **the examination shall be administered nationwide through a secured online platform**. A mock exam shall be conducted prior to the actual examination to familiarize the examinees on the platform. Details of which shall be sent to the examinee's DepEd email address.

3. Aspiring school heads, **regardless of their current positions**, are qualified to take the NQESH, provided that the applicants **meet the qualification requirements and has acquired any of the following experience requirements as of March 31, 2022**, consistent with DO 39, s. 2007 titled **Modified Qualification Standards for the Positions of Head Teachers and Principals**:

- a. One year as Head Teacher, or
- b. Two years as Teacher-in-Charge, or
- c. Two years as Master Teacher, or
- d. Teaching experience for Five years as follows:
 - i. Teacher III or other Teacher positions with same salary grade; or
 - ii. Incumbent public school teacher who has managerial and supervisory experience in a DepEd recognized private institution or

- Commission on Higher Education (CHED) recognized higher education institution; or
- iii. Aggregate experience as Head Teacher, Teacher-in-Charge (TIC), Master Teacher, and Teacher III.

4. However, due to the variation of alert level systems in the provinces, the 2021 NQESH online examination shall only be limited to **a total number of six thousand (6,000) examinees nationwide**. Each region, therefore, shall **only** be provided slots based on the number of unfilled Principal 1 positions (see Enclosure No. 1). Thus, DepEd regional offices (ROs) shall refer to the following order of priority for consideration in the selection of their final list of examinees:

- a. Incumbent Officer-in-Charge (OIC)/TIC for at least two years or Head Teacher for at least one year of a public elementary or secondary school with designation or Special Order duly signed and issued by the Schools Division Superintendent;
- b. In case of remaining slots after considering Item 4.a, only then that the applications of the following may be accommodated:
 - i. Qualified applicants under item 3 of this Memorandum, and
 - ii. Incumbent OICs/TICs not meeting the required experience.

5. Application will be done online through the NQESH Online Application System following the schedule below.

- a. For qualified applicants under 4.a

Date	Activity
April 25–29, 2022	Online Application
April 25–May 2, 2022	Schools Division Office (SDO) Evaluation
April 25–May 4, 2022	RO Validation

- b. For applicants under 4.b

Date	Activity
May 5–7, 2022	Online application
May 5–8, 2022	SDO Evaluation
May 5–10, 2022	RO Validation

6. The final list of examinees must be submitted through the official email address of BHROD-HRDD through email at bhrod.hrdd@deped.gov.ph on or before **May 17, 2022**, using this subject format **RO[No.] 2021NQESH Final-List-of-Examinees**.

7. For guidance in the application process and other matters relative to the conduct of the 2021 NQESH, enclosed also in this Memorandum are the following:

- | | | |
|-----------------|---|---|
| Enclosure No. 2 | - | Technical Working Group Composition and Responsibilities, |
| Enclosure No. 3 | - | Online Application Process, |
| Enclosure No. 4 | - | NQESH Online Application System User's Guide, |
| Enclosure No. 5 | - | Processing of Application and Certificate of Eligibility, and |
| Enclosure No. 6 | - | Utilization of the Examination Fee. |

8. The examination shall cover conceptual and situational critical thinking questions relevant to the role of a school head aligned with standards set by the Philippine Professional Standards for School Heads (PPSSH) as stipulated in DO 024 s. 2020 or the **National Adoption and Implementation of the Philippine Professional Standards for School Heads**. It shall serve as a mechanism to safeguard and gauge the competency and quality of the aspiring school leaders in DepEd schools.

9. To determine who will qualify for the next stage of the selection process for a Principal I position, an **order of merit** will be used. The procedure will not employ usual pass or fail scores rather will identify ranking of the examinees based on their ability level vis a vis the difficulty level of the test items.

The 2021 NQESH official results, including the details of the new merit system shall be released through a DepEd Memorandum. All examinees shall be notified of their individual results through their respective DepEd email addresses.

10. **DepEd values the credibility and integrity of the examination. The agency is not, in any way, affiliated with individuals or institutions offering and providing review sessions.** A **warning** is given to all applicants against individuals or organizations which claim to have access to the content of the examination. Applicants, individuals, or organizations who shall have direct or indirect request for test content and/or perform an act of bribery (monetary or gifts) to Central Office, RO, and SDO employees shall be subjected to investigation and/or filing of appropriate administrative case.

11. For more information, please contact the **Bureau of Human Resource and Organizational Development-Human Resources Development Division**, 5th Floor, Mabini Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email address at bhrod.hrdd@deped.gov.ph.

12. Immediate dissemination of this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
Secretary

Encls.:

As stated



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DEPED-OSEC-458619

References:

DepEd Order (Nos.: 42, s. 2007; 97, s. 2011; 41, s. 2016; and 024, s. 2020)

To be indicated in the Perpetual Index
under the following subjects:

BASIC EDUCATION
BUREAUS AND OFFICES
OFFICIALS
POLICY
PROMOTION
QUALIFICATIONS

RULES & REGULATIONS
SCHOOLS
SENIOR HIGH SCHOOL
TEACHERS
TEST



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DEPED-OSEC-458619

**2021 NATIONAL QUALIFYING EXAMINATION FOR SCHOOL HEADS (NQESH)
REGIONAL ALLOCATION FOR THE ONLINE EXAMINATION**

DepEd Regional Office	Allocation
NCR	485
CAR	26
I	40
II	80
III	310
IVA	1534
IVB	300
V	300
VI	300
VII	480
VIII	210
IX	455
X	150
XI	580
XII	455
CARAGA	295
TOTAL	6,000