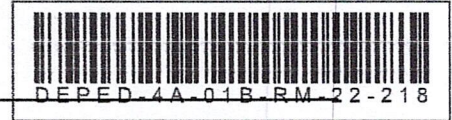
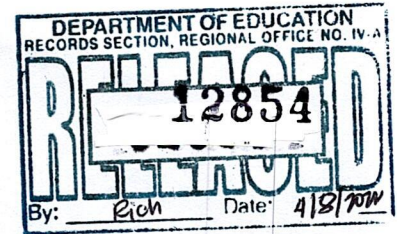




Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
GATE 2, KARANGALAN VILLAGE  
1900 CAINTA, RIZAL



8 April 2022

**Regional Memorandum**

**CONDUCT OF ON-SITE REGIONAL MANAGEMENT COMMITTEE  
MEETING AND OATH TAKING OF NEWLY-APPOINTED  
THIRD LEVEL OFFICIALS**

**To: Assistant Regional Director  
Schools Division Superintendent  
Assistant Schools Division Superintendent  
Regional Office Division Chiefs**

1. The Department of Education Region 4A CALABARZON will conduct **On-site Regional Management Committee (MANCOM) Meeting** on Thursday, **April 21, 2022, 9:00 AM** at **Villa Escudero, Plantations and Resort, KM. 91 Tiaong, Quezon**.
2. Participants to the meeting are the Assistant Regional Director, Schools Division Superintendents, Assistant Schools Division Superintendent, and Functional Division Chiefs of the Regional Office. They are required to wear Black or Regional Gala Uniform with brown ethnic fabric as the official attire of the program.
3. This two-part program includes:  
Part 1: **Regional ManCom Meeting** (Expanded)  
Part 2: **Oath Taking Ceremony of Newly-appointed 3<sup>rd</sup> Level Officials** (those who did not take their oath at Eugenio Lopez Center in Antipolo during the National ManCom Meeting)
4. In addition, the Regional ManCom Meeting's agenda are the following:
  - a. Revised Operational Guidelines and Schools Safety Assessment tool on the progressive Expansion of Face to Face Learning Modality;
  - b. Work Arrangements in the Department of Education During the Imposition of Alert Level 1 System for COVID-19 Response; and
  - c. National Quality Management System (NQMS).
5. Certificates of Appearance for this activity will be issued by the Schools Division Office of Quezon.




**"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"**

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6. Strict adherence to the IATF Health Protocols and Office Health Standards must be observed in the conduct of this activity. The participants are requested to bring a photocopy of their vaccination cards.
7. Food, accommodation and other incidental expenses relative to this activity shall be charged against SDO Quezon and Regional Office MOOE while travel expenses shall be charged to local funds of offices of the participants. All expenses shall be subject to usual accounting and auditing rules and regulations.
8. Should there be queries pertaining this activity, please contact Mr. Ariel M. Azuelo through [pau.calabarzon@deped.gov.ph](mailto:pau.calabarzon@deped.gov.ph).
9. Immediate dissemination of this Memorandum is desired.

  
**FRANCIS CESAR B. BRINGAS**  
Regional Director 