

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON




19 April 2022

Regional Memorandum

**SCHOOL-BASED FEEDING PROGRAM (SBFP) NATIONAL-
WORK CONFERENCE FOR FY 2022**

To **Schools Division Superintendents**

1. With reference to Memorandum issued by the Office of the Assistant Secretary for Procurement and Administration there will be a face-to-face **School-Based Feeding Program (SBFP) National Work-Conference for FY 2022** on May 2-5, 2022, at Tanza Oasis, Tanza, Cavite.
2. The participants will be the Division SBFP coordinators or representatives, list is enclosed herewith.
3. Travel expenses shall be charged against the downloaded funds subject to the usual accounting and auditing rules and regulations.
4. For clarification and inquiries, kindly contact Neil B. Evangelista, Nutritionist-Dietitian II and the Regional School-Based Feeding Program Coordinator through Viber at +63-947-299-8999 or through email at neil.evangelista@deped.gov.ph


FRANCIS CESAR B. BRINGAS
Regional Director 

cc: essd/nbe



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A. LIST OF PARTICIPANTS

No.	Division	Name	Position
1	Regional Office	NEIL B. EVANGELISTA	Nutritionist-Dietitian II
2	Antipolo City	JED DAVID DELA CRUZ	Nurse II
3	Bacoor City	RUBY L. CARLONGAN	Nurse II
4	Batangas City	MARIANNE R. MEDINA	Nurse II
5	Batangas Province	KAREN E. ENRIQUEZ	Nurse II
6	Binan	JOHN SEBASTIAN N. JACALAN	Nurse II
7	Cabuyao	JOY O. ANDAYA	Nurse II
8	Calamba City	JAZTINE T. CARAOS	Medical Officer III
9	Cavite City	PAUL JEMEEL M. PANGANIBAN	Nurse II
10	Cavite Province	MA. REMEDIOS C. DELA CRUZ	Nurse II
11	Dasmarinas	DIVINA VICTORIA P. PRUDENTE	Nurse II
12	General Trias	ELIEL MAE A. GALGO	Nurse II
13	Imus	JACKIELYN O. MARARAC	Nurse II
14	Laguna	CRISTEL CAMILLE GRANADA	Nurse II
15	Lipa City	GRACE V. CAMAGANACAN	Nurse II
16	Lucena City	JULIE CARMEL U. LA ROSA	Nurse II
17	Quezon	MA. TERESITA M. ABELLA	Nurse II
18	Rizal	PAUL JAMES D. SAN DIEGO	Nurse II
19	San Pablo City	MINNIE ROSE H. NOROÑA	Nurse II
20	Sta. Rosa City	KENRICK L. VILLANUEVA	Nurse II
21	Tanauan City	MARIA LENA P. MACAHIA	Nurse II
22	Tayabas City	MARILES CONTRERAS	Nurse II



Republic of Philippines
Department of Education
OFFICE OF THE ASSISTANT SECRETARY
FOR PROCUREMENT AND ADMINISTRATION

MEMORANDUM
OASPA- _____

TO: REGIONAL DIRECTORS
 Regions I- XII, CARAGA, CAR, & NCR
FROM: Afty. SALVADOR C. MALANA III
 Assistant Secretary for Procurement and Administration

LOPE B. SANTOS III
 Director IV

SUBJECT: CONDUCT OF THE SCHOOL-BASED FEEDING PROGRAM (SBFP)
NATIONAL WORK-CONFERENCE FOR FY 2022

DATE: MARCH 25, 2022

This has reference to the conduct of the School-Based Feeding Program (SBFP) National Work-Conference for FY 2022, as follows:

Batch/Venue/Date	Regions Involved	Check-in Date & First Meal	Check-out Date & Last Meal
1 - Manila/ April 25-28, 2022	Regions 1, 2, 3, & CAR	April 25/Lunch	April 28/Breakfast
2 - Tanza/ May 2-5, 2022	Regions 4A, 4B, 5, & NCR	May 2/Lunch	May 5/Breakfast
3 - Cebu City / April 18-21, 2022	Regions 6, 7, & 8	April 18/Lunch	April 21/Breakfast
4 - Cebu City / April 20-23, 2022	Regions 9, 10, & Caraga	April 20/Lunch	April 23/Breakfast
5 - General Santos City/ May 24-27, 2022	Regions 11 & 12	May 24/Lunch	May 27/Breakfast

The activity aims to present the SBFP Supplemental Guidelines and Implementation Plan for FY 2022; present relevant Procurement Guidelines applicable to SBFP;

gather the consolidated Implementation Plan by each Region, including their issues and concerns; and gather program updates from partner-agencies such as NDA, PCC, and DOST-FNRI.

It is respectfully requested that the participants be advised on the following:

1. Participants to the Work-Conference are the Regional SBFP Focal Persons (1), Schools Division SBFP Focal Person for NFP or Milk (1). Other members of the RO/SDO Technical Working Group such as Finance Officers, Legal Officers, BAC Members, and other health personnel are also invited to attend virtually.
2. On-line registration of participants is requested starting April 6, 2022 by accessing <https://bit.ly/2022-National-Work-Conference-REG>. The actual registration of participants at the venue shall start at 1:30pm on the date of arrival, lunch will be served. All participants are expected to arrive in time for the Opening Program.
3. Funds for traveling expenses shall be downloaded to the Regional Offices. It is requested that the RO/SDO augment any fund shortages that may occur subject to the usual accounting and auditing rules and regulations. May we also request the RO to send a Certificate of Acceptance for the downloading of transportation expenses and a List of Confirmed Participants to be submitted on or before April 4, 2022 thru email at sbfp@deped.gov.ph.
4. The Regional SBFP Focal Persons are requested to present the Status of SBFP Implementation and their FY 2022 Implementation Plans using the attached template.
5. Participants are advised to be ready with their vaccination and/booster cards. Conduct of antigen testing shall be done at the venue. They are also requested to bring their face masks for the duration of the activity, bring their own sanitizers, and still observe health protocols against COVID-19. However, participants are discouraged from attending the activity if exposed to a COVID-positive or if symptoms of COVID-19 are already being experienced.

Attached is the Bulletin of Information for ready reference. For further details, Ms. Mei-Ling V. Duhig, or Mr. Ferdinand M. Nuñez, BLSS-SHD, may be contacted at cellphone no. 0923-871-5146 or 0917-5620849 or email at sbfp@deped.gov.ph.