



Republic of the Philippines  
Department of Education  
REGION IV-A CALABARZON  
GATE 2, KARANGALAN VILLAGE  
1900 CAINTA, RIZAL



13 April 2022

**Regional Memorandum**

**QUARTERLY SUBMISSION OF BUDGET ACCOUNTABILITY  
REPORT (BAR NO. 1 – PHYSICAL REPORT OF OPERATION)  
FOR FISCAL YEAR 2022**

To **Schools Division Superintendents**  
**All others concerned**

1. With reference to DBM & COA Joint Circular No. 2019-1 dated January 1, 2019, on the "Updated Guidelines to Budget and Financial Accountability Reports (BFARs) Starting FY 2019", all agencies are mandated to regularly submit their Budget Accountability Report (BAR No. 1 - Physical Report of Operation) to oversight agencies after the end of each quarter.
2. Pursuant to this, all schools division offices are hereby requested to submit their duly accomplished reports to this office given the following schedules:

FY 2022 Reports	Due of Submission
1 <sup>st</sup> Quarter BAR 1	April 18, 2022
2 <sup>nd</sup> Quarter BAR 1	July 5, 2022
3 <sup>rd</sup> Quarter BAR 1	October 5, 2022
4 <sup>th</sup> Quarter BAR 1	January 5, 2023

3. For easy access, tracking, and validation of these quarterly report, an online reporting facility will be shared to the persons-in-charge of each schools division office.
4. The report shall be accomplished through the collaboration of M&E focal person and planning officer in coordination with the budget officer and other concerned focal persons.
5. Signed copies of the accomplished report shall be submitted to the Policy, Planning and Research Division (PPRD) at [pprd.calabarzon@deped.gov.ph](mailto:pprd.calabarzon@deped.gov.ph) copy furnish the Quality Assurance Division (QAD) at [qad.calabarzon@deped.gov.ph](mailto:qad.calabarzon@deped.gov.ph).



**"The Region where EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"**

Trunkline: 02-8682-5773

Website: [depedcalabarzon.ph](http://depedcalabarzon.ph)

Document Inquiry : <https://r4a-teadoc.com/inquire>

Facebook: DepEd R-4A Calabarzon

6. For queries and other related concerns, please contact Mr. Adrian A. Bullo through email at [pprd.calabarzon@deped.gov.ph](mailto:pprd.calabarzon@deped.gov.ph) or [adrian.bullo@deped.gov.ph](mailto:adrian.bullo@deped.gov.ph).
7. Immediate dissemination of and strict compliance of all concerned.

  
**FRANCIS CESAR B. BRINGAS**  
Regional Director 

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