



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



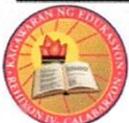
31 March 2022

Regional Memorandum

**CORRIGENDUM ON RM 75, S. 2022 & 624 S. 2021
ENTITLED USE OF FILIPINO SIGN LANGUAGE WORKSHOP**

To **Schools Division Superintendents**

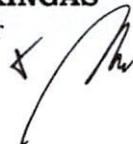
1. Relative to Regional Memorandum Nos. 75, s. 2022 and 624, s. 2021, re: **Use of Filipino Sign Language Workshop**, this Office through the Curriculum and Learning Management Division (CLMD), will conduct Virtual Orientation in Handling Learners with Hearing Impairments for all interested parents, caregivers and community helpers on April 25-27, 2022.
2. CLMD personnel and select Education Program Supervisors and Special Education (SpEd) Teachers who will serve as facilitators and technical working group (TWG) will report onsite at NEAP, Malvar, Batangas. See Enclosure 1 for the list of facilitators and TWG.
3. First meal for the onsite facilitators and TWG is AM Snack on April 25, 2022 and the last meal to be served is PM Snack on April 27, 2021.
4. The matrix of the workshop to be conducted is indicated in Enclosure 2 and the Terms of Reference is provided in Enclosure 3. Other details from the previous memorandum shall remain in effect.
5. Online participants are requested to register at this link https://bit.ly/SPED_Fil_Sign_Lang on or before April 15, 2022.
6. Onsite facilitators and TWG must be fully vaccinated and are required to submit the picture or scanned Vaccination Card and the filled out waiver upon registration.
7. Onsite facilitators and TWG of this activity are entitled to service credits or Compensatory Time Off (CTO) as per DepEd Order No. 53. S. 2003 and CSC and DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
8. Travel expenses of the onsite facilitators and TWG relative to the conduct of this activity may be charged against MOOE or local fund subject to usual accounting and auditing rules and regulations.



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9. For questions and clarifications, you may contact **PHILIPS T. MONTEROLA**, SPED Regional Coordinator at +63 997-2753-281 or (02) 647-7487 loc. 420.
10. Immediate and widest dissemination of this Memorandum is desired.


FRANCIS CESAR B. BRINGAS
Regional Director



cc: clmd/ptm

Enclosure 1**List of TWG/Trainers/Facilitators for the Regional Workshop
on the Use of FSL**

April 25-27, 2022

	Name	Office/Schools Division Office
1	Job S. Zape Jr.	Chief, CLMD
2	Philips T. Monterola	Regional Coordinator-SPED/Lead Facilitator
3	Maria Fe C. Bautista	Co-Lead/ Lipa City
4	Rosalina Panganiban	Co-Lead/ Batangas City
5	Rowena Solomon	Co-Lead/ Tanauan City
6	Erickson Gutierrez	Co-Lead/ Batangas Province
7	Edgar R. Durana	Co-Lead/ Rizal
8	Maria Christine C. Lobinco	Antipolo City
9	Mylene J. Cosico	Quezon
10	Connie V. Manaig	Calamba City
11	Path L. Erracho	Dasmaringas City
12	Coleen M. Bleza	Imus City
13	Marlyn D. Villones	Antipolo City
14	Lina P. Parducho	Laguna
15	Pherriecris R. Cuaterno	Laguna
16	Florejane C. Tolosa	Cabuyao City
17	Anna Donna B. Nono	Cavite
18	Ronald Jarabelo	Bacoor City
19	Renalyn P. Mangilog	Laguna
20	Ma. Victoria Arguelles	Batangas City
21	Gloria Suarez	Quezon
22	Minguela S. Ting	Sta. Rosa City

23	Vilma Reyes	Lipa City
24	Myra D. Magpantay	Lipa City
25	Edna Marasigan	Lipa City
26	Mary Ann M. Enciso	Tanauan City
27	Lei Vangelina Olea	Tananuan City
28	Jocelyn D. Olave	Lipa City

Prepared by:

PHILIPS T. MONTEROLA
SPED Regional Coordinator

Noted by:

JOB S. ZAFE, JR.
Chief, CLMD



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Enclosure 2

Regional Training on the Use of Filipino Sign Language
April 25-27, 2022

Time	December 13, 2021 (Monday)	December 14, 2021 (Tuesday)	December 15, 2021 (Wednesday)
7:45-8:00 AM	Online Registration		
8:00-9:00 AM	Opening Program	Management of Learning	Management of Learning
9:00-9:15 AM	BREAK		

	<ul style="list-style-type: none">• National Anthem• Prayer• Introduction of Participants• Virtual House Rules• Opening Remarks• Messages• Statement of Purpose	<ul style="list-style-type: none">• Nationalistic Song• Prayer• Checking of Attendance• Recap• Energizer• Community Song	<ul style="list-style-type: none">• Nationalistic Song• Prayer• Checking of Attendance• Recap• Energizer
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<p>9:15-10:30 AM</p>	<p>Plenary: <i>Sharing of School's Best Practices in Teaching Deaf learners in the New Normal</i></p> <p>Resource Speaker: Edgar R. Durana Division of Rizal</p>	<p>FSL Concurrent Sessions Part 1</p> <ul style="list-style-type: none"> • Science- Coleen M. Bleza, Division of Imus City • Math- Connie V. Manaig, Division of Calamba City • English- Path L. Erracho, Division of Dasmariñas City • History/AP- Lina P. Parducho, Division of Laguna 	<p>FSL Concurrent Sessions Part 5</p> <p>FSL Sign Language Evaluation</p> <ul style="list-style-type: none"> • Science • Math • English • History/AP
<p>10:30-12:00 NN</p>	<p>Plenary: <i>Introduction and Rationale of Using Filipino Sign Language</i></p> <p>Resource Speaker: Mylene J. Cosico, Division of Quezon</p>	<p>FSL Concurrent Sessions Part 2</p> <ul style="list-style-type: none"> • Science- Pherricris R. Cuaterno, Division of Laguna • Math- Florejane C. Tolosa, Division of Cabuyao City • English- Anna Donna B. Nono, Division of Cavite • History/AP- Marilyn Villones, Division of Antipolo City 	<p>Plenary: <i>Demonstration Teaching using FSL by Subject Areas (At least 20-30 minutes Video Demonstration)</i></p>
<p>12:00- 1:00 PM</p>	<p>LUNCH</p>		

1:00-2:30 PM	<p>Plenary:</p> <p><i>Filipino Sign Language 101</i></p> <ul style="list-style-type: none"> - Colors - Greetings & Expressions - Emotions and Feelings <p>Resource Speaker:</p> <p>Maria Christine C. Lobinco,</p> <p>Division of Antipolo City</p>	<p>3</p> <ul style="list-style-type: none"> • Science- Mary Ann M. Enciso, Division of Tanauan • Math- Ma. Victoria Arguelles, Division of Batangas City • English- Ronald Jarabelo, Division of Bacoor City • History/AP-Renalyn P. Mangilog, Division of Laguna 	<p>Closing Program</p> <ul style="list-style-type: none"> • Nationalistic Anthem • Prayer • Impression • Challenge • Accepting the Challenge • Awarding of Certificates • Closing Remarks
BREAK			
2:30 PM-2:45 PM	<p>Plenary:</p> <p><i>Filipino Sign Language 102</i></p> <p>-Commonly Used Words in the Classroom Instruction</p> <p>Resource Speaker:</p> <p>Minguela S. Ting, Sta.</p>		
2:45 PM-4:00 PM	<p>4</p> <p>FSL Concurrent Sessions Part 4</p> <ul style="list-style-type: none"> • Science- Vilma Reyes, Division of Lipa City • Math- Myra Magpantay, Division of Lipa City • English-Gloria Suarez, Division of Quezon 		

	<p>Division of Sta. Rosa City</p>	<ul style="list-style-type: none"> • History/AP- Edna Marasigan, Division of Lipa City 	
<p>4:00-5:00 PM</p>	<p>Plenary:</p> <ul style="list-style-type: none"> • Open Forum/ Q & A • Participant's Reflection • Accomplishing Online Attendance and Evaluation (QATAME) 	<p>Plenary:</p> <ul style="list-style-type: none"> • Open Forum/ Q & A • Participant's Reflection • Accomplishing Online Attendance and Evaluation (QATAME) 	
<p>Expected Output</p>	<ul style="list-style-type: none"> • Pre-Test Evaluation Results • Personal Reflection/Exit Ticket • Short stories or nursery songs with embedded sign language interpretation 	<ul style="list-style-type: none"> • Acting-Out/ Role Playing Videos (Application of the concepts/ sign language learned by the participants) • Personal Reflection/ Exit Ticket 	<ul style="list-style-type: none"> • Short Demo-Teaching videos of the participants in different subjects • National Anthem, CALABARZON march, and Panunumpa ng Watawat ng Pilipinas with embedded Sign Language Interpretation • Results of FSL Sign Language Evaluation (Post Test)
<p>Officer of the Day</p>	<p>Maria Fe C. Bautista</p>	<p>Rowena Solomon</p>	<p>Rosalina Panganiban</p>



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Enclosure 3

Terms of Reference

The CLMD shall be responsible for the entire conduct of the activity from venue to the logistics needed:

The **Focal Persons** shall:

- craft the proposal, memorandum, and RBA;
- coordinate with the workshop venue management and prepare the contract for the event;
- coordinate with the Supplies Officer for the supplies needed;
- conduct meetings with the facilitators and TWG;
- lead the review and evaluation of the presentation to be used for the activity;
- oversee the conduct of the activity;
- provide workshop templates, initial points for the refinement and pointers in the **Use of Filipino Sign Language**;
- check the final output and prepare and release a Regional Memorandum; and
- lead the team for the conduct of debriefing sessions.

The **Regional Secretariat/TWG** shall:

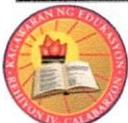
- prepare the completion report;
- request preparation of contract and supplies;
- prepare the room listing;
- coordinate with the moderator regarding the materials needed for the workshop and the documents that needed to be accomplished daily;
- prepare the documents needed for liquidation;
- prepare and print certificates of recognition, participation, and appearance; and
- submit the needed requirements to respective functional divisions after the conduct of the activity.

The **Resource Speaker** shall run the sessions. They are expected to:

- Coordinate with the training management team on the sessions to be conducted and the methodology to be used;
- Prepare session guides and PowerPoint presentation of the assigned topic and submit them to the training management team for comments and suggestions;
- Evaluate outputs and their alignment to the target objectives.
- Comment and recommend specific points for enhancement and in the finalization of the **Use of Filipino Sign Language**

The **Facilitators** shall:

- lead the MOL;
- introduce the guests;
- lead the FGD;
- provide instructions and inputs during the workshop;
- facilitate the collection and presentation of outputs;
- give the synthesis;



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- ensure maximum participation of the participants; and
- address all concerns of the day (i.e., health, food restrictions, accommodation, etc.).

The **Minute Taker** shall:

- document agreements, issues, concerns, and important activities, that happened during the workshop.

The **Participants** shall:

- participate actively during the activity;
- produce the needed outputs/ deliverables relative to the objective of the activity;
- submit all the target outputs on time; and
- be responsible and accountable on the outputs to be submitted.

The **Regional Learning Area Supervisors/Coordinators** shall:

- ensure the quality of the outputs/ deliverables to be submitted relative to the objective of the activity;
- facilitate the FGD among the participants in their respective learning area;
- provide directions on the quality of the refined final draft of Tools for Managing Learning Delivery across Curricula in PMDL, DMDL and ODL;
- lead the learning area participants in the development and quality assurance of the target outputs/ deliverables.