



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
GATE 2, KARANGALAN VILLAGE
1900 CAINTA, RIZAL



14 March 2022

Regional Memorandum

**FOCUS GROUP DISCUSSION ON THE ENHANCEMENT OF THE SYSTEM BLUEPRINT
OF THE ORGANIZATIONAL MANAGEMENT SYSTEM**

To **SCHOOLS DIVISION SUPERINTENDENTS**
Regional Functional Division Chiefs

1. Pursuant to DepEd Order No. 52, 2015, this Office, through the Field Technical Assistance Division, will conduct a focus group discussion on the enhancement of the system blueprint of the organizational management system on April 18-19, 2022. The venue for this activity will be announced on separate issuance.
2. This activity aims to Critique the proposed system/blueprint of the Organizational – Knowledge Management, provide critical inputs in reviewing the system/blueprint of the Organizational – Knowledge Management, develop an implementation plan on the system/blueprint of the Organizational – Knowledge Management to improve TA delivery.
3. The participants to this activity from the Regional Office are the Functional Division Chiefs and FTA Focal Person and participants from the Schools Division Office are the Division FTA Coordinator, SBM Coordinator, and M and E Coordinator. All participants are requested to bring a laptop, extension wire, and vaccination card.
4. Strict adherence to the IATF Health Protocols and Office Health Standards must be observed in the conduct of this activity. The participants are requested to bring a photocopy of their vaccination cards.
5. Travel and other related expenses relative to the conduct of this activity will be charged against Regional Funds, subject to the usual accounting and auditing rules and regulations.
6. You may contact Mr. Michael Girard R. Alba, Chief of Field Technical Assistance Division, for more information or queries through 09178882731.



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7. Immediate dissemination and compliance of this Memorandum are highly desired.


FRANCIS CESAR B. BRINGAS
Regional Director

cc:ftad/alba

Program of Activities

| Day 1: April 18, 2022 | | |
|------------------------------|--|---|
| Time | Topic | Persons Involved |
| 8:00 a.m. – 9:00 a.m. | Registration | Eugenio S. Adrao Education Program Supervisor |
| 9:00 a.m. – 9:15 a.m. | Preliminaries | Donagel V. Rumbaoa Administrative Asssistant I |
| 9:15 a.m. – 9:20 a.m. | Introduction of Participants | Andrea Mabel E. Abrencillo Education Program Supervisor |
| 9:20 a.m. – 9:30 a.m. | Statement of Purpose / Welcome Remarks | Michael Girard R. Alba Chief Education Supervisor FTAD |
| 9:30 a.m. – 9:35 a.m. | Agenda / Program of Activities | Andrea Mabel E. Abrencillo Education Program Supervisor |
| 9:35 a.m. – 9:55 a.m. | Inspirational Messages | Francis Cesar B. Bringas Regional Director CHERRYLOU D. REPIA Schools Division Superintendent OIC-Assistant Regional Director |
| 9:55 a.m. – 10:25 a.m. | Presentation of the Rationale on the system / blueprint of the Organizational – Knowledge Management | Michael Girard R. Alba Chief Education Supervisor |
| 10:25 a.m. – 12:00 p.m. | Organizational Knowledge Management System: An Overview | Invited Speaker |
| 12:00 p.m. – 1:00 p.m. | Lunch Break | |
| 1:00 p.m. – 3:45 p.m. | Workshop on the system / blueprint of the Organizational – Knowledge Management | Andrea Mabel E. Abrencillo Education Program Supervisor |
| 3:45 p.m. – 4:15 p.m. | Question and Answer | Andrea Mabel E. Abrencillo Education Program Supervisor |
| 4:15 p.m. – 4:30 p.m. | Reminders | Michael Girard R. Alba Chief Education Supervisor |
| Day 2: April 19, 2022 | | |
| Time | Topic | Persons Involved |
| 8:30 a.m. – 9:00 a.m. | Management of Learning | Andrea Mabel E. Abrencillo Education Program Supervisor |
| 9:00 a.m. -12:00 p.m. | Workshop on Organizational – Knowledge Management | Michael Girard R. Alba Chief Education Supervisor |
| 12:00 p.m. – 1:00 p.m. | Lunch Break | |
| 1:00 p.m. – 3:00 p.m. | Presentation of the Outputs | RO / SDO Representative |
| 4:25 p.m. – 4:30 p.m. | Closing Program | |