



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
GATE 2, KARANGALAN VILLAGE
1900 CAINTA, RIZAL



February 28, 2022

Regional Memorandum

COORDINATION MEETING WITH DIVISION INFORMATION TECHNOLOGY OFFICERS (ITOs) AND SUPPLY OFFICERS

To Schools Division Superintendents

1. Relative to Unnumbered Memorandum dated 16 December 2021 entitled "Reiteration of the Distribution and Registration Guidelines of Communication Package for Teachers to Support their Participation in NEAP-Recognized Professional Development Programs and Courses (NEAP-PDP)", this Office through HRDD-NEAP-R shall conduct a coordination meeting with Division ITOs and Supply Officers on **March 7, 2022 (Monday)** at **1:00-3:00** in the afternoon via Google Meet through <https://meet.google.com/rfz-tkan-zso>.
2. The meeting will focus on following agenda:
 - a. NEAP SIM Card registration through www.deped.gov.ph/neap/register.html
 - b. Updating the profile through <https://pdis.deped.gov.ph/password/reset>
 - c. SIM Card and PDIS registration
 - d. Other Related Matters
3. The participants to this meeting are the Division ITOs and Supply Officers. They are advised to register through <https://bit.ly/ITOSUPPLYOFFICERSregistration> on or before **March 5, 2022**.
4. Should there be queries or other concerns, kindly coordinate with **Mr. Alvin P. Metrillo** and **Mr. Joseph C. Damian**, NEAPR SIM and PDIS Focal Persons through neap.calabarzon@deped.gov.ph.
5. Immediate dissemination of this Memorandum is desired.


FRANCIS CESAR B. BRINGAS
Regional Director

neapr/alvin



"The Region where EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

Trunkline: 02-8682-5773

Website: depedcalabarzon.ph

Document Inquiry : <https://r4a-teadoc.com/inquire>

Facebook: DepEd R-4A Calabarzon