



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
GATE II, KARANGALAN VILLAGE
1900 CAINTA, RIZAL



14 February 2022

Regional Memorandum

WORKSHOP ON THE DEVELOPMENT OF LEARNING ASSURANCE FOR MONITORING AND PROGRESS (LAMP) FOR YEAR-END ASSESSMENT - PHASES 1 & 2

To: **Schools Division Superintendent**

1. To continue the effort towards achieving focus on learning, ensuring quality of teaching and learning process and focus on learning outcome, DepEd CALABARZON thru the Curriculum and Learning Management Division (CLMD), announces the conduct of **Workshop on the Development of Learning Assurance for Monitoring and Progress (LAMP) for Year-End Assessment - Phases 1 & 2** on **March 22 – 25, 2022** (Face-to-Face) and **March 29 – April 1, 2022** (via online platform).
2. The workshop aims to finalize the Mid-Year Learning Assurance for Monitoring and Progress (LAMP) and to complete the developed assessment tools/items (Year-End) in core learning areas for Grade 6, Grade 10, and Grade 12 to determine the performance of learners under distance learning and to recalibrate the assessment skills and perspectives of participants in the context of distance learning
3. Participants to this activity are select Education Program Supervisors, School Heads, and Master Teachers.
4. The Terms of Reference is attached in Enclosure 1 together with the Training Matrix on Enclosure 2 and Technical Working Group on Enclosure 3.
5. For questions and clarifications, please get in touch with **JOB S. ZAPE, Jr.**, CLMD Chief and **EUGENE RAY F. SANTOS**, Education Program Supervisor and Focal Person of KRA 4 and **MARVELINO M. NIEM**, Education Program Supervisor at (02) 647-7487 loc. 420.
6. Immediate and widest dissemination of this Memorandum is desired.


FRANCIS CESAR B. BRINGAS
Regional Director

clmd/erf/mm



"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

Trunkline: 02-8682-5773/8684-4914/8647-7487 local 420

Website: depedcalabarzon.ph

Document Inquiry : <https://r4a-teadoc.com/inquire>

Facebook: DepEd R-4A Calabarzon

Enclosure 1

Terms of Reference

The Training Management Team shall be responsible for the entire training from the venue to the logistics needed.

The Training Management Focal Persons shall:

- Craft the proposal, memorandum and RBA;
- Coordinate with the training venue management and prepare the contract for the event;
- Coordinate with the Supplies Officer for the supplies needed;
- Conduct meetings with the facilitators;
- Lead the review and evaluation of the presentation to be used for the activity;
- Oversee the conduct of the activity; and
- Lead the team in the conduct of debriefing sessions.

The Regional Secretariat shall:

- Prepare the completion report;
- Prepare the contract and supplies;
- Prepare the rooming list;
- Coordinate with the moderator regarding the materials needed for the workshop and the documents that need to be accomplished daily;
- Prepare the documents needed for liquidation;
- Prepare and print certificates of recognition, participation and appearance; and
- Submit the needed requirements to respective functional divisions after the conduct of the activity.

The Consultants/Experts shall run the sessions. They are expected to:

- Coordinate with the training management team on the sessions to be conducted and the methodology to be used;
- Prepare session guides and PowerPoint presentation of the assigned topic and submit them to the training management team for comments and suggestions;
- Evaluate outputs and their alignment to the target objectives.
- Comment and recommend specific points for enhancement and in the finalization of the assessment tool

The Facilitators shall:

- Lead the MOL;
- Introduce the guests;



"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

Trunkline: 02-8682-5773/8684-4914/8647-7487 local 420

Website: depedcalabarzon.ph

Document Inquiry : <https://r4a-teadoc.com/inquire>

Facebook: DepEd R-4A Calabarzon

- Lead the FGD;
- Provide instructions and inputs during the workshop;
- Prepare materials needed for the workshop;
- Facilitate the collection and presentation of outputs;
- Give the synthesis;
- Check the attendance;
- Ensure maximum participation of the participants; and
- Address all concerns for the day like health, food restrictions, accommodation and others.

The Minute Taker and Data Gatherer shall:

- Document agreements, issues and concerns and important activities that happened during the workshop.

The Regional and Division Education Program Supervisors shall:

- Participate actively during the workshop;
- Submit all the target outputs on time.

The Participants

- Observe punctuality and efficiency at all times.
- Follow house rules and regulations of the venue.
- Attend and participate actively in all engagements and activities
- Secure and Submit vaccination card, health declaration forms and other documents necessary.
- Report any significant event related to the activity.
- Submit all the target outputs on time.



"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

Trunkline: 02-8682-5773/8684-4914/8647-7487 local 420

Website: depedcalabarzon.ph

Document Inquiry : <https://r4a-teadoc.com/inquire>

Facebook: DepEd R-4A Calabarzon

WORKSHOP ON THE DEVELOPMENT OF LAMP FOR YEAR END ASSESSMENT (Phase 1 and 2)

Time	Day 1	Day 2	Day 3	Day 4
8:00-8:30	Opening Program	MOL	MOL	MOL
8:30-9:30	Setting of Expectations and Directions	Workshop 1 Verticalization and Alignment of MELCs in the Budget of Work, Curriculum Maps and Self-Learning Materials	Workshop 4 Development of Test Items for Year-End LAMP	Finalization of Output
9:30-10:00	Snacks			
10:00-12:00	Session 1 Convergence of Learner-Focused Assessment and Outcomes-Based Assessment: Principles, Theories and Practices	Workshop 2 Revisiting the Mid-Year LAMP Materials for Adjustment, Revisions and Finalization	Cont. of Workshop 4 Development of Test Items for Year-End LAMP	Output Audit
12:00-1:00	LUNCH BREAK			
1:00-3:00	Session 2 Looking into Digital Assessment of Best Fit in Multiple Distance Learning Modalities	Presentation of Output and Giving of Feedback	Cont. of Workshop 4 Development of Test Items for Year-End LAMP	Debriefing of Participants
2:00-3:30	Snacks			
3:30-5:00	Pre-Workshop Activities	Workshop 3 Crafting of Table of Specification for Year-End LAMP	Presentation of Output and Giving of Feedback 4	Exit Conference
Facilitators	Eugene Ray F. Santos	Marvelino M. Niem	Virgilio O. Guevarra, Jr.	KRA 4
Minute-Taker	Dianne Kate A. Teves	Gelsie Garrido	Emelia P. Crescini	
Output	Workshop Plan of Action and Tasking	Revised Mid-Year LAMP ToS for Year-End LAMP	Year-End LAMP Test Items	Year-End LAMP Test Items

"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

Trunkline: 02-8682-5773/8684-4914/8647-7487 local 420

Website: depedcalabarzon.ph

Document Inquiry : <https://r4a-teadoc.com/inquire>

Facebook: DepEd R-4A Calabarzon



Enclosure 3

Technical Working Group/Committee

Consultants: Francis Cesar B. Bringas, Regional Director
Cherrylou D. Repia, OIC-Assistant Regional Director

Overall Chairperson: Job S. Zape Jr., CLMD Chief Education Supervisor

Vice Chairpersons: Eugene Ray F. Santos, Education Program Supervisor
Virgilio O. Guevarra, Jr., Education Program Supervisor
Marvelino M. Niem, Education Program Supervisor

Secretariat:

Elaine T. Balaogan, Education Program Supervisor
Emelia P. Crescini, Education Program Supervisor
Romyr L. Lazo, Education Program Supervisor
Dianne Catherine Teves-Antinio, Education Program Supervisor
Philips T. Monterola, Regional Coordinator
Gelsie M. Garrido, Regional Coordinator





"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

Trunkline: 02-8682-5773/8684-4914/8647-7487 local 420

Website: depedcalabarzon.ph

Document Inquiry : <https://r4a-teadoc.com/inquire>



Facebook: DepEd R-4A Calabarzon

 	<p align="center">Department of Education Region IV - A CALABARZON</p> <p align="center">Human Resource Development Division</p> <p align="center">Training/Activity Proposal Template (Non-Recognized Program of NEAP)</p>	Effectivity Date:	April 28, 2021
		Revision No.:	1
		Page No.:	Page 1 of 2

DIVISION CODE: 02

PROGRAM/TRAINING TITLE:	WORKSHOP ON THE DEVELOPMENT OF LEARNING ASSURANCE FOR MONITORING AND PROGRESS (LAMP) FOR YEAR – END ASSESSMENT
TARGET PARTICIPANTS AND NUMBER OF PARTICIPANTS: <i>(Describe the qualification of participants and how to select them)</i>	12 CLMD Staff 58 Select Key Teachers The participants in this workshop come from the LAMP team who undergone previous LAMP training/workshop.
PROPOSED DATE AND VENUE: <i>(attach Photo of facilities/amenities of venue and accommodation where applicable)</i>	Date: March 22 -25, 2022 (Phase 1 F2F) Venue: TBD (Somewhere in Tagaytay) March 29 – April 1, 2022 (Phase 2 Online) May 31 – June 4, 2022 (Phase 3 F2F) June 14 – 17, 2022 (Phase 4 Online)
FUNDING SOURCE: <i>(budgetary requirements)</i>	Regional Fund/ MOOE
REGISTRATION FEE: <i>(if needed)</i>	Not applicable
PROPONENT:	Job S. Zape, Jr. – CLMD Chief Eugene Ray F. Santos- Member/ Education Program Supervisor Marvelino M. Niem- Member/Education Program Supervisor

DATA PRIVACY NOTICE: Data and information in this form are intended exclusively for the purpose of this activity. This will be kept by the process owner for the purpose of verifying and authenticating identity of the participants. Serving other purposes not intended by the process owner is a violation of Data Privacy Act of 2012. Data subjects voluntarily provided these data and information explicitly consenting the process owner to serve its purpose.

 	<p align="center">Department of Education Region IV - A CALABARZON</p> <p align="center">Human Resource Development Division</p> <p align="center">Training/Activity Proposal Template (Non-Recognized Program of NEAP)</p>	Effectivity Date:	April 28, 2021
		Revision No.:	1
		Page No.:	Page 2 of 2

I. RATIONALE

Workshop on the Design and Development of PIVOT Assessment for Learners in Distance Learning (Phase 1 - 4) is an avenue to ensure that the response of DepEd CALABARZON to the call of R4AQuBE, complements with DepEd's *Sulong Edukalidad* to effect a transformational if not a revolutionary effort in: a) K to 12 Curriculum Review and Update; b) Improve Learning Environment; c) Teachers Upskilling and Reskilling' and d) Engagement of Stakeholders for Support and Collaboration.

The Phases 1 and 2 (last year) of the Workshop on the Design and Development of PIVOT Assessment for Learners in Distance Learning on February 15-19 and 24-26, 2021 were a huge success thru the unwavering effort of our frontrunners in various schools and counterparts in the division level in the 21 schools division offices in CALABARZON. The whole team was able to craft test items for most essential learning competencies (MELCs) for Quarter 1 and 2 in all learning areas in Grade 6, Grade 10 and Grade 12 core subjects.

To continue the effort towards achieving focus on learning, ensuring quality of teaching and learning process and focus on learning outcome, DepEd CALABARZON thru the Curriculum and Learning Management Division (CLMD), it is but ideal to conduct the succeeding phases of the Design and Development of Learning Assurance for Monitoring and Progress (LAMP) for Year-End Assessment which is set on March 22 - 25, 2022 (Phase 1, face-to-face), March 29 - April 1, 2022 (Phase 2 via online platform), May 31 - June 3, 2022 (Phase 3, face-to-face), and June 14 - 17, 2022 (Phase 4 via online platform).

This is to Complete the assessment materials for identified core learning areas in Grade 6, 10 and SHS. More so, this is a great avenue for collaboration, upskilling and reskilling of participants focusing on assessment of learning of assessment outcomes.

I. OBJECTIVES:

After the activity, participants will be able to develop quality assured assessment tools essential for the instructional design of CALABARZON PIVOT SLMs.

Specifically, it aims to:

- Knowledge: Finalize the Mid-Year Learning Assurance for Monitoring and Progress (LAMP);
- Skills: (1) Complete the developed assessment tools/items (Year-End) in core learning areas for Grade 6, Grade 10, and Grade 12 to determine the performance of learners under distance learning
- Attitude: Recalibrate the assessment skills and perspectives of participants in the context of distance learning

II. TRAINING METHODOLOGY:



Andragogic Approach
Lecture-Workshop

III. EXPECTED OUTPUT OF THE TRAINING:

Validated Assessment Tools

- Multiple choice tests with emphasis on reading comprehension
- Integrative/Integrated Assessment
- Objective-type Tests on Numeracy and Literacy

DATA PRIVACY NOTICE: Data and information in this form are intended exclusively for the purpose of this activity. This will be kept by the process owner for the purpose of verifying and authenticating identity of the participants. Serving other purposes not intended by the process owner is a violation of Data Privacy Act of 2012. Data subjects voluntarily provided these data and information explicitly consenting the process owner to serve its purpose.

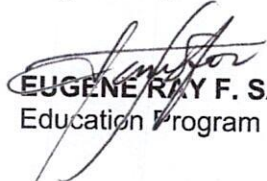
 	<p align="center">Department of Education Region IV - A CALABARZON</p> <p align="center">Human Resource Development Division</p> <p align="center">Training/Activity Proposal Template (Non-Recognized Program of NEAP)</p>	Effectivity Date:	April 28, 2021
		Revision No.:	1
		Page No.:	Page 3 of 2


- Scoring Rubrics
- Essay Test Prompts

IV. ENCLOSURES:

- List of participants (Please see RM)
- List of training management N/A
- QAME team (c/o QAD)
- Training Matrix/Designs (Please see RM)
- Terms of Reference (Please see RM)

Prepared by:


EUGENE RAY F. SANTOS
 Education Program Supervisor


MARVELINO M. NIEM
 Education Program Supervisor

Recommended by:


JOB S. ZAPE, JR.
 Chief, CLMD

Approved by:


FRANCIS CESAR B. BRINGAS
 Regional Director

DATA PRIVACY NOTICE: Data and information in this form are intended exclusively for the purpose of this activity. This will be kept by the process owner for the purpose of verifying and authenticating identity of the participants. Serving other purposes not intended by the process owner is a violation of Data Privacy Act of 2012. Data subjects voluntarily provided these data and information explicitly consenting the process owner to serve its purpose.