



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
GATE 2, KARANGALAN VILLAGE
1900 CAINTA, RIZAL



February 14, 2022

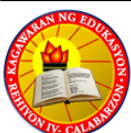
Regional Memorandum

To **Schools Division Superintendents**

**REGIONAL SEMINAR-WORKSHOP ON THE CONSOLIDATION AND FINALIZATION OF
FY 2023 BUDGET PROPOSAL**

1. The Finance Division will conduct a blended (face-to-face and virtual) Seminar-Workshop on the Finalization of FY 2023 Budget Proposal with the finance staff from the regional, schools' division offices and other selected staff on **March 14-18, 2022**.
2. The objectives of the seminar-workshop are as follows: 1) Provide directions to school division offices and implementing units on the preparation of budget proposal based on thrusts and priorities; 2) Continued adoption of budget administrative reforms such as: 2-tier budgeting approach (2TBA); program based budgeting structure through Program Expenditure Classification approach (PREXC); and the Unified Account Code Structure (UACS); 3) Ensure that all operations are on schedule and that their appropriated budgets can be fully obligated and disbursed within the fiscal year of FY 2023; and 4) Provide technical support to operating units to focus on the implementation of the current year's appropriated budget.
3. A blended seminar-workshop (F2F and virtual) will be used in this activity. A minimum of 10 participants from the Finance Division will be at a separate venue on F2F manner while the others will be attending the virtual/online on a platform and link will be sent to the email of the participants.
4. Schools Division Offices shall conduct the budget preparation from their respective schools (Elementary, JHSs and SHSs) from March 1-4 and 7-11, 2022 in preparation for the consolidation and finalization activity by the Regional Office Proper.
5. The RO limits the number of participants of Seven (7) per Schools Division Office which includes the following:
 - Schools Division Budget Officers
 - SDO Accountants
 - SDO Planning Officers
 - SDO Human Resource Management Officers
 - Three (3) additional staff to be determine by the SDO

"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"



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Document Inquiry : <https://r4a-teadoc.com/inquire>

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6. The activity will start at exactly 9:00 AM to 12:00 PM from Day 1 to 5.
7. Please be guided accordingly.
8. For clarifications and other concerns, kindly coordinate with Ms. Laarni A. Evaristo, Administrative Officer V, via email at finance.calabarzon@deped.gov.ph.
9. For compliance.


FRANCIS CESAR B. BRINGAS
Regional Director
