



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
GATE 2, KARANGALAN VILLAGE
1900 CAINTA, RIZAL



25 January 2022

Regional Memorandum

HARMONIZING THE TA MANUAL FOR OPERATIONS AND SBM MANUAL FOR ACCREDITATION RESPONSIVE TO THE CHANGING TIMES

**TO: Assistant Regional Director
Regional Functional Division Chiefs
Schools Division Superintendents**

1. Pursuant to DO 52 s 2015, this office, through the Field Technical Assistance Division will conduct a Harmonizing the TA Manual for Operations and SBM Manual for Accreditation Responsive to the Changing Times on February 21-23, 2022. The venue will be announced through a separate Memorandum.
2. This activity aims to critique the existing Technical Assistance Manual for Operations Integrations and SBM Manual; provide critical inputs in scheming the manuals and harmonizing to the SBM Manual for Accreditation; develop harmonized TA operations plan and SBM Manual for accreditation; rrecommend policy for sound practices in the provision of technical assistance, and SBM accreditation process for implementation.
3. The participants to this activity from the Regional Office are the Functional Division Chiefs and Functional Division TA Focal Persons, and participants from the Schools Division Office are the Chiefs of SGOD and CID. All participants are requested to register at <https://tinyurl.com/RESCHEMINGANDFINALVETTING> on or before February 19, 2022. They must bring a laptop, extension wire, and a portable WiFi Kit.
4. Travel and other related expenses of the Regional Office personnel relative to the conduct of this activity will be charged against the regional funds and the participants from the Schools Division Office will be charged against their local funds, subject to the usual accounting and auditing rules and regulations.
5. Relative to this, the participants are requested to bring a photocopy of the Vaccination Card. Strict adherence to the IATF Health Protocols and Office Health Standards must be observed in the conduct of this activity.



"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

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Website: depedcalabarzon.ph

Document Inquiry : <https://r4a-teadoc.com/inquire>

Facebook: DepEd R-4A Calabarzon

6. For clarifications, kindly contact Michael Girard R. Alba, Chief of Field Technical Assistance Division for details at 09178885853.
7. Immediate dissemination of this Memorandum is highly desired.


FRANCIS CESAR B. BRINGAS
Regional Director

cc:ftad/abrencillo

**HARMONIZING THE TA MANUAL FOR OPERATIONS AND SBM MANUAL FOR
ACCREDITATION RESPONSIVE TO THE CHANGING TIMES
Program of Activities**

February 21, 2022		
Time	Topic	Persons Involved
8:00 a.m. – 9:00 a.m.	Registration	Eugenio S. Adrao Education Program Supervisor
9:00 a.m. – 9:15 a.m.	Preliminaries	Donagel V. Rumbaoa Administrative Assistant I
9:15 a.m. – 9:20 a.m.	Introduction of Participants	Andrea Mabel E. Abrencillo Education Program Supervisor
9:20 a.m. – 9:30 a.m.	Statement of Purpose / Welcome Remarks	Michael Girard R. Alba Chief Education Supervisor FTAD
9:30 a.m. – 9:35 a.m.	Agenda / Program of Activities	Andrea Mabel E. Abrencillo Education Program Supervisor
9:35 a.m. – 9:55 a.m.	Inspirational Messages	Francis Cesar B. Bringas Regional Director CHERRYLOU D. REPIA Schools Division Superintendent OIC-Assistant Regional Director
9:55 a.m. – 10:25 a.m.	Rationale of the Activity	Michael Girard R. Alba Chief Education Supervisor
10:25 a.m. – 12:00 p.m.	Presentation of TA Manual in Post Covid Times and School Based-Management Manual for Accreditation	Michael Girard R. Alba Chief Education Supervisor
12:00 p.m. – 1:00 p.m.	Lunch Break	
1:00 p.m. – 3:00 p.m.	Rescheming the Technical Assistance Manual and SBM Manual	Consultant
3:00 pm – 5:00 pm	Group Work Management	SDO Participants
February 22, 2022		
8:30 a.m. – 9:00 a.m.	MOL	FTAD
9:01 a.m. – 12:01 p.m.	Group Work Management	SDO Participants
3:01 p.m. -5:00 p.m.	Presentation of the Output, Critiquing, and Finalization of the Output for Chapter 1	SDO Representative
February 23, 2022		
8:30 a.m. – 9:00 a.m.	MOL	FTAD
9:01 a.m. – 4:00 p.m.	Presentation of the Output, Critiquing, Finalization of the Output for Chapters 2, 3, and 4	SDO Representative
4:01 p.m.- 5:00 p.m.	Closing Program	FTAD