



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
GATE 2, KARANGALAN VILLAGE  
1900 CAINTA, RIZAL



14 January 2022

**Regional Memorandum**

**DELIVERY AND DISTRIBUTION OF MILK AND NUTRITIOUS FOOD PRODUCTS FOR THE  
SCHOOL-BASED FEEDING PROGRAM ON JANUARY 17-21, 2022**

To **Schools Division Superintendents**

1. Pursuant to DepEd Order 31, s. 2021 entitled **OPERATIONAL GUIDELINES ON THE IMPLEMENTATION OF THE SCHOOL-BASED FEEDING PROGRAM** and to **DM-CI-2022-009** and **Regional Memorandum 32, s. 2022** entitled **SCHOOL CALENDAR ADJUSTMENT IN CALABARZON TO FOSTER ACADEMIC EASE**, all School Division Offices are hereby directed to implement the School-Based Feeding Program on January 17-21, 2022.
2. The implementation of SBFP **only for the week of January 17-21, 2022**, will continue due to the situation that the suppliers of SBFP have already procured perishable raw materials for enhanced nutribun and breads, fruits, vegetables and fresh milk which are already prepared for distribution to the beneficiaries.
3. In turn that the implementation of SBFP will resume during Midyear Break unless other issuances affecting this Memorandum will be issued.
4. The SDOs shall choose which is feasible based on their situations, enclosed are suggestions for reference (Enclosure A).
5. Attached is the Health and Safety Reminders to mitigate the transmission of COVID-19 during the delivery and distribution for SBFP and shall be strictly followed (Enclosure B).
6. As stipulated in DepEd Order 31 s. 2021, excess funds for the SBFP may be used for the procurement of multivitamins/Vitamin C and other Personal Protective Equipment for the implementers and the delivery and distribution for SBFP can be conducted with the assistance of hired helpers charged to SBFP Operational Expenses.



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7. The SDO shall provide service credits to the School Feeding Coordinators in coordination with the Division School-Based Feeding Program Coordinator for the conduct activities and tasks beyond regular functions or beyond regular work hours/days in relation to the implementation of the school-Based Feeding Program for approval of the Schools Division Superintendent as per DepEd Order 53 s. 2003.
8. For inquiries, kindly contact Mr. Neil B. Evangelista, Nutritionist-Dietitian II, and the Regional School-Based Feeding Program Coordinator through mobile at 09472998999 or through email at neil.evangelista@deped.gov.ph.
9. Immediate dissemination of and strict compliance with this Memorandum is desired.

  
**FRANCIS CESAR B. BRINGAS**  
Regional Director 

cc: essd/nbe

Enclosure A: **SUGGESTED PLANS OF IMPLEMENTATION FOR THE SCHOOL-BASED FEEDING PROGRAM FOR JANUARY 17-21, 2022**

<b>PLAN</b>	<b>LOCATION</b>	<b>PERSONNEL INVOLVED</b>
<b>PLAN A</b> <b>Distribution in Barangay</b>	Barangay Hall / Court	Barangay Officials School SBFP TWG Hired Helpers
<b>PLAN B</b> <b>Distribution in Schools</b>	Schools	School SBFP TWG Hired Helpers
<b>PLAN C</b> <b>Distribution in Schools with Assistance from Barangay</b>	Schools	School SBFP TWG Hired Helpers Barangay Officials
<b>PLAN D</b> <b>Other Plans Different from A, B and C</b>	Schools / Barangay/ Others	School SBFP TWG Hired Helpers Barangay Officials/ others



Enclosure B. **HEALTH AND SAFETY PROTOCOLS TO BE OBSERVED DURING THE DISTRIBUTION OF MILK AND NUTRITIOUS FOOD PRODUCTS FOR SBFP**

1. Distribution of milk and nutritious food products shall be conducted in an open-air area where air is constantly moving and dispersing the droplets.
2. If the school has no available open-air area and the distribution will be conducted in an enclosed area or in a classroom, the windows shall be opened to provide good ventilation and use of fan to disperse droplets is recommended.
3. Available alcohol or hand sanitizers in the dispatching area.
4. Proper wearing of face mask during the conduct of distribution.
5. Observance of physical distancing in the distribution area.
6. Staying away from eating with others and gathering during snack or lunch breaks
7. Washing of hands frequently and avoid touching of face.

**Reference: Centers for Disease Control and Prevention**