Regional Memorandum

ADDENDUM TO REGIONAL MEMORANDUM NO. 447, S. 2021 TITLED
DEPED 4A FOR YOU SEASON 1 PRODUCTION

To: Schools Division Superintendents
   Functional Division Chiefs
   Division Information Officers
   All Others Concerned

1. The Department of Education Region IV-A CALABARZON Regional Office
   announces an additional episode for DepEd 4A For You Season 1.

2. The schedule of the season one finale and Special Christmas episode is as follows:

<table>
<thead>
<tr>
<th>Functional Division Assigned</th>
<th>Schedule of Live streaming program</th>
</tr>
</thead>
<tbody>
<tr>
<td>10 Office of the Regional Director</td>
<td>December 7</td>
</tr>
</tbody>
</table>

3. The technical dry run for DepEd 4A For You will fall a day before the scheduled live streaming.

4. Travel expenses of the Schools Division personnel and incidental expenses for
   the entire DepEd 4A For You Season 1 Production shall be charged against
   Regional funds subject to the usual accounting and auditing rules and
   regulations.

5. Other provisions in the previous Memorandum are still in effect.

6. For dissemination and compliance.

FRANCIS CESAR B. BRINGAS
Regional Director

"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

Trunkline: 02-8682-5773/8684-4914/8647-7487
Website: depedcalabarzon.ph
Document Inquiry: https://r4a-teadoc.com/inquire
Facebook: DepEd R-4A Calabarzon
Regional Memorandum

DEPED 4A FOR YOU SEASON 1 PRODUCTION

To: Schools Division Superintendents
   Functional Division Chiefs
   Division Information Officers
   All Others Concerned

1. The Department of Education Region IV-A CALABARZON Regional Office is launching Season 1 of DepEd 4A For You this September 2021.

2. DepEd 4A For You is a weekly live program that will feature the different functional divisions focusing on the main services, programs, and projects as well as on personnel holding key positions in each office.

3. The objectives of the program are:
   a. showcase the programs, projects, activities, and best practices of each functional division;
   b. introduce RO personnel holding key positions to clients;
   c. disseminate important information relative to RO programs and activities; and
   d. bring the RO closer to its stakeholders through a virtual platform that could reach as many clients as possible in this time of new normal.

4. The schedule of the live program of each RO functional division is as follows:

<table>
<thead>
<tr>
<th>Functional Division Assigned</th>
<th>Episode Title</th>
<th>Schedule of Live streaming program</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Office of the Regional Director</td>
<td>Aruga</td>
<td>September 8</td>
</tr>
<tr>
<td>2. Education Support Services Division</td>
<td>Gamot</td>
<td>September 15</td>
</tr>
<tr>
<td>3. Field Technical Assistance Division</td>
<td>Ayuda</td>
<td>September 22</td>
</tr>
<tr>
<td>4. Human Resource Development Division/ NEAP</td>
<td>Sanay</td>
<td>September 29</td>
</tr>
</tbody>
</table>

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5. The production team in charge of the weekly preparations for the technical dry run and actual live streaming is composed of the following:

<table>
<thead>
<tr>
<th>Name of personnel</th>
<th>Designation/Duty</th>
<th>Functional Division/Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Rey M. Valenzuela</td>
<td>Managing Director</td>
<td>ICT</td>
</tr>
<tr>
<td>3. Ariel M. Azuelo</td>
<td>Head Writer/Social Media Promotion Manager</td>
<td>PAU</td>
</tr>
<tr>
<td>4. Ma. Joan Paula D. Dino</td>
<td>Writer/Social Media Promotion Assistant</td>
<td>PAU</td>
</tr>
<tr>
<td>5. Jumar M. Sadsad</td>
<td>Program Host (Season 1)</td>
<td>PPRD</td>
</tr>
<tr>
<td>6. Neal DL. Protacio</td>
<td>Technical Assistant (Sounds)</td>
<td>Admin</td>
</tr>
<tr>
<td>7. Jayson O. Antazo</td>
<td>Director</td>
<td>SDO Rizal</td>
</tr>
<tr>
<td>8. Kenneth Wilson C. Abonita</td>
<td>Deputy Chairperson</td>
<td>SDO Rizal</td>
</tr>
<tr>
<td>9. Israel M. Anzaldo</td>
<td>Production Manager</td>
<td>SDO Rizal</td>
</tr>
<tr>
<td>10. Mark Anthony C. Soriano</td>
<td>Glam Master and Production Assistant</td>
<td>SDO Rizal</td>
</tr>
</tbody>
</table>

6. A weekly technical dry run is scheduled every Tuesday while the actual live streaming day is every Wednesday at 9:00 am. All RO personnel involved in the program are required to attend both the technical dry run and actual live streaming.

7. The functional division to be featured for the week should assign a writer to coordinate with PAU personnel, two weeks before the actual production to finalize the episode script.
8. The assigned functional division for the week is in charge of arranging the transportation for SDO Rizal personnel involved in the production and preparing the food for all production staff during the technical dry run and actual program day.

9. All expenses for the food will be charged to the functional division assigned for the week subject to the usual accounting and auditing rules and regulations.

10. All designated Division Information Officers are advised to share the weekly live streaming of DepEd 4A For You on their official SDO FB pages.

11. For dissemination and compliance.

FRANCIS CESAR B. BRINGAS
Regional Director

cc: pau/ama