Regional Memorandum

CAPACITY BUILDING FOR ASSISTANT DIVISION SUPERINTENDENTS AS CHAIRPERSONS AND MEMBERS OF THE FORMAL INVESTIGATION COMMITTEE

To Schools Division Superintendents

1. Section 21 of DepEd Order No. 49 s. 2006 provides that the Disciplining Authority shall issue an Order creating the Formal Investigation Committee which shall be composed of (1) the Schools Division Superintendent or his/her duly authorized representative, who must have the rank of at least Division Supervisor; (2) a representative of the local, or in its absence, any existing provincial or national teachers organization; and (3) a Supervisor of the Division.

2. The Legal Unit, Office of the Regional Director will be conducting a CAPACITY BUILDING FOR CHAIRPERSONS AND MEMBERS OF THE FORMAL INVESTIGATION COMMITTEE on November 24-26, 2021 at the National Educator Academy of the Philippines (NEAP), Region IV-A (Calabarzon), Malvar, Batangas.

3. Participants of this activity are Assistant Schools Division Superintendents.

4. In view thereof, all participants are enjoined to confirm their attendance on or before November 22, 2021 by accomplishing the online registration which can be accessed at: https://bit.ly/3D18ePB.

5. For queries and other concern, kindly contact Ms. Clemencia Minimo via email at legal.calabarzon@deped.gov.ph, Or thru call at 09178885893.

6. Please be advised to the participants to bring their respective vaccination cards during the date of meeting and please be informed further that this capacity building seminar is subject to the IATF guidelines of Batangas Province.

7. Immediate and wide dissemination of this memorandum is earnestly desire.

FRANCIS CESAR B. BRINGAS
Regional Director

legal/all

"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

Trunkline: 02-8682-5773/8684-4914/8647-7487
Website: depedcalabarzon.ph
Document Inquiry: https://r4a-teadoc.com/inquire
Facebook: DepEd R-4A Calabarzon
ANNEX “A”

CAPACITY BUILDING FOR CHAIRPERSONS AND MEMBERS OF THE FORMAL INVESTIGATION COMMITTEE
November 24-26, 2021

LIST OF PARTICIPANTS FROM EACH SCHOOLS DIVISION OFFICE

<table>
<thead>
<tr>
<th>Division Office</th>
<th>Number of Participants</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assistant Schools Division Superintendent (ASDS)</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>6</td>
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</table>

LIST OF PARTICIPANTS FROM THE REGIONAL OFFICE

<table>
<thead>
<tr>
<th>Regional Office</th>
<th>Number of Participants</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal Unit</td>
<td>7</td>
</tr>
</tbody>
</table>

TRAINING MANAGEMENT

1. PROGRAM TECHNICAL COMMITTEE

Regional Office:

Jocelyn B. Buclig
Jocelyn L. Martin
Rey Valenzuela
Clemencia Minimo
Archival L. Ligos
Crispin Balag-oy
Omer Licyayo

Division Office: RESOURCE SPEAKERS

Reserved Speaker - 1
Reserved Speaker - 2
Reserved Speaker - 3
II. FACILITATOR
   Ariel Azuelo

III. CLASS MANAGER
   Sheila May A. Gubat

IV. PROCESS OBSERVER:
   Dr. Luz Osmenta

V. QAME TEAM:
   Engr. Edenia O. Libranda