



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
GATE 2, KARANGALAN VILLAGE  
1900 CAINTA, RIZAL



November 3, 2021

**Regional Memorandum**

**COACHING-MENTORING CUM WORKSHOP ON THE ENHANCEMENT  
FOR PROFESSIONAL DEVELOPMENT OF ALS IMPLEMENTERS**

To **Schools Division Superintendents**

1. DepEd Region IV-A CALABARZON, through the Curriculum and Learning Management Division (CLMD) will conduct the Coaching-Mentoring Cum Workshop on the Enhancement for Professional Development of ALS Implementers on **December 8-10, 2021**.
2. The objectives of this activity are to discuss the following:
  - a. perform a specific aspect of their job, such as public speaking, management or strategic thinking
  - b. focus on strengthening and sharpening the skills necessary to better perform the day-to-day responsibilities of a job
3. Participants to this activity are the Regional ALS Focal Person, Regional Technical Working Group (RTWG), Division ALS Focal and Alternate Focal Persons. Attached is the number of participants per SDO. (Please see Enclosure No. 1)
4. Participants shall confirm their attendance on or before December 3, 2021 using the following Google Forms at the links below. Medical Staff from the nearest SDO to the venue is requested to assist and maintain the safety of all participants.

Forms	URL/Access link
a. Health Declaration and Attendance Confirmation	<a href="https://forms.gle/YWDV7djYCzC2Hexr7">https://forms.gle/YWDV7djYCzC2Hexr7</a>

1. First meal to be served is AM Snack on December 8, 2021 and the last meal is lunch on December 10, 2021.
2. Board and lodging and other expenses relative to the conduct of the activity shall be charged to ALS fund while travelling expenses of the participants shall



**"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"**

**Trunkline:** 02-8682-5773/8684-4914/8647-7487  
**Website:** [depedcalabarzon.ph](http://depedcalabarzon.ph)  
**Document Inquiry :** <https://r4a-teadoc.com/inquire>  
**Facebook:** DepEd R-4A Calabarzon

be charged to Local Funds subject to the usual government accounting and auditing rules and regulations.

3. For inquiries and clarifications, you may contact **Elaine T. Balaogan** at email address [elaine.balaogan@deped.gov.ph](mailto:elaine.balaogan@deped.gov.ph) or 0917-8885845.
4. Immediate dissemination of this Memorandum is desired.

  
**FRANCIS CESAR B. BRINGAS**  
Regional Director

cc: clmd/etb