



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
GATE 2, KARANGALAN VILLAGE  
1900 CAINTA, RIZAL

**INVITATION TO BID FOR  
(ROIVA-21-0012745-B)**

1. The **DEPARTMENT OF EDUCATION REGION IV-A CALABARZON**, through its bids and Awards Committee (BAC), is inviting interested parties to bid the hereunder project:

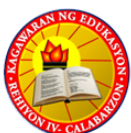
Name of Project : **Request for Procurement of the Equipment, Delivery and Installation of Mobile Filing Compactor units**

Delivery Period : Forty-five (45) calendar days

Location : DepEd Region IV-A Calabarzon, Gate 2  
Karangalan Drive, Cainta, Rizal

**SPECIFICATION:**

No.	Description (Item)	Quantity	Amount
1	Mobile Filing Compactor (Mechanical Driven)	1	<b>2,080,200.00</b>
	a. Bookshelves: All steel, fabricated in cold rolled sheet (CRS) Gauge # 20 (0.9 mm thick) with five (5) adjustable shelves and six (6) compartments with stiffeners, in smooth Hi-Baked Powder Coating finished.		
	b. Mobile Carriage: Fabricated from heavy duty Black Iron sheet gauge #14 (2.0mm) in C-Channel form with special designed Roller Bearing in flange synchronized Chain Drive.		
	c. Inner Track: Made of Tool steel bolted assembly.		
	d. Wheel Assembly: Mechanically driven by wheel sprocket Ergonomically designed chain drive.		
<b>Requirement Note: (Price includes installation and delivery)</b>			
	<b>Description (Item)</b>	<b>Quantity</b>	
	Double Face / Triple (3) Bay / Movable Dimension: 2050mmH x 3000mmW x 860mmD	12 units	
	Double Face / Two (2) Bay / Movable Dimension: 2050mmH x 2400mmW x 860mmD	2 units	
	Single Face / Triple (3) Bay / Movable Dimension: 2050mmH x 3000mmW x 450mmD	2 units	
	Single Face / Triple (3) Bay / Fixed Dimension: 2050mmH x 3000mmW x 450mmD	2 units	
	Color: Dark Gray, Satin Gray, Almond Beige, Magneto Beige Finished Powder Coated with Anti-Rust Protection Warranty: One (1) year against mechanical defects		
		<b>TOTAL</b>	<b>2,080,200.00</b>



**"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"**

**Trunkline:** 02-8682-5773/8684-4914/8647-7487

**Website:** depedcalabarzon.ph

**Document Inquiry :** <https://r4a-teadoc.com/inquire>

**Facebook:** DepEd R-4A Calabarzon

2. The **DEPARTMENT OF EDUCATION REGION IV-A CALABARZON**, through the **FY 2021 General Appropriations Act** intends to apply the sum of **TWO MILLION EIGHTY THOUSAND TWO HUNDRED PESOS (Php2,080,000.00)** being the ABC to payments under the contract for **Request for Procurement of the Equipment, Delivery and Installation of Mobile Filing Compactor units**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
3. The **DEPARTMENT OF EDUCATION REGION IV-A CALABARZON** now invites bids for the above Procurement Project. Delivery of the Goods is required for a period of **45 calendar days**. Bidders should have completed, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

5. Prospective Bidders may obtain further information from the **Department of Education Region IV-A CALABARZON, BAC Secretariat** and inspect the Bidding Documents at the address given below from **8:00am to 5:00pm**.
6. A complete set of Bidding Documents may be acquired by interested bidders on **DECEMBER 6, 2021 to DECEMBER 21, 2021** from given address above and its website, and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (Php5,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.
7. The **DEPARTMENT OF EDUCATION REGION IV-A CALABARZON** will hold a Pre-Bid Conference<sup>1</sup> on **DECEMBER 9, 2021 at 10:00 in the morning** through videoconferencing/webcasting *via on-line*, which shall be open to prospective bidders.

**Google Meet: <https://meet.google.com/qaq-bahi-jox>**

8. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **December 22, 2021 at 10:45 in the morning**. Late bids shall not be accepted.
9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.

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<sup>1</sup> May be deleted in case the ABC is less than One Million Pesos (Php1,000,000) where the Procuring Entity may not hold a pre-bid conference.

10. Bid opening shall be on **DECEMBER 22, 2021 at 11:00 in the morning at Bulwagan ng Karangalan, Gate 2 Karangalan Drive, Cainta, Rizal**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
11. The **DEPARTMENT OF EDUCATION REGION IV-A CALABARZON** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

**JOCELYN L. MARTIN**

BAC, Secretariat  
DepEd Region IV-A Calabarzon  
Gate 2 Karangalan Drive, Cainta, Rizal  
Email add: [bac.calabarzon@deped.gov.ph](mailto:bac.calabarzon@deped.gov.ph)  
Cel. No. 09175361866

13. You may visit the following websites:

For downloading of Bidding Documents: <https://depedcalabarzon.ph/bid-documents> **OR go to [depedcalabarzon.ph](https://depedcalabarzon.ph), on the menu, go to Transparency > Bid Documents**

November 29, 2021

  
**ANN GERALYN T. PELIAS**  
BAC Chairperson