Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
GATE 2, KARANGALAN VILLAGE
1900 CAINTA, RIZAL
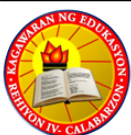
DEPED-4A-06-RM-21-471

01 October 2021

Regional Memorandum

SUBMISSION OF NOMINEES TO SEAMEO REGIONAL CENTER FOR SPECIAL EDUCATION NEEDS

To   **Schools Division Superintendents**

1. In Reference to DM-CI-2021-423 on SEAMEO Regional Center for Special Education Needs, this Office, through the Human Resource Development Division (HRDD) requests each Schools Division Office to submit the name of one(1) qualified nominee for SEAMEO SEN on the course on **Best Practices in Teaching and Learning: Teaching Strategies for Students with Visual Impairmen**t at hrd.calabarzon@deped.gov.ph on or before October 10, 2021.

2. Considering the current pandemic situation and travelling restriction in our region, the SEAMEO SEN has decided to implement this course via online mode using the WebEx video conferencing platform on 26-28 October 2021.

3. The target participants are the Primary/Secondary School Teacher of Special Education/Inclusive/Mainstream Teachers. The course will run on 26-28 October 2021.

4. Please take note of the qualifications in selecting your SDO nominee vis-a-vis list of requirements listed on attachment. Applicants are also requested to fill out the Participant Nomination Form. A notice/letter will be sent through email for those who will qualify for interview.

5. Should there be queries or other concerns pertaining to this scholarship program, kindly coordinate with Ms. Maricris R. Tadioan of HRDD through hrd.calabarzon@deped.gov.ph .

6. Immediate dissemination of this Memorandum is desired.

FRANCIS CESAR B. BRINGAS
Regional Director

hrdd/cris

Attachment A

Qualifications and corresponding documentary requirements:

Qualifications	Documentary Requirements
a. Filipino citizen	1. Updated Personal Data Sheet
b. Must be 50 years old below. c. At least five (5) years of service in the government(DepEd) at the time of nomination	2. Filled out screening Form 3. Rated IPCRF for the past two(2) years
d. Must be computer literate and have access to stable Internet connection to enable them to participate in online interactions. e. Able and willing to utilize course learning as well as share them with others upon completion of the program. f. Must hold a permanent appointment at the organization nominating him/her	4. Endorsements from the head of office a. endorsement from the Schools Division Office through the Office of the SDS b. Nomination Letter from the Regional/Bureau Director or his/her duly authorized representative (thru the Regional HRDD Chiefs)
g. Must have no pending administrative and/or criminal case	
h. Must have a college degree and/or sufficient demonstrated ability and experience related/relevant to the course he/she is applying for	
i. Must have a good command of the English language (spoken and written)	
j. Must have professional development needs aligned with the KRAs of the organization. k. Must have outstanding accomplishments related/leading to the program applying for	
l. Must have no pending nomination for scholarship in another program/course or have already rendered the required service obligation for a scholarship previously enjoyed	
m. Physically and mentally fit	

Participant Nomination Form

COURSE TITLE
Application of (NAME of NOMINEE)
Region: _____
Submitted on (DATE and TIME)

1. Email Addresses:	
2. Training Course:	
3. Contact Numbers:	
4. Designation/Position:	
5. Work Station (School/Office Unit):	
6. School Division Office:	
7. Religion:	
8. Age:	
9. Number of Years in DepEd	
10. Work Experience/s Related to Teaching (Indicate the highlights and duration.)	
11. Outstanding Accomplishments (Max of 5)	
12. Educational Attainment (Indicate School, Program, Specialization, and Title of Thesis/Dissertation, if any.)	
13. What challenges had you experienced as a teacher? What did you learn from them?	
14. What initiatives do you plan to implement so your school/office will benefit from this program?	
15. How did you hear about this scholarship opportunity?	