



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
GATE 2, KARANGALAN VILLAGE
1900 CAINTA, RIZAL



14 October 2021

Regional Memorandum

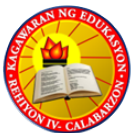
**VIRTUAL COORDINATION MEETING ON THE PREPARATION AND SUBMISSION OF
ANNUAL ACCOMPLISHMENT REPORT (AAR) FOR FY 2021**

To **Schools Division Superintendents
Functional Division Chiefs**

1. In preparation for the submission of AAR for FY 2021, this Office through the Policy, Planning and Research Division (PPRD) will conduct a Virtual Coordination Meeting on November 11-12, 2021 via Google Meet.
2. The activity aims to orient the participants on the updated AAR form and capacitate them in AAR preparation using Google Sheets and Docs.
3. In this regard, the identified personnel are requested to confirm their attendance on or before November 10, 2021 using the link **bit.ly/AARcoormeeting** to receive the Google Meet link for this activity.
4. Expenses relative to the conduct of this activity shall be charged against Regional Funds subject to the usual government accounting and auditing rules and regulations.
5. Enclosed herewith are the list of participants and Technical Working Group (TWG), and indicative program of activities for your reference.
6. For inquiries, please contact Allan D. Tipan and Jona M. Malonzo of PPRD at pprd.calabarzon@deped.gov.ph or (02) 8682-5773 loc. 470.
7. Immediate dissemination of this Memorandum is earnestly desired.


FRANCIS CESAR B. BRINGAS
Regional Director 

pprd/jmm



"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

Trunkline: 02-8682-5773/8684-4914/8647-7487 local 470/471

Website: depedcalabarzon.ph

Document Inquiry : <https://r4a-teadoc.com/inquire>

Facebook: DepEd R-4A Calabarzon

Virtual Coordination Meeting on the Preparation and Submission of Annual
Accomplishment Report for FY 2021

November 11, 2021

List of participants

Office	No. of Pax
Office of the Regional Director	4
Curriculum Learning and Management Division	2
Education Support Services Division	2
Field Technical Assistance Division	2
Quality Assurance Division	2
Human Resource Development Division	2
Administrative Division	7
Finance Division	2
Total	23

November 12, 2021

List of Participants

Office	Name
Antipolo City	Myra B. Villareal
	Alfonso L. Abogado
Bacoor City	Johndel Manuel Baculod
	Janet G. Villaroya
Batangas City	Madonna B. Abrugena
	Aurelia G. Vivas
Batangas Province	Aris U. Dimaano
	Rodrigo S. Castillo
Biñan City	Charles M. Patio
	Edward Manuel
Cabuyao City	Regina Babaran
	Jeffrey A. Astillero
Calamba City	Ligaya G. Martir
	Dexter M. Palanas
Cavite City	Almira Moya
	Jester C. Nicodemus
Cavite Province	Reniel Patrick S. Tejidor
	May Anne Joy D. Romanes
Dasmariñas City	Melanie S. Pamienta
	Kathryn M. Carls
General Trias City	Noimee Varias
	Maureen H. Parot
Imus City	Marilou P. Bronzi
	Matea Alvyn H. Trinidad
Laguna Province	Arlene A. Bonggon
	Cirilo E. Vista Jr.
Lipa City	Melba B. Endozo
	Mary Zugar D. Gutierrez
Lucena City	Marck Andro Bernabe
	Azalea A. Gallano
Quezon Province	Marbin Jeramil Fragata
	Gilbert C. Alva
Rizal Province	Cristina G. Tia
	Analiza G. Soriano
San Pablo City	Carmena A. Gozo
	Maria Rosario Lissa C. Ticzon
Sta. Rosa City	Adolfo C. Ibayan

Office	Name
	Paulo B. Mangubos
Tanauan City	Merlina J. Placino
	María Liza M. Faustino
Tayabas City	Marife Lagar
	Luzviminda E. Saldares

Technical Working Group

Name	Position
Viernalyn M. Nama	Chair
Allan D. Tipan	Co-Chair
Jona M. Malonzo	Co-Chair
Jumar M. Sadsad	Member
Adrian A. Bullo	Member
Lilian L. Bubelis	Secretariat

Indicative Program of Activities

Time	Activity	Persons Involved
9:00-9:30 a.m.	Preliminaries <ul style="list-style-type: none"> • National Anthem • Prayer • CALABARZON March • Presentation of Participants • Welcome Remarks • Statement of Purpose • Inspirational Message • House Rules 	AVP AVP AVP Jumar M. Sadsad Planning Officer III Cherrylou D. Repia OIC- Assistant Regional Director Viernalyn M. Nama Chief Education Supervisor, PPRD Francis Cesar B. Bringas Regional Director Allan D. Tipan Education Program Supervisor
9:30-11:30 a.m.	Major Accomplishments	Eduarda Zapanta Chief Education Supervisor, ESSD Neil Evangelista Nutritionist-Dietician, ESSD
11:30-12:00 p.m.	Over All Accomplishments of Programs and Projects	Jona M. Malonzo Education Program Specialist II, PPRD
12:00-1:00 p.m.	Lunch Break	
1:00-2:00 p.m.	Educational Outcomes	Adrian A. Bullo Planning Officer III, PPRD
2:00-2:30 p.m.	Outstanding Accomplishments	Viernalyn M. Nama Chief Education Supervisor, PPRD
2:30-3:30 p.m.	Financial Performance	Laarni Evaristo Administrative Officer V, FD
3:30-4:00 p.m.	Strategic Directions and Priorities for the Next Fiscal Year	Allan D. Tipan Education Program Supervisor, PPRD
4:00-5:00 p.m.	Closing Program	PPRD