



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
GATE 2, KARANGALAN VILLAGE
1900 CAINTA, RIZAL



21 September 2021

Regional Memorandum

**PARTICIPANTS TO CONSULTATIVE CONFERENCE
WITH INTERNAL AND EXTERNAL CLIENTS**

**To Ro GAD Focal Point System
Schools Division Superintendents**

1. With reference to Regional Memorandum No. 363, s. 2021 re *Consultative Conference on Gender and Development Program with Internal and External Clients* on September 24, 2021, below are the participants to the said activity.

A. Learner-Participants

No	Name	SDO	Position/Designation
1	Francheska Athena M. Perez	Tanauan City	Grade 5 learner
2	Clarissa Hope P. Alcaraz	Dasmariñas City	Grade 6 learner
3	Vince D. Babiera	Tayabas City	SPG Officer
4	Crishamae Ibanez	Cabuyao City	Grade 8 learner
5	Joannehazell L. Esmas	Quezon Province	Grade 11 learner
6	Sophia Ysabelle G. Co	Antipolo City	SSG Officer
7	Jaime J. Palaruan Jr.	Cavite Province	SSG Officer
Observers			
1	Ronald Manaig	Calamba City	SDO GAD Focal Person
2	Naamah C. Mambalos	Imus City	SDO GAD focal person
3	Vernel Dianco	Bacoor City	SDO GAD focal person
4	Ronalyn Salazar	Cavite Prov	SDO GAD focal person
5	Christian Tapire	Lipa City	SDO GAD focal person
6	Gertrude Anunciacion	Binan City	SDO GAD focal person
7	Evelyn De Sagun	Batangas Province	SDO GAD Focal Person

B. Parent-Participants

No	Name	SDO	Position/Designation
1	Edgardo S. Almario	Laguna	PTA Officer- HS
2	May A. Simon	Sta Rosa City	PTA Officer- HS
3	Ricardo L. Ulat	Calamba City	PTA Officer- ES
4	Lotlot B. Celebre	Rizal Province	PTA Officer- ES
5	Florentina A. Masilungan	Lucena City	Faculty Officer



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6	Rich D. Baltazar	Cavite City	Faculty Officer- SHS
7	Melda R. Macatangay	Batangas City	Faculty Officer- ES
Observers			
1	Vanessa Barcarse	Dasmarinas City	SDO GAD Focal Person
2	Ricardo Makabenta	Cavite City	SDO GAD Focal Person
3	Virgie Taccad	Gen Trias City	SDO GAD Focal Person
4	Vivian Petrasanta	Tanauan City	SDO GAD Focal Person
5	Jeanne Elaine Sanggalang	Sta Rosa City	SDO GAD focal person
6	Aileen Juaneza	San Pablo City	SDO GAD focal person
7	Angelisa Amoto	Batangas City	SDO GAD focal person

C. Teacher and School Head-Participants

No	Name	SDO	Position/Designation
1	Dulce Amo M. Abante	Batangas Prov	School Head- HS
2	Critina M. Ben	Imus City	School Head- ES
3	Joy S. Abuan	Bacoor City	Faculty Officer - SHS
4	Eunice Y. Porto	Gen Trias City	Faculty Officer - JHS
5	Lovella B. Hernandez	San Pablo City	Faculty Officer - JHS
6	Alexander Simagala	Lipa City	Faculty Officer - ES
7	Rodelito T. Parco	Binan City	Faculty Officer - ES
Observers			
1	Michael Pantaleon	Cabuyao City	GAD Focal Person
2	Sancho Calatrava	Tayabas City	GAD Focal Person
3	Karina Bautista	Lucena City	GAD Focal Person
4	Michelle Duma	Quezon Province	GAD Focal Person
5	Felicitimo Marana	Laguna Province	GAD Focal Person
6	Irish Balunton	Rizal Province	GAD Focal Person
7	Arlene Tayona	Antipolo City	SDO GAD focal person

D. Regional Office Participants

No	Name	Office/FD	Position/Designation
1	ORD	ORD	
2	Leonardo B. Cargullo	CLMD	Education Program Supervisor
3	Dr. Annaliza T. Arajo	ESSD	Dentist III
4	Andrea Mabel E. Abrencillo	FTAD	Education Program Supervisor
5	Allain B. Alvarez	QAD	Education Program Supervisor
7	Mark Anthony Malonzo	HRDD-NEAP R	SEPS
8	Lilian L. Bubelis	PPRD	AO II
9	Angelina R. Mendiola	Administrative Division	Supervising Administrative Officer
10	Jonard Mangalindan	Finance Division	AO IV
11	Luz E Osmena	HRDD	HRDD Chief- PMT Lead
12	Jisela Ulpina	HRDD	PMT
13	Nadina Gaton	HRDD	PMT
14	Jonalyn Pattalitan	HRDD	PMT
15	Raginne Alvarez-Yanez	HRDD	PMT

2. This Office through the Program Management Team requests all the SDO GAD focal persons to assist their respective participants to the activity. The PMT shall

email the Zoom credentials and the guidelines on the conduct of the activity to the confirmed participants.

3. The participants are requested to use laptops or desktops during the conduct of the activity; however, smartphones and/or tablets are also encouraged.
4. Attached are the Activity Matrix and Roles and Responsibilities of RO and SDO GAD focal persons.
5. Should there be questions/clarifications regarding the conduct of the said activity, please email hrd.calabarzon@deped.gov.ph attention GAD Secretariat or message Nadina G. Gatón @ mobile no. 0917-888-5864.
6. Immediate dissemination of this Memorandum is desired.


FRANCIS CESAR B. BRINGAS
Regional Director

Hrdd/ngg/GAD

CONSULTATIVE CONFERENCE on GENDER AND DEVELOPEMNT
WITH INTERNAL AND EXTERNAL CLIENTS
 September 24, 2021 via Zoom Platform

Activity Matrix

Time	Activity	In-charge
8:00 - 8:15 a.m.	Preliminary Activity	PMT
8:15 - 9:30 a.m.	FGD of Learners' Group	Resource Person
9:30 - 9:45 a.m.	Wrap Up	PMT
9:45 - 10:00 a.m.	Break	
10:00 - 10:15 a.m.	Preliminary Activity	PMT
10:15 - 11:35 a.m.	FGD of Parents' Group	Resource Person
11: 35 - 11: 45 a.m.	Wrap Up	PMT
	Lunch Break	
1:00 - 1:15 p.m.	Preliminary Activity	
1:15 - 2: 30 p.m.	FGD of Teacher's Group	Resource Person
2:30 - 2:45 p.m.	Wrap Up	PMT
2: 45 - 3:00 p.m.	Break	
3:00 - 3:15 p.m.	Preliminary Activity	PMT
3: 15 - 4:30 p.m.	FGD of RO Group	Resource Person
4:30 - 4:45 p.m.	Wrap Up	PMT

**CONSULTATIVE CONFERENCE on GENDER AND DEVELOPEMNT
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RO and SDO Roles and Responsibilities

The RO GAD focal person with the PMT and the identified RP who is a member of the PCW national gender resource pool shall:

- a. prepare online tool/survey for the participants and generate the results that will serve as a springboard for the discussion;
- b. spearhead the conduct of the activity through a focus group discussion;
- c. coordinate with SDO GAD focal person to identify the target participants for the activity; and
- d. prepare a summary report of each group based on the FGD and with the identified gender issues/gaps highlighting the impact of COVID-19 pandemic in their studies, respective homes, workplaces.

The SDO GAD focal person prior the implementation shall:

- a. assist the RO GAD focal person in identifying their target participants to the activity; and
- b. facilitate their online registration and online survey; and
- c. ensure that their participants have the Zoom link on the conduct of the activity;

During the implementation of the activity, the SDO GAD focal person is expected to attend the activity as observer to the assigned group. As observer, they shall:

- a. serve as the documenter of the assigned group;
- b. assist the PMT during the preliminary activity; and
- c. notify the RP of the questions/answers in the chat boxes; and
- d. submit to the RO GAD focal the gathered observations after the conduct of the activity.

For the smooth conduct of the activity, the RO GAD FPS and PMT request all SDO GAD focal persons for a brief virtual meeting on **Sept. 23, 2021**. Meeting platform and details shall be emailed a day before the meeting date.