



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
GATE II, KARANGALAN VILLAGE  
1900 CAINTA, RIZAL



**Regional Memorandum**

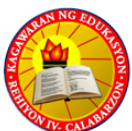
**ONLINE REGIONAL WORKSHOP ON THE QUALITY ASSURANCE AND CONFORMANCE  
REVIEW OF QUARTER 2 KEY STAGES 1-3 SELF-LEARNING MODULES (SLMs)**

To **Schools Division Superintendents**  
**(Calamba City, Laguna Province, Antipolo City, Rizal Province, Lucena City, Cabuyao City, Quezon Province, Tanauan City, Biñan City, Lipa City, Dasmariñas City, Batangas Province, Imus City, General Trias City, Cavite Province and San Pablo City)**

1. To ensure quality of learning materials for Key Stages 1 to 3 Quarter 2 in the region and as part of the LRMS Guidelines and Quality Assurance Process, DepEd Region IV-A CALABARZON, through the Curriculum and Learning Management Division (CLMD) Learning Resources Section will conduct an **Online Regional Workshop on the Quality Assurance and Conformance Review of Quarter 2 Key Stages 1-3 Self-Learning Modules (SLMs)** on September 10-27, 2021.
2. Matrix of the activity is indicated in Enclosure 1, list of participants in Enclosure 2, Terms of Reference in Enclosure 3 and General Specifications Standards in Enclosure 4.
3. Participants to this activity shall register at <https://tinyurl.com/RegQAQ2KS1-3SLMs>.
4. In lieu of the services rendered on a weekend, holiday or vacation by all concerned, they shall be entitled for service credits and/or compensatory time-off whichever is applicable.
5. For clarifications and queries, contact **JOB S. ZAPE, JR.**, CLMD Chief and **FE M. ONG-ONGOWAN**, Librarian at (02) 8681-7249 local 420/fe.ongongowan@deped.gov.ph
6. Immediate dissemination of this Memorandum is desired.

  
**FRANCIS CESAR B. BRINGAS**  
Regional Director 

clmd/jsz/fmo



**"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"**  
Trunkline: 02-8682-5773/8684-4914/8647-7487 local 420  
Website: [depedcalabarzon.ph](http://depedcalabarzon.ph)  
Document Inquiry : <https://r4a-teadoc.com/inquire>  
Facebook: DepEd R-4A Calabarzon

**Enclosure 1**

**TIMELINE OF ACTIVITIES**

Time	September 10	September 11-15	September 16-20	September 21-23	September 24-26	September 27
8:00-9:00	Orientation on the Quality Assurance and Conformance Review of Q2 Key Stages 1-3	Quality assurance (Content and Language Review) of the Quarter 2 Key Stages 1-3 Self Learning Modules (SLMs)	Revise Self Learning Modules based on the result of quality assurance	Conformance review Quarter 2 Key Stages 1-3 Self Learning Modules based on the result of conformance review	Finalize the Quarter 2 Key Stages 1-3 Self Learning Modules based on the result of conformance review	Submit Finalized Quarter 2 Key Stages 1-3 SLMs in Publisher file
9:00-10:00						
10:01-11:00						
11:00-12:00						
12:01-1:00						
1:01-2:00						
2:01-3:00						
3:01-5:00						
5:01-6:00						
Review and Conformance Team Assigned	RO Focal Persons	Content and Language Reviewers	Writers and Illustrators	Conformance Reviewers	Writers and Illustrators	LR EPSs/Learning Area EPSs
Expected Outputs		-Reviewed Quarter 2 Key Stages 1-3 Self Learning Modules -Accomplished review form -Accomplished Specialty Clearance Form	Revised Quarter 2 Key Stages 1-3 Self Learning Modules	-Conformed Quarter 2 Key Stages 1-3 Self Learning Modules -Accomplished review form -Accomplished Specialty Clearance Form	Reviewed and Finalized Quarter 2 Key Stages 1-3 Self Learning Modules -Accomplished	-Reviewed and Finalized Quarter 2 Key Stages 1-3 Self Learning Modules -Accomplished Specialty Clearance Form

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**Document Inquiry :** <https://r4a-teadoc.com/inquire>  
**Facebook:** DepEd R-4A Calabarzon

## Enclosure 2

## LIST OF PARTICIPANTS

## REGIONAL PERSONNEL

Name	Position
1. Francis Cesar B. Bringas	Regional Director
2. Cherry Lou D. Repia	OIC-Assistant Regional Director
3. Job S. Zape, Jr.	Chief, CLMD
4. Elaine T. Balaogan	Education Program Supervisor
5. Eugene Ray F. Santos	Education Program Supervisor
6. Virgilio O. Guevarra, Jr.	Education Program Supervisor
7. Elena L. Lopez	Education Program Supervisor
8. Leonardo C. Cargullo	Education Program Supervisor
9. Romyr L. Lazo	Education Program Supervisor
10. Philips T. Monterola	Regional Coordinator
11. Fe M. Ong-ongowan	Regional Librarian
12. LhovieA.Cauilan	Teaching Aid Specialist
13. Ephraim L. Gibas	Computer Maintenance Technologist
14. JoeryClariza	COS-ALS
15. Ramon Patrick Bagacay	COS-ALS

## SDO QUALITY ASSURANCE AND CONFORMANCE REVIEW TEAM

GRADE LEVEL	SDO	LR EPS	SDO LEARNING AREA SUPERVISOR	CONTENT REVIEWER	LANGUAGE REVIEWER	WRITER	ILLUSTRATOR	CONFORMANCE REVIEWER
Kindergarten	Calamba City	Cristeta M. Arcos	Enelyn T. Badillo					
Kindergarten	Cabuyao City	Jackie Lou A. Almira	Buena G. Villanueva	Christine D. Barrameda	Kathelyn C. Trajano	Aira Joy A. Apaya	Mary Grace R. Santos	Royda C. Lumbres
Kindergarten	Rizal Province	Mil Flores - Ponciano	Melinda F. Marquez			Benjie U. Flores & Jeralyn S. Morales	Jeralyn S. Morales	
Kindergarten	Quezon	Jee Ann O. Borines	Maria Dylin S. Garcia			Louella G. Sastrillo	Louella G. Sastrillo	

Kindergarten	Batangas City	Fe M. Fallurin	Marieta N. Perez	Cherry D. Fantilagan	Bella Abarintos	Rheziel B. Cometa, Eunice F. Marasigan	Jorge Emmanuel V. Domondon	Benjamin Plata Jr.
Kindergarten	Lipa City	Edita Olan	Maria Fe Bautista					
Kindergarten	Lucena City	Anicia J. Villaruel	Rowela M. Caperina	Maria Judea N.Tavas	Gloria S. Bobadilla	Sheila Marie L. Loyola & Roxanne Faye M. Estuifa	Rissabeth Mae C. Altamerano	Noel Rey T. Estuita
Kindergarten	Santa Rosa City	Marigen N. Leosala	Maribel M. De Vera			Robert P. Macalindong and Joselyn N. Sison	Robert P. Macalindong and Joselyn N. Sison	
Kindergarten	General Trias City	Ma. Crisel R. Negosa	Maria Heidi Alaine T. Nietes	Helen Catanaoan	Jocelyn T. Sotto	RossaChrystia M. Toledo and Lonnelyn D. Sallutan	Jeffrey L. Santiago	Glenda A. Recto
Kindergarten	Tayabas City	Generosa F. Zubieta	Mildred Z. Galleno	Dolor Pabelonia	Lorynel De Sagun	Annaliza C. Vitto and Jessa Nina A. Pagana	Nicah Princess O. Borongan	Natalia A. Andaya
<b>GRADE 1</b>								
Math	Laguna Province	Godofredo Mercado	Mirza J. Linga	Anna Liza T. Cruz	Dona A. Salvan	Danny M. Fabia	Kathleen B. Hernandez	Mirza J. Linga
AralingPanlipunan	Laguna Province	Godofredo Mercado	Lucia F. Pagalanan	Crispeniana P. Bauyon	Dulce S. Ramos	Edward DJ. Garcia & Asher H. Pasco	Sherwin V. Abulencia	Crispeniana P. Bauyon
Filipino	Antipolo City	Priscilla V. Salo	Gilbert Joyosa	Rubilyn M. Somoray	Marigrace N. Asuncion	Ma. Teresa P. Barcelo	RayvyGlorialAtizado	Bernadette B. Patag
EsP	Rizal Province	Mil Flores-Ponciano	Gorgenia C. Jepa	GenalinCeballo	Mellodine Antonio	Gerwin D. Vilorina		Maria Victoria Magayon
MTB MLE	Calamba City	Cristeta M. Arcos/Joel Libranda	Thelma G. Calatin	Michiell A. Almazan	Josephine Sillos	Jaypee E. Lopo	Agnes Manaig	Thelma G. Calatin
Music	Lucena City	Anicia J. Villaruel	Joey L. Jader	Marivel J. Pabellosa	Johnabelle E. Donasco	Maria Andrea B. Adao	Reinier Anthony S. Laude	Anicia J. Villaruel
Arts	Lucena City			Marivel J. Pabellosa	Johnabelle E. Donasco	Maria Andrea B. Adao		Sayre M. Dialola
PE	Lucena City			Marivel J. Pabellosa	Johnabelle E. Donasco	Joey L. Jader&Joylet D. Martinez		Noel Rey T. Estuita
Health	Lucena City			Marivel J. Pabellosa	Johnabelle E. Donasco	Joey L. Jader&Joylet D. Martinez		
<b>GRADE 2</b>								
English	Laguna Province	Godofredo Mercado	Erma S. Valenzuela	Lailyn C. Vizon	Michelle delos Santos	Jhonathan S. Cadavido&Lorenza G. Hidalgo	Chesstine R. De Chavez	Michelle C. Delos Santos
Math	Laguna Province	Godofredo Mercado	Mirza J. Linga	Consolacion V. Ortiz	Dona A. SALvan	Danny M. Fabia	Kathleen B. Hernandez	Mirza J. Linga

AralingPanlipunan	Laguna Province		Lucia F. Pagalanan	Juana Nimfa P. Abrigo	Dulce S. Ramos	Asher H. Pasco	Marvin R. Corpuz	Lucia F. Pagalanan
Filipino	Antipolo City	Priscilla V. Salo	Gilbert Joyosa	Emily Concio	Maria Theresa O. Sumarago	Ma. Teresa P. Barcelo	Sheila L. Cerilla	Bernadette B. Patag
EsP	Rizal Province	Mil Flores-Ponciano	Gorgenia C. Jepa	GenalinCeballo	Mellodine Antonio	Gerwin D. Viloria		Maria Victoria Magayon
MTB MLE	Laguna Province	Godofredo Mercado	Teofila V. Tabulina	Noel R. Fulgeras	Jocelyn Panaglima	Joyce Sweetheart Dela Cruz	Diwani L. Fermo	AlmaA. Madrid
Music	Lucena City	Anicia J. Villaruel	Joey L. Jader	Marivel J. Pabellosa	Johnabelle E. Donasco	Maria Andrea B. Adao	Reinier Anthony S. Laude	Anicia J. Villaruel
Arts	Lucena City			Marivel J. Pabellosa	Johnabelle E. Donasco	Maria Andrea B. Adao		Sayre M. Dialola
PE	Lucena City			Marivel J. Pabellosa	Johnabelle E. Donasco	Joey L. Jader&Joylet D. Martinez		Noel Rey T. Estuita
Health	Lucena City			Marivel J. Pabellosa	Johnabelle E. Donasco	Joey L. Jader&Joylet D. Martinez		
<b>GRADE 3</b>								
English	Laguna Province	Godofredo C. Mercado	Erma S. Valenzuela	Nancy R. Estores	Alan A. Parungao	Jhonathan S. Cadavido&Mylene M. Dimaculangan	Rhea L. Biag	Alan A. Parungao
Science	Cabuyao City	Jackie Lou A. Almira	Ma. Leonora M. Natividad	Asuncion N. Pasuquin	Fritz M. Bahilango	Ma. Leonora M. Natividad	Rhodora B. Crisologo	Ma. Theresa S. Ramos
Math	Laguna Province	Godofredo Mercado		Consolacion V. Ortiz	Dona A. Salvan	Danny M. Fabia	Kathleen B. Hernandez	Mirza J. Linga
AralingPanlipunan	Cavite Province	Noel Ortega	EMILY R. QUINTOS	EMILY R. QUINTOS	NOEL ORTEGA	Edward DJ. Garcia	JULIE ANN VERTUDEZ	LEONY CUSTODIO
Filipino	Antipolo City	Priscilla V. Salo	Gilbert Joyosa	Emily Concio	Ma. Rosario W. Carson	Ma. Teresa P. Barcelo	Marco Llego	Bernadette B. Patag
EsP	Rizal Province	Mil Flores-Ponciano	Gorgenia C. Jepa	GenalinCeballo	Mellodine Antonio	Gerwin D. Viloria		Maria Victoria Magayon
MTB MLE	Laguna Province	Godofredo Mercado	Teofila V. Tabulina	Renante R. Soriano	Sherryl Ann Dadal	Emerald E. Soriano	Matril De Lima	Renante R. Soriano
Music	Lucena City	Anicia J. Villaruel	Joey L. Jader	Marivel J. Pabellosa	Johnabelle E. Donasco	Maria Andrea B. Adao	Reinier Anthony S. Laude	Anicia J. Villaruel
Arts	Lucena City			Marivel J. Pabellosa	Johnabelle E. Donasco	Maria Andrea B. Adao		Sayre M. Dialola
PE	Lucena City			Marivel J. Pabellosa	Johnabelle E. Donasco	Joylet D. Martinez		Noel Rey T. Estuita

Health	Lucena City			Marivel J. Pabellosa	Johnabelle E. Donasco	Joylet D. Martinez		
<b>GRADE 4</b>								
English	Quezon Province	Jee-Ann Borines	Abner L. Pureza	Divina O. Ella	Cynthia M. Tadong	Maricon V. Estrellado	Maria Cristina U. De Veluz	Janet N. Suaverdez
Science	Tanauan City	Ronaldo Ramilo	Dennis B. Masangcay	Risle Mercado	Glory R. Perez	Dennis B. Masangcay	Jerome Pamplona Meynard Ilagan	Bayani T. Vicencio
Math	Laguna Province	Godofredo Mercado	Mirza J. Linga	Loredel C. Gecalao	MarifeGratuito	Danny Fabia	Cherry Mae C. Molde	Mauro P. Abella
AralingPanlipunan	San Pablo City	Henry P. Contemplacion	Romeo B. Fule	Raquel B. Contemplacion	Veronica S. Ril	Leonardo C. Cargullo	Alexandro Maghari	Mark Joseph O. Torres
Filipino	Rizal Province	Mil Flores-Ponciano	Mellodine Antonio	Cecilia F. Tuazon	Mellodine Antonio	Maria Leilane E. Bernabe		Edmelyn Valenzuela Apolonio
EsP	Biñan City	Evelyn P. De Castro	Rodrigo M. Rodriguez Jr.	Diana M. Relanes	Evelyn P. De Castro	Jaypee E. Lopo, Deon Carlo Hernandez, Philips T. Monterola	Sonny Bhoys L. Flores	Luzaina S. Tenido
Music	Lipa City	Edita Olan	Kristine P. Cinco	Nelson Zara Hanna Shen De Ocampo Edson Enrico BenjoDesuangco	Ranilo Merle Alexander Simagala	Geneva P. Salud	Rodelin R. Manding Rigor M. Badiola	Kristine P. Cinco Manolito T. Medrano Julie G. Hermosura Raymundo S. Poral
Arts	Lipa City					Geneva P. Salud		
PE	Lipa City					Jerome U. Osello		
Health	Lipa City					Jerome U. Osello		
<b>GRADE 5</b>								
English	Quezon Province	Jee-Ann O. Borines	Abner L. Pureza	Shirley J. Mendoza	Arlene A. Aliento	Maricon V. Estrellado	Kelvin A. Ramintas	Liliosa P. Diasanta
Science	Tanauan City	Ronaldo V. Ramilo	Dennis B. Masangcay	Risle Mercado	Glory R. Perez	Dennis B. Masangcay	Jerome Pamplona Meynard Ilagan	Bayani T. Vicencio
Math	Laguna	Godofredo Mercado	Mirza J. Linga	Loredel C. Gecalao	MarifeGratuito	Victorina D. Palanas	Sheryl R. Herradura	Mauro P. Abella
AralingPanlipunan	San Pablo City	Henry P. Contemplacion	Romeo B. Fule	Marilyn Bejo	Perlita de la Cruz	Leonardo C. Cargullo	Gilbert Esguerra	Gene Ross Jose I. Silva
Filipino	Rizal Province	Mil Flores-Ponciano	Mellodine Antonio	Lorena Nueva España	Mellodine Antonio	Maria Leilane E. Bernabe		Rubielyn Apostol Ting
EsP	Biñan City	Evelyn P. De Castro	Rodrigo M. Rodriguez Jr.	Emelyn A. Solero	Paul John Paradina	Jaypee E. Lopo, Deon Carlo Hernandez, Philips T. Monterola	Sonny Bhoys L. flores	Cecilia A. Jerez
Music	Lipa City	Edita Olan	Kristine P. Cinco	Nelson Zara Hanna Shen De Ocampo	Vanessa Briones Princess Aguilera	Geneva P. Salud	Rodelin R. Manding Rigor M. Badiola	Kristine P. Cinco Manolito T. Medrano
Arts	Lipa City					Geneva P. Salud		

PE	Lipa City			Edson Enrico BenjoDesuangco		Jerome U. Osello		Julie G. Hermosura Raymundo S. Poral
Health	Lipa City					Jerome U. Osello		
<b>GRADE 6</b>								
English	Quezon Province	Jee-Ann O. Borines	Abner L. Pureza	Rapunzel V. Arejola	Racquel L. Jarella	Maricon V. Estrellado, Rodel D. Briones, Rowena B. Andaya, Nerissa D. Magpantay	Ronaldo Roces	EdilbertCadelina
Science	Dasmariñas City	Leylanie V. Adao	Vic Villador	John Rey Bautista	Daisy Crema	Cecilia M. Servantes, Mariloullano, Teresita N. Salcedo	Mark Lester S. Agellon	Janette Faustino
Math	Dasmariñas City	Leylanie V. Adao	Rowena R. Cariaga	Emelita L. Escalante	Sweden T. Caras	Deogracias C. Lagario	Mark Lester S. Agellon	Joseph M. Saylon
AralingPanlipunan	San Pablo City	Henry P. Contemplacion	Romeo B. Fule	Madeline Rivera	Sonny A. Cabael	Leonardo C. Cargullo	RomdelPartoza	Gene Ross Jose I. Silva
Filipino	Rizal Province	Mil Flores-Ponciano	Mellodine Antonio	Loradel V. Magallon	Mellodine Antonio	Maria Leilane E. Bernabe		Marjorie C. Añis
EsP	Biñan City	Evelyn P. De Castro	Rodrigo M. Rodríguez Jr	Marybeth Q Amarante	Paul John Paradina	Deon Carlo Hernandez & Rizal M. Vidallo	Joseph O. Ocfemia	Analiza L. San Juan
Music	Lipa City	Edita Olan	Kristine P. Cinco	Nelson Zara Hanna Shen De Ocampo Edson Enrico BenjoDesuangco	JennalynCaballes Wilma Marasigan	Geneva P. Salud	Rodelin R. Manding Rigor M. Badiola	Kristine P. Cinco Manolito T. Medrano Julie G. Hermosura Raymundo S. Poral
Arts	Lipa City					Geneva P. Salud		
PE	Lipa City					Jerome U. Osello		
Health	Lipa City					Jerome U. Osello		
<b>GRADE 7</b>								
English	Lipa City	Edita Olan	Marife T. Morcilla	Alma Dimaano Cecilia Hernandez	Celeste Cortez	John Lerry F. Villalobos	Leo Atienza	Marife T. Morcilla
Science	Laguna Province	Godofredo Mercado	Redella P. Vista	Maureen A. Quesa	Christian S. Balino	Agustin Owen V. Peña Mary Jane E. Ellazo, Mary Ann T. Enriquez, Mary Jean P. Sabanal, Marlon R. Tapac	Oswald A. Mencilla	Christian Balino/Redella P. Vista
Math	Laguna Province	Godofredo Mercado	Mirza J. Linga	Jennelyn D. Latayan	Dolores M. Ricamora	Jisela N. Ulpina	Howard A. Urriza	Mirza J. Linga
AralingPanlipunan	Batangas	Rosalinda Mendoza	Rolando S, Casanova	Herman Aguado	Arnold de Chavez	Alferd James A. Ellar	RollenRichiele C. Mendoza	Lorna P. Custodio
Filipino	Quezon	Jee-Ann O. Borines	Joseph E. Jarasa	Maricel P. Sotto	Mitzie G. Canaya	Sharon A. Villaverde	Andrelico Canales	Roselyn S. Acesor

EsP	Binan City	Evelyn P. De Castro	Rodrigo M. Rodriguez Jr.	Menchie P. Domingo	AldysonAdesa	Rosalie C. Madera	Joseph O. Ocfemia	Sherwin Mosqueda
Music	Lipa City	Edita Olan	Kristine P. Cinco	Jay Ariel A. Cinco Gerald Mendoza Argie A. Concha Jubelyn F. Batoto	Yvette Landicho GlorenLlanes	Ronald L. Lozano	Amiel M. Maldonado Rigor M. Badiola	Kristine P. Cinco Evangeline B. Escabel Evelyn A. Flores Cecil V. Dela Rosa
Arts	Lipa City					Mary Jane Preciosa V. Perez		
PE	Lipa City					Ronald L. Lozano		
Health	Lipa City					Mary Jane Preciosa V. Perez		
<b>GRADE 8</b>								
English	Lipa City	Edita Olan	Marife T. Morcilla	Jayson Samson Mercedes De Torres	Virna Liza De Ocampo	John Lerry F. Villalobos	Erwin Badiola	Marife T. Morcilla
Science	Laguna Province	Godofredo Mercado	Imelda Avino	Paolo Brequillo	Archie M. Condino	Owen Agustin Peña, Joyce Ann N. Urian, Rachelle B. Israila, Anniebeth B. Gadaza, Jojo N. Monge	Kevin Bryan M. Ramirez	Christian Balino/Redella P. Vista
Math	Laguna Province	Godofredo Mercado	Mirza J. Linga	Irma Estela Marie L. Esteban	Florina C. Federico	Jisela N. Ulpina	Howard A. Urriza	Mirza J. Linga
AralingPanlipunan	Batangas	Rosalinda A. Mendoza	Rolando S. Casanova	Angeles Matundan	Evelyn Gamboa	Alfred James A. Ellar	Raymond P. Bugagao	Anna MadelAmora
Filipino	Quezon	Jee-Ann O. Borines	Joseph E. Jarasa	Victoria B. Castillo	Jasmin Ravano	Sharon A. Villaverde	Marierose E. Valderamos	Elvira Dona Silang
EsP	Binan City	Evelyn P. De Castro	Rodrigo M. Rodriguez Jr.	Jaeson Jinn T. Oandasan	Eilyn Pearl S. Nismal	Rosalie C. Madera	Mark Razul G. Leal	Araceli C. Amoranto
Music	Lipa City	Edita Olan	Kristine P. Cinco	Jay Ariel A. Cinco Gerald Mendoza Argie A. Concha Karen L. Manuel	Jeneth Reyes Gerlylbañez	Ronald L. Lozano	Amiel M. Maldonado Rigor M. Badiola	Kristine P. Cinco Evangeline B. Escabel Evelyn A. Flores Cecil V. Dela Rosa
Arts	Lipa City					Mary Jane Preciosa V. Perez		
PE	Lipa City					Ronald L. Lozano		
Health	Lipa City					Mary Jane Preciosa V. Perez		
<b>GRADE 9</b>								
English	Imus City	Feliz A. Tayao	Leticia A. Rogacion	Kristin Love Layague	Michelle Baltazar	Melanie Mae N. Moreno	Krystle Anne Sarroca	MaritesPeñaredonda
Science	Laguna Province	Godofredo Mercado	Cecilia B. Castillo	Angelito Atienza	Chrisian S. Balino	Owen Agustin Peña, Austeen John O. Velasco	Princess Alexa B. Repala	Redella P. Vista



Math	Laguna Province	Godofredo Mercado	Mirza J. Linga	Jilly Forteza	Zorayda T. Villanueva	Jisela N. Ulpina	Howard A. Urriza	Benjie M. Buendicho
AralingPanlipunan	Batangas	Rosalinda A. Mendoza	Rolando S. Casanova	ErlынBaon	Menchie Palma	Alfred James A. Ellar	Henry Caunar	Marilou T. Sara
Filipino	General Trias City	Ma. Criscel R. Negosa	Arnaldo O. Estareja	Rachel B. Miranda; Lilian Monton	Ma. Concepcion M. Aruta; Helen A. Francisco	Arnaldo O. Estareja	Jennyvi G. Diaz	Ruben L. Montoya
EsP	Binan City	Evelyn P. De Castro	Rodrigo M. Rodriguez Jr.	Resurreccion G. Vidal	SumsabalipAlatiit	Rosalie C. Madera	Mark razul G. Leal	Edna C. Sta Ana
Music	Lipa City	Edita Olan	Kristine P. Cinco	Jay Ariel A. Cinco Gerald Mendoza Argie A. Concha Kristali T. Mandigma	Richelle Espiritu Ma. Lourdes Maralit	Ronald L. Lozano	Amiel M. Maldonado Rigor M. Badiola	Kristine P. Cinco Evangeline B. Escabel Evelyn A. Flores Cecil V. Dela Rosa
Arts	Lipa City					Mary Jane Preciosa V. Perez		
PE	Lipa City					Ronald L. Lozano		
Health	Lipa City					Mary Jane Preciosa V. Perez		
<b>GRADE 10</b>								
English	Imus City	Feliz A. Tayao	Leticia A. Rogacion	Maria Rosario R. Lacopia	Gina D. Belarma	Melanie Mae N. Moreno	Krystle Anne Sarroca	MaritesPeñaredonda
Science	Laguna	Godofredo Mercado	Redella P. Vista	OrimarGuab	Maria Belyndaa L. Lallabban	Owen Agustin Peña, Jillaine A. Agas, Patricia A. Arban, Bryant S. Calma, Raissa C. Volpane	Diwani L. Fermo	Christian Balino
Math	Laguna	Godofredo Mercado	Mirza J.Linga	Jaymar C. Noguerras	Zorayda T. Villanueva	Melvin M. Baldovino, Ligaya D. Lapitan, Beatriz O. Cruz, Irma Estela Marie L. Esteban, Yhezyl J. Condino, Giselle I. Lucido	Howard A. Urriza	Benjie M. Buendicho
AralingPanlipunan	Batangas	Rosalinda A. Mendoza	Rolando S. Casanova	Yorina C. Manalo	Farrah Joyce Butor	Alfred James A. Ellar	Hendrix Dimatulac	Angelica Villostas
Filipino	Quezon Province	Jee-Ann O. Borines	Joseph E. Jarasa	Lea N. Templonuevo	Evalor S. Refugia	Elizabeth R. Zeta Belinda J. Aviles Febbie Lyn M. Parentela Ivy A. Villaflor Mark John A. AyusoWinchelle A. Dela Pena	Aaron Ken Z. Sales	Jowel R. Pansoy
EsP	Binan City	Evelyn P. De Castro	Rodrigo M. Rodriguez Jr.	Armina D. Vargas	Ernesto C. Caberte	Rosalie C. Madera	Joseph O. Ocfemia	Ruvy L Bustarde
Music	Lipa City	Edita Olan	Kristine P. Cinco			Ronald L. Lozano		

Arts	Lipa City			Jay Ariel A. Cinco Gerald Mendoza Argie A. Concha Michael Famatigan	RodamyraflorDimaano Kathlyn Lim	Mary Jane Preciosa V. Perez	Amiel M. Maldonado Rigor M. Badiola	Kristine P. Cinco Evangeline B. Escabel Evelyn A. Flores Cecil V. Dela Rosa
PE	Lipa City					Ronald L. Lozano		
Health	Lipa City					Mary Jane Preciosa V. Perez		

**RO Level**

The **Workshop Focal Persons** shall:

- craft the proposal, memorandum, and RBA;
- conduct orientation to the quality assurance and conformance review team;
- oversee the conduct of the activity; and
- provide Self Learning Modules (SLMs), QA and Conformance Review tools.

**SDO Level**

**Content Reviewer**

1. Review and verify the accuracy of the contents of the Self Learning Module (SLM) and if it is free from social content violations and plagiarized content and illustrations;
2. Check the compliance of the SLM to the curriculum standards;
3. Give comments and recommendations;
4. Help the writer in developing content or in revising the parts that need improvement; and
5. Accomplish the Review Form and LR Specialty Clearance Form.

**Language Reviewer**

1. Review the manuscript for language errors (e.g. faithfulness in translation, coherence and clarity, grammar and syntax, spelling and punctuation, consistency in style, etc.);
2. Ensure the compliance of learner's material or manuscript to the required style guide (APA Format);
3. Give comments and recommendations; and
4. Accomplish the Review Form and LR Specialty Clearance Form.

**Writer**

1. Incorporate in the SLM the suggestions / recommendations based from content and language reviewers/ comments;
2. Incorporate final illustrations in the SLM;
3. Finalize the SLM based on the Conformance Review; and
4. Accomplish LR Specialty Clearance Form.

**Conformance Reviewer**

1. Ensure that given comments and suggestions from the content and language review are incorporated in the SLM;
2. Communicate/discuss with the Writer comment/s and or suggestion/s not incorporated in the SLM based on the content and language review.
3. Accomplish LR Specialty Clearance Form.

**Illustrator**

1. Provide illustrations and visuals needed in the SLM according to the standards;
2. Finalize illustrations and visuals based on the writers' and reviewers' comments and suggestions; and
3. Accomplish the Review Form and LR Specialty Clearance Form.

**SDO LR EPS and Learning Area EPS**

1. Lead/focal in the review of Quarter 2 PIVOT 4A SLMs KS1-3;
2. Identify/assign members of QA and Conformance review team:
  - 2.1 Content Reviewer
  - 2.2 Language Reviewer
  - 2.3 Conformance Reviewer
  - 2.4 Illustrator
3. Oversee the conduct of the activity; and
4. Accomplish the LR Specialty Clearance Form.

## Enclosure 4

### GENERAL SPECIFICATIONS STANDARDS PIVOT 4A Learner's Material

#### A. Structure and Sequence

1. LM is easy to understand.
2. Lessons shall be arranged from simple to complex.
3. Visuals and graphic organizers shall be available to facilitate better understanding of the lesson.
4. Size of the letters and sentences shall be appropriate to the target learners.
5. Presentation shall be engaging and interesting.
6. Kindergarten materials shall
  - 6.1. be engaging; activity-based and challenging;
  - 6.2. be multi-sensorial (i.e. individuals learn better if they are taught using more than one sense (modality). The senses usually employed in multisensory learning are visual, auditory, kinesthetic, and tactile – VAKT (i.e. seeing, hearing, doing, and touching);
  - 6.3. align with the theme of the curriculum;
  - 6.4. enhance the development of the different domains;
  - 6.5. visuals shall be in black and white.
7. Materials for Kindergarten to Grade 3 shall consider I Do-We Do- You Do procedure with the help of a learning facilitator.

#### B. Content

1. Content shall use pedagogical approaches that are constructivist, inquiry-based, reflective, collaborative and integrative.
2. Content shall be logically arranged from simple to complex.
3. It shall consider learner's context, situations, individual needs and capabilities.
4. It shall provide activities that promote the development of higher cognitive skills such as:
  - Critical thinking
  - Creative thinking
  - Decision making
5. It shall be written in real-life context, interactive to arouse and sustain interest and motivation of a learner.
6. It shall provide activities that develop:
  - 6.1 Basic Science processes
    - a. Observing
    - b. Asking questions
    - c. Measuring
    - d. Classifying
    - e. Inferring
    - f. Finding patterns
    - g. Predicting
    - h. Communicating
  - 6.2 Integrated skills
    - i. Formulating hypothesis
    - j. Fair testing
    - k. Identifying variables
    - l. Controlling variables
    - m. Collecting and organizing data
    - n. Interpreting data
    - o. Making conclusion

7. Content shall adhere to the Social Content Guidelines.
8. Content shall develop core values such as:
  - Maka-Diyos
  - Makatao
  - Makabansa
  - Makakalikasan
9. Content shall provide activities to unlock difficult and/or new concepts, activate prior knowledge to discover and learn new lessons.
10. Content and activities shall be learner-centered and shall promote 21st century skills.
11. Content and activities shall be congruent to the learning competency.
12. Sufficient examples, activities and easy to understand directions are provided to facilitate independent learning.
13. Content shall be learner-centered, inclusive and developmentally appropriate.
14. Content shall be in smaller unit, self-instructional and self-paced
15. Caution, warning, reminders shall be provided to ensure safety of the learner while doing activities.
16. Content shall provide strategies and activities to self-monitor progress such as criterion referenced tests.
17. Content shall be flexible and friendly.
18. Content shall provide a balanced use of literature and informational text or fictional to nonfictional text (2009 NAEP Reading Framework):
  - 18.1. K to 5 – 50:50
  - 18.2. Grades 6 to 12 – 55:70
  - 18.3. Informational texts for grades K-5 are defined as “biographies and autobiographies; books about history, social studies, science, and the arts; technical texts, including directions, forms, and information displayed in graphs, charts, or maps; and digital sources on a range of topics
  - 18.4. For grades 6-12, an informational text includes “subgenres of exposition, argument, and functional text in the form of personal essays, speeches, opinion pieces, essays about art or literature, biographies, memoirs, journalism, and historical, scientific, technical, or economic accounts (including digital sources) written for a broad audience”
19. Linkages between and among past and present lessons shall be evident to make lessons easy to understand.
20. Sufficient repetition through examples, illustrations, questions and summaries shall be provided to enhance understanding of concepts.
21. Content, language and the materials shall be appropriate to the reading level of the learners.
22. The difficulty of the material shall match the ability of the learners.
23. The materials shall fit the objectives.

### **C. Language**

1. Material shall use everyday language of the learner.
2. It shall use appropriate language and vocabulary.
3. The length of the sentences, paragraphs shall be age-appropriate.
4. The language to be used for the mother manuscript shall be:
  - 4.1. K to 3 - All learning areas except English is Filipino
  - 4.2. Grades 4 to 12
    - 4.2.1. Filipino, EsP – Filipino
    - 4.2.2. English, Science and Math – English
    - 4.2.3. MAPEH , EPP-TLE
      - 4.2.3.1. Grades 4 to 5 – Filipino
      - 4.2.3.2. Grades 6 to 12 – English
    - 4.2.4. AralingPanlipunan
      - 4.2.4.1. Grades 4 to 10 – Filipino

### **D. Illustrations**

1. Illustrations shall adhere to the Social Content Guidelines.
2. Filipino characters (if applicable) shall be the subject of illustration.
3. People, animals, places, and objects shall be appropriate to the age, grade level and context of the learners.
4. Illustrations shall clarify and/or enhance concepts.
5. Illustrations and visuals shall be gender and culture sensitive.
6. Cover art shall be original and simple.
7. Cover art shall be appropriate to the age, grade level and culture of the learners.
8. Illustrations shall face toward the page gutter.
9. Illustrations shall not be divided into two (2) pages or placed in between the gutter of the learning resource.
10. Scanned illustration shall be saved in JPEG, PNG or TIF.
11. Illustrations shall use line-art in single color (preferably black) and there shall be no shading effect other than hatching, cross hatching and stipple shading.
12. Illustrations shall be near to the actual size of the requirement of the writer.
13. Enlarging and resizing a raster illustration shall not be more than once.
15. Cropping in the joints like neck, shoulder, knee and elbow shall be avoided.
16. Illustrations and visuals shall be attractive and appealing.
17. Illustrations and visuals shall sustain consistency of style, color, size and angle throughout the SLM.
18. Illustrations shall be correct, original, realistic, simple, clear and recognizable.
19. Illustrations and visuals shall be properly labelled and captioned.
20. Illustrations shall have appropriate and complete details such as color.
21. For K to 3, illustrations of people, animals, places and objects shall be complete.
22. Illustrations and visuals shall be original. Permit to use copyrighted illustrations and visuals shall be secured before using it.
23. Illustrations shall not be a modification of an illustration from other source.
24. The use of photocopied, scanned published illustrations, screen captured illustrations are prohibited.
25. Flatbed scanner shall be used for manually drawn illustration.
26. Manually drawn-illustration shall be scanned in 300 to 600 dpi in actual size to capture all the details of the illustration and to produce quality scan.
27. Illustrations shall be framed only when necessary. Thinner lines shall be used for the frames than that of the illustrations.
28. Local pictures and artworks shall be validated and approved by the ethnic community.
29. Texts that are superimposed in the illustration shall be spelled out.
30. Callouts shall be used to emphasize important parts of the illustration.
31. Brief, consistent, and relevant file name shall be used to save similar artwork files in one manuscript.
32. Digital illustration shall be saved in PSD layered file, SVG, JPEG, PNG or TIF.

## **E. SOCIAL CONTENT GUIDELINES**

Quality modules also means that the materials are appropriately relevant to the Filipino learners. Hence, the development of the materials must be guided by the following guidelines on social content.

Social content refers to themes or topics for which DepEd prescribes certain guidelines when these themes or topics are included or referred to in lessons in the learning resources. Among the themes or topics are those on the Filipino Learner and Teacher, The Filipino Nation and Philippine Society, Citizenship and Social Responsibility, Individuals and Social Identities, Social Institutions, Gender, Media, Technology, and Communication, Health and Safety, and Environment.

Learning resources that follow these guidelines avoid stereotypes and help develop in learners such desirable values as nationalism, justice, moral uprightness, inclusivity, understanding, and compassion among others. Through the concrete expression of such values, the DepEd's core values are realized.

The following guidelines on social content are recommended for integration in Modules:

### **A. The Filipino Learner**

1. Portray the learners as multi-faceted with physical, intellectual, and psycho-emotional, spiritual and sociocultural traits.
2. Highlight the dignity of learners and communicate respect for their rights.
3. Uphold the learners' unique values and principles that shape their way of thinking and dealing with others.
4. Mirror the diversity of learners' lived experiences, settings, and contexts.
5. Depict learners as capable of constructing and reflecting on their own experiences and the experiences of others.
6. Portray learners as active seekers of knowledge who rely on multiple sources of information and are able to think critically about that knowledge.
7. Depict learners as having 21st century skills (information, media, and technology skills, learning and innovation skills, communication skills, life and career skills) who actively develop, take advantage of, and put such skills to good use.
8. Nurture learners' curiosity and creativity so they will develop into life-long learners.

### **B. The Filipino Nation and Philippine Society**

1. Depict national symbols and institutions in contexts that promote respect for their meanings.
2. Foster a sense of justice and obedience to and respect for the Constitution and the law.
3. Maximize the use of illustrations and photographs depicting the diversity of Philippine settings and environments (e.g., local communities, local objects, flora and fauna endemic to the Philippines).
4. Highlight the diversity of Philippine cultural communities, including indigenous cultural communities (ICCs).
5. Depict expression of Philippine cultures– technologies, inventions, games, dances, songs, literature, dress, food, festivals, celebrations, practices, customs, and others - guided by protocols for culture sensitivity such as DO 51, s. 2014 (Guidelines on the Conduct of Activities and Use of Materials Involving Aspects of Indigenous Peoples Culture).
6. Show community settings that feature a mix of rural, sub-urban, and urban situations without stereotyping any of them.
7. Refrain from giving importance and attention to popularized fads, transitory personages and events, and untested theories or views.
8. Include foreign products, practices, and values only as needed and appropriate to the competencies being covered. When included, these foreign products must be featured in ways that do not prejudice Philippine products, practices, and values.

### **C. Citizenship and Social Responsibility**

1. Encourage participative and responsible citizenship (e.g., depicting individual initiative rather than overdependence on organized government, dole-outs, or foreign aid).
2. Promote respect for the rights of children, elderly, persons with disability (PWDs), Indigenous Cultural Community (ICCs)/Indigenous Peoples (IPs), pregnant women, workers, and other vulnerable sectors of the society.
3. Promote the observance of high ethical standards and codes of behavior in all aspects of the society.

4. Foster attitudes of inclusivity, acceptance, understanding, and appreciation for diverse cultures, sectors, and groups in society.
5. Depict contributions of individuals and ethnic, cultural, and religious groups that promote the common good of the community and the larger society.
6. Feature role models who come from different places, historical periods, socio-cultural contexts, genders, abilities, and ages. They must be of exceptional and acknowledged accomplishment or virtue regardless of their ethnic, cultural, or political origin or affiliation.
7. Depict a person's or a group's accomplishments and virtues accurately and avoid sensationalizing or unduly extolling them.
8. Avoid the depiction of physical, sexual, verbal, and mental abuse of adults and children as well as violent sports and entertainment.
9. Avoid featuring or including situations and materials that encourage or rationalize crime, violence, and the maligning of people.

#### **D. Individuals and Social Identities**

1. Depict the ethnic, physical, mental, religious, cultural and socio-economic diversity of individuals and their circumstances in society and promote sensitivity to and respect for the dignity and equal treatment of all. These may include PWD learners and their learning circumstances and learners in varied cultural and religious contexts among others.
2. Avoid views or opinions that highlight stereotypes and encourage cultural, moral, and social insensitivities against particular social classes, gender groups, political affiliations, cultural or religious groups.
3. Avoid inaccurate, unnecessary, or inappropriate portrayal of or reference to the physical appearance, cultural customs, social classes, symbols, observances, festivals, dress, names, or language of any ethnic group or nationality.
4. Avoid sexist language, bias, prejudice, and stereotyping of various genders in the depiction of behaviors, home and family roles, professions, occupations, and contributions to society.

#### **E. Social Institutions**

##### *Family*

1. Show respect for different family patterns (e.g., nuclear, extended, with a single parent, or with two parents, etc.).
2. Promote responsible parenthood which include shared parenting, shared home management, and shared decision-making in various areas of home life (e.g., finances, education of the children, reproductive health, and the like).

##### *Religious / Faith groups*

3. Use religious references, symbols, celebrations, and language (in the text, illustrations, or photographs) free of bias and only when it is appropriate in relation to the subject matter.
4. Ensure that any reference to a religious group is appropriate, accurate, and authentic in relation to the setting and/or period of history in which they are presented.

##### *Work institutions*

5. Present and promote a balanced and just relationship between workers and managers in the depiction of their roles and responsibilities.
6. Shows workers of various professions that contribute positively to the development or growth of their communities or of the country.
7. Present public servants such as police officers, soldiers, and government officials as responsible, accountable, trustworthy, and working for the common good of the community.

##### *Commercial entities*

8. Avoid mentioning commercial brand names and corporate logos in text or showing them in illustrations or photographs. Instead, writers may invent or fabricate a brand in



order to fulfill the purpose of the lesson without promoting real-life brand names and products.

9. Avoid incorporating any form of commercial solicitation and advertising like promotional materials, chain letters, and pyramid schemes.

### **F. Gender**

1. Avoid differentiating, either explicitly or implicitly between the capability of males and females to contribute to the political, economic, or social well-being of Philippine society of the world.
2. Maintain balance in the treatment of gender roles, occupations, and contributions in both text and non-text material.
3. Depict gender and sexuality as an aspect of one's personhood in positive ways.
4. Portray gender and sexual diversity in a respectful manner using a rights-based approach.

### **G. Media, Technology, and Communication**

1. Portray ethical media practices.
2. Demonstrate the importance of using different forms of media as a means for communication and expression of ideas.
3. Highlight technological innovations as products of human ingenuity and as part of human development.
4. Depict responsible, safe, and secure use of information and communications technology (ICT).
5. Promote positive and healthy attitudes towards ICT and its use.

### **H. Health and Safety**

1. Promote the physical and mental well-being of children and adults while applying gender sensitivity with regard to health concerns.
2. Promote proper nutrition and avoid featuring junk food and their enjoyment.
3. Promote healthy and safety standards and precautions.
4. Promote disaster-risk management and preparedness.
5. Discourage the habitual use of tobacco and alcohol and the use of narcotics, restricted drugs, and other addictive substances.

### **I. Environment**

1. Portray a lifestyle that contributes toward reducing the impact of climate change.
2. Portray efforts to conserve and care for the country's natural resources and protect the well-being of the environment.
3. Promote personal and community involvement in environmental management for sustainable development.
4. Encourage humane treatment of and respect for all life forms.