



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
GATE 2, KARANGALAN VILLAGE
1900 CAINTA, RIZAL



02 August 2021

Regional Memorandum

CORRIGENDUM TO REGIONAL MEMORANDUM NO. 324, s. 2021

To **Schools Division Superintendents**

1. Relative to Regional Memorandum No. 324, s. 2021 on the conduct of **Regional Workshop on the Refinement and Finalization of Locally Developed Learning Resources for Alternative Learning System (A & E and Livelihood Courses) Phases 2, 3 & 4** on August 9-13, 16-20 & 23-27, 2021 respectively, this Office announces that the activity will be conducted thru online modality via Google Meet to ensure safety of all participants and the technical working group from COVID-19 and other variants.
2. Participants are expected to be online on their respective schedule as follows. Division Senior High School Coordinators/Focal Persons/Education Program Supervisors shall serve as reactors in the presentation of the developed self-learning materials, as indicated below.

Date(s)	Time	Track & Strand	Reactor(s)
August 9, 2021	8:00 AM – 5:00 PM	Academic Track – Accountancy, Business and Management (ABM) Strand	Herman A. Catapang EPS, Batangas City Juanito Merle EPS, Quezon Province
August 10, 2021	8:00 AM – 5:00 PM	Academic Track – Humanities and Social Sciences (HumSS) Strand	Erma S. Valenzuela EPS, SDO Laguna Ronald V. Ramilo EPS, Tanauan City Leylanie V. Adao EPS, Dasmariñas City Julietta R. De Jesus EPS, Bacoor City
August 11, 2021	8:00 AM – 5:00 PM	Academic Track – Science, Technology, Engineering and Mathematics (STEM) Strand	Jerome A. Chavez EPS, Tayabas City Albert T. Saul EPS, San Pablo City Maricel P. Malabanan EPS, Gen. Trias City
August 12, 2020	8:00 AM – 5:00 PM	Applied Courses	Ma. Consolacion V. Teñido EPS, Lucena City



"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

Trunkline: 02-8682-5773 / 8684-4914 / 8647-7487 local 420

Website: depedcalabarzon.ph

Document Inquiry : <https://r4a-teadoc.com/inquire>

Facebook: DepEd R-4A Calabarzon

			Darwin D. Bargo EPS, Antipolo City Ma. Leticia Jose C. Basilan EPS, Batangas Province
August 13, 2021	8:00 AM – 5:00 PM	Arts and Design Track	Lani A. Alonte EPS, Biñan City Maribeth C. Rieta EPS, Cavite Province Madelaine F. Gatchalian EPS, Cavite City
August 16, 2021	8:00 AM – 5:00 PM	Sports Track	Merle B. Lopez EPS, Rizal Province Nimcy M. Ortiz EPS, Cabuyao City Ricardo David EPS, Imus City
August 17, 2021	8:00 AM – 5:00 PM	TVL Track – Agri-Fishery Strand TVL Track – Information and Communication Technology Strand	Edilberto O. Mercado EPS, Lipa City Ferdinand T. Glor EPS, Quezon Province Maricel S. Saguinsin EPS, Sta. Rosa City Joel Salazar EPS, Dasmariñas City
August 18, 2021	8:00 AM – 5:00 PM	TVL Track – Industrial Arts Strand	Louie Fullego EPS, Tayabas City
August 19, 2021	8:00 AM – 5:00 PM	TVL Track- Home Economics Strand <i>(Cookery , Front Office Services, Tourism Promotion Services, Events Management, Wellness Massage, Tailoring, & Dressmaking)</i>	Aurea Ocon EPS, Batangas City Jeffrey C. Erni EPS, Rizal Province
August 20, 2021	8:00 AM – 5:00 PM	TVL Track- Home Economics Strand [Food and Beverage Services, Travel Services, Hairdressing, Bread and Pastry Production, House Keeping, Handicraft (Basketry, Macrame), Nail Care]	
August 23-24, 2021	8:00 AM – 5:00 PM	Technology and Livelihood Education 7&8	
August 25, 2021	8:00 AM – 5:00 PM	Academic Track Arts and Design Track	Regional Education Program Supervisors

		Sports Track Applied Courses	Regional Coordinators
August 26, 2021	8:00 AM – 5:00 PM	TLE & TVL Track	
August 27, 2021	8:00 AM – 5:00 PM	All Participants	

3. Participants are advised to secure stable and strong internet connectivity in the entire conduct of the activities. Internet allowance of the participants in the entire duration of the activity may be charged against school local fund or school MOOE subject to usual accounting rules and regulations.
4. Other information indicated in RM No. 324, s. 2021 shall remain in effect.
5. For clarifications and queries, contact **ELAINE T. BALAOGAN**, Education Program Supervisor, In-Charge of Alternative Learning System, **EUGENE RAY F. SANTOS**, Education Program Supervisor, In-Charge of Senior High School, **VIRILIO O. GUEVARRA, JR.**, Education Program Supervisor, In-Charge of Technical-Vocational and Livelihood, and **RAMONITO O. ELUMBARING and RIECON C. CONDES**, Regional Coordinators of Learning Resource Management, In-Charge of Learning Resource Management at (02) 8681-7249 local 420.
6. Immediate and widest dissemination of this Memorandum is desired.


FRANCIS CESAR B. BRINGAS
 Regional Director

clmd/erfs/vog/etb/roe/rcc



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
GATE II, KARANGALAN VILLAGE
1900 CAINTA, RIZAL



Regional Memorandum

REGIONAL WORKSHOP ON THE REFINEMENT AND FINALIZATION OF LOCALLY DEVELOPED LEARNING RESOURCES FOR ALTERNATIVE LEARNING SYSTEM (A & E AND LIVELIHOOD COURSES)

To **All Schools Division Superintendents**

1. In preparation for the opening of School Year 2021-2021, this Office prioritizes and ensures quality of learning resources for Alternative Learning System (ALS) and Senior High School (SHS) DepEd Region IV-A CALABARZON, through the Curriculum and Learning Management Division (CLMD) will conduct the **Regional Workshop on the Refinement and Finalization of Locally Developed Learning Resources for Alternative Learning System (A & E and Livelihood Courses)** on the following dates and modalities.

Activities	Inclusive Dates	Modality
Coordination Meeting of Division Coordinators of Alternative Learning System (ALS)	July 21-23, 2021	Virtual Via GMeet
Phase 1 Self-Paced Refinement of Locally Developed Learning Resources (Batch 1&2)	July 26-August 6, 2021	Virtual Via GMeet
Phase 2 Finalization of Self-Paced Refinement of Locally Developed Learning Resources (Batch 1)	August 9-13, 2021	Onsite/Face-to-Face NEAP CALABARZON, Malvar, Batangas
Phase 3 Finalization of Self-Paced Refinement of Locally Developed Learning Resources (Batch 2)	August 16-20, 2021	
Phase 4 Refinement of Locally Developed Learning Resources (Batch 3)	August 23-27, 2021	Blended Virtual-Via GMeet Onsite - Bulwagan ng KarangalanDepEd CALABARZON, Karangalan,Cainta, Rizal



"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

Trunkline: 02-8682-5773/8684-4914/8647-7487 local 420

Website: depedcalabarzon.ph

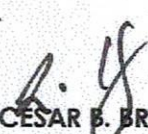
Document Inquiry : <https://r4a-teadoc.com/inquire>

Facebook:DepEd R-4A Calabarzon

2. Matrix of the activity is indicated in Enclosure 1. Participants to this activity are listed in Enclosure 2. Participants to this activity shall bring laptop, extension cord, and a print and a soft copy of SLM of assigned learning area and other locally developed learning materials in their respective schools/divisions. Enclosure 3 indicates the Terms of References that applies to this activity.
3. Participants shall confirm their attendance on or before **August 6, 2021** using the following Google Forms at the links below.

Forms	URL/Access Link
a. Health Declaration and Attendance Confirmation	https://tinyurl.com/ALS-SHS-LearningResource
b. Workshop Participation & Waiver of Liability Agreement	https://tinyurl.com/Waiver-ALS-SHS-LRM

4. Sending representatives or replacement to this activity is highly discouraged. Participants who did not confirm their attendance will be replaced by the Regional Office.
5. Transportation expenses of participants from SDO's shall be charged to MOOE/local funds while board and lodging shall be covered by the Regional Fund subject to usual auditing and accounting rules and regulations.
6. Participants in this activity may apply for vacation service credit as per DepEd Order No. 53, s. 2003 "Updated Guidelines on Grant of Vacation Service Credits to Teachers".
7. For clarifications and queries, contact **ELAINE T. BALAOGAN**, Education Program Supervisor In-Charge of Alternative Learning System, **EUGENE RAY F. SANTOS**, Education Program Supervisor, In-Charge of Senior High School, **VIRGILIO O. GUEVARRA, JR.**, Education Program Supervisor, In-Charge of Technical-Vocational and Livelihood, and **RAMONITO O. ELUMBARING** and **REICON C. CONDES**, Regional Coordinators of Learning Resource Management, In-Charge of Learning Resource Management at (02) 8681-7249 local 420.
8. Immediate dissemination of this Memorandum is desired.


FRANCIS CESAR B. BRINGAS
 Regional Director

clmd/erfs/vog/etb/rcc/roe



"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

Trunkline: 02-8682-5773/8684-4914/8647-7487 local 420

Website: depedcalabarzon.ph

Document Inquiry : <https://r4a-teadoc.com/inquire>

Facebook: DepEd R-4A Calabarzon

**Regional Workshop on the Refinement and Finalization of Locally Developed Learning Resources
for Alternative Learning System (A&E and Livelihood Courses)**

MATRIX OF ACTIVITIES

Phase/Date/Time	Day 0*	Day 1	Day 2	Day 3	Day 4	Day 5
PHASE 2	August 8, 2021	August 9, 2021	August 10, 2021	August 11, 2021	August 12, 2021	August 13, 2021
PHASE 3	August 15, 2021	August 16, 2021	August 17, 2021	August 18, 2021	August 19, 2021	August 20, 2021
PHASE 4		August 23, 2021	August 24, 2021	August 25, 2021	August 26, 2021	August 27, 2021
7:00-8:00		Arrival and Registration of Participants	Breakfast	Breakfast	Breakfast	Breakfast
8:00-8:15		Opening Program Plenary Session 1 Policy Guidelines and Standards of Self-Learning Materials	Management of Learning	Management of Learning	Management of Learning	Management of Learning
8:16-10:00		Ramonilo O. Elumbaring	Continuation of Workshop 1	Presentation of Outputs and Giving of Feedback	Continuation of Workshop 3	Uploading of Refined Version of Learning Resources
10:01-10:30	Travel Time	Coffee Break	Coffee Break	Coffee Break	Coffee Break	Coffee Break
10:30-12:00		Plenary Session 2 The I-D-E-A Instructional Design: Its Translation and Execution in the SLM's Phillips T. Monterola	Workshop 2 Integration of Edits/Revisions in the Learning Resources (1)	Refinement and Finalization of in the Learning Resources	Presentation of Outputs and Giving of Feedback	Debriefing
12:01-1:00		Lunch Break	Lunch Break	Lunch Break	Lunch Break	Lunch Break
1:01-2:30	Arrival of Members of the Regional Technical Working Group	Briefing	Continuation of Workshop 2	Workshop 3 Integration of Edits/Revisions in the Learning Resources (2)	Refinement and Finalization of in the Learning Resources	Closing Program and Awarding Ceremonies
2:31-3:00		Coffee Break	Coffee Break	Coffee Break	Coffee Break	
3:01-5:00	Setting of Directions Preparation of Templates and Finalization of Workshop Materials and Tools	Workshop 1 Review of the Available Learning Resources	Continuation of Workshop 2	Continuation of Workshop 3	Output Audit	
5:01-6:00	Dinner	Dinner	Dinner	Dinner	Dinner	
Minute Takers	Virgilio Guevarra	Bernadette Condes	Philipps Monterola	Reicon C. Condes	Eric Mornaol	Eugene Ray Santos
Facilitators	Eugene Ray Santos	Jhonathan Cadavido	Bernadette Condes	Philipps Monterola	Elaine Balaogan	Virgilio Guevarra
Expected Outputs	Finalized Program Flow and Training Matrix	(a) Learning Resource Review Form	(a) Revised Learning Resource 1	(a) RTP 1 (b) Revised Learning Resource 2	(a) RTP 2 (b) Complete Learning Resource in Google Drive Folder	Google Drive with complete Learning Resources

is for CLMD Personnel Only



"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

Trunkline: 02-8682-5773/8684-4914/8647-7487 local 420

Website: depedcalabarzon.ph

Document Inquiry : <https://r4a-teadoc.com/Inquire>

Facebook: DepEd R-4A Calabarzon

Enclosure 2

Regional Workshop on the Refinement and Finalization of Locally Developed Learning Resources for Alternative Learning System (A&E and Livelihood Courses)

LIST OF PARTICIPANTS

CLMD Personnel	
Name	Position
1. Job S. Zape, Jr.	Chief
2. Elaine T. Balaogan	Education Program Supervisor
3. Jhonathan S. Cadavido	Education Program Supervisor
4. Eugene Ray F. Santos	Education Program Supervisor
5. Virgilio O. Guevarra, Jr.	Education Program Supervisor
6. Philips T. Monterola	Regional Coordinator- ESP
7. Ramonito O. Elumbaring	Regional Coordinator
8. Eric V. Mornaol	Regional Coordinator
9. Bernadette A. Condes	Regional Coordinator
10. Reicon C. Condes	Regional Coordinator
11. Fe M. Ong-ongowan	Regional Librarian
12. Lhovie A. Cauilan	Teaching Aid Specialist
13. Ephraim L. Gibas	Computer Maintenance Technologist

Coordination Meeting of Division Coordinators of Alternative Learning System (ALS) (Virtual)

Name	SDO
1. Anselmo Celeste	Antipolo City
2. Leonora Medina	Bacoor City
3. Meniano Eborra	Batangas City
4. Rosemarie Encarnacion	Batangas Prov.
5. Lani Alonte	Binan City
6. Clariza G. Terones	Calamba City
7. Elma Aure/Ana Atendido	Cavite Prov.
8. Yolanda Oliver	Cavite City
9. Arvie Montejo	Cabuyao City
10. Marites Manicio	Dasmariñas City
11. Heidi Alain Nietes	General Trias City
12. Leah Guillang	Imus City
13. Juvy Tobias	Laguna
14. Gerardo Mosca	Lipa City
15. Mylene Dapol	Lucena City
16. Asuncion Ilao	Quezon
17. Meliton Berin	Rizal
18. Lerma Baldonado	San Pablo City
19. Teresita Quintos	Sta. Rosa City
20. Edna Mendoza	Tanauan City
21. Mildred Galleno	Tayabas City



"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

Trunkline: 02-8682-5773/8684-4914/8647-7487 local 420

Website: depedcalabarzon.ph

Document Inquiry: <https://rda-teadoc.com/inquire>

PHASE 1- Batch 1 & 2 Participants (Online/Virtual)**PHASE 2 – Batch 1 (Onsite/Face-to-Face)**

Name	School	SDO
1. Lugo, Zorina Z	Antipolo City SHS	Antipolo City
2. Resquir, Josephine O.	SHS in San Nicholas III	Bacoor City
3. Realingo, Ricky M.	Alangilan Senior High School	Batangas City
4. Gozun, Joy B.	BCSHS Sto. Tomas campus	Binan City
5. Barcena, Avangeline M.		
6. Lareta, Jeffrey M.	Binan City Senior High School -Sto Tomas Campus	
7. Celestial, Joseph R.	BCSHS Sto. Tomas Campus	
8. Catangay, Edwin B.	Southville 1 Integrated National High School	Cabuyao City
9. Junio, Jacklyn Judith B.		
10. Catangay, Edwin B.		
11. Rodriguez, Mildred DO.	Mamatid Senior High School	
12. Jain, Allan Gilbert M.	Cabuyao Integrated National High School	Calamba City
13. Manimtim, Vellen M.	Punta Integrated School	
14. Padua, John Joseph L.	Majada In Integrated School	
15. Barroso, Norman	Tanza National Comprehensive High School	
16. Matreo, Edlyn B.	Trece Martires City Senior High School	Cavite Province
17. Arce, Loida A.	Amadeo National High School	
18. Sarmiento, Jocelyn O.	Tagaytay City Science HS-Integrated SHS	
19. Butial, Aristeo	Bulihan Integrated NHS	
20. Sarno, Gary A.		
21. Gaspar, Rainier		
22. Lacson, Rowena M.	Lumampong National High School	
23. Bergunio, Renelyn	General Mariano Alvarez Technical School	
24. Reyes, Michael		
25. Globio, Katrina		
26. Dimapilis, Nerlie		
27. Pagkaliwangan, Atanacio D.		
28. Mendoza, Arnold		
29. Yarzo, Alex G.	Bagbag National High School	Cavite City
30. De Corion, Janice O.	Cavite National High School	
31. Cordora, Katherine O.		
32. Bristol, Dave B.		
33. Ellema, Thea Marie A.	Paliparan III Senior High School	Dasmarinas City
34. Penit, Jerome	Dasmarinas Integrated High School	
35. Joel Salazar	City Schools Division Office	
36. Nogot, Melissa H.	Dr. Jose P. Rizal Senior High School	
37. Tableante, Joedale A.	Dasmarinas Integrated High School	
38. Paras, Almaly		
39. Lontok, Maisie Anne B.	Luis Y. Ferrer Jr. Senior High School	Gen. Trias City



"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

Trunkline: 02-8682-5773/8684-4914/8647-7487 local 420

Website: depedcalabarzon.ph

Document Inquiry : <https://r4a-teadoc.com/inquire>

Facebook: DepEd P. 4A Calabarzon

40. Deseo, Dennis T.			
41. Asegurado, Michael C.	Gov. Juanito Reyes Remulla Senior High School	Imus City	
42. Aquino, Gladys O.	Gen. Pantaleon Garcia Senior High School		
43. de Jesus, Guadalupe	Recto Memorial National High School		
44. Hinanay, Kristine Joan M.			
45. Manalo, Jamer M.	Godofredo M. Tan Integrated School of Arts and Trade	Quezon Province	
46. Robles, Van Russel A.	Tanay Senior High School	Rizal Province	
47. Valle, Marissa C.	Angono National High School		
48. Hilario, Venus DU.	Morong National High School		
49. Vocal, Jose John S.M.			
50. Andrade, Maricel C.			
51. Corcino, Jennifer J.			
52. Santiago, Joan T.			
53. Roxas, Caselyn T.			
54. Gallardo, Dave S.	San Jose - Litex Senior High School		
55. Iballa, Sheryl G.	Baras-Pinugay Integrated High School		
56. Gutierrez, Glenn D.	Pantay National High School		
57. Agarín, Jayson B.	Felix Amante Senior High School	San Pablo City	
58. Creencia, Wilson	Sto. Domingo Integrated High School	Sta . Rosa City	
59. Macarubbo, Frederick C.	Labas Senior High School		
60. Navnes, Alfredo G.	Luis Palad Integrated High School	Tayabas City	

PHASE 3 – Batch 2 (Onsite/Face-to-Face)

Name	School	SDO
1. Lopez, John Louise D.	SHS in San Nicholas III	Bacoor City
2. Mendizabal, Jr., Anastacio	Balete Integrated School	Batangas City
3. Ocon, Rea P.	Schools Division Office	
4. Arpon, Janice	Jacobo Z. Gonzales Memorial NHS	Binan City
5. Senet, Marilyn	Southville 5A Integrated NHS	
6. Platon, Dinna A.	Jacobo Z. Gonzales Memorial NHS	
7. De Guzman, Victoria S.	Jacobo Z. Gonzales Memorial NHS	
8. Pangan, Sergia B.	Southville 1 Integrated National High School	Cabuyao City
9. Avellana, Teresita V.	Cabuyao Integrated National High School	
10. Mesias, Steven A.	Bigaa Integrated National High School	
11. Calipay, Riza Mia	Calamba Bayside Integrated school	Calamba City
12. Gutierrez, Susana	E. Barretto National High School	
13. San Gabriel, Alvin	General Mariano Alvarez Technical School	Cavite Province
14. Profeta, Jonathan C.	Tanza National Trade School	
15. Apolo, Richard A.	Amaya School of Home Industry	
16. Labarda, Delia M.	Dasmaringas East Integrated High School	Dasmaringas City
17. Manalo, Antonette L.	Dasmaringas Integrated High School	



"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

Trunkline: 02-8682-5773/8684-4914/8647-7487 local 420

Website: depedcalabarzon.ph

Document Inquiry : <https://r4a-teadoc.com/inquire>

Facebook: DepEd D. 4A Calabarzon

18. Sena, Ma. Lourdes M.	Paliparan National High School	
19. Lujero, Rosalie P.	Luis Y. Ferrer Jr. Senior High School	Gen. Trias City
20. Villareal, Mary Ann N.	General Emilio Aguinaldo National High School	Imus City
21. Mella, Marycon Carmela G.	General Emilio Aguinaldo National High School	
22. Dasig, Marisol M.	San Pedro Relocation Community Integrated National High School	Laguna Province
23. Magdangan, Ruben M.	San Pedro Relocation Community Integrated National High School	
24. San Sebastian, Kris Anne J.	Gov Felicisimo T San Luis Integrated National High School	
25. Adefuin, Ma. Cecilia G.	Gov Felicisimo T San Luis Integrated National High School	
26. Mea, Jennifer M.	Lipa City National High School	Lipa City
27. Maralit, Jane A.	San Celestino Integrated National High School	
28. Fajutagana, Lorena F.	San Celestino Integrated National High School	
29. Cutanda, Donna Liza D.	Mayao Parada Agricultural Integrated High School	Lucena City
30. Morong, Michelle A.	Mayao Parada Agricultural Integrated High School	
31. Oyardo, Dexter M.	Manuel S. Enverga Memorial School of Arts and Trade	Quezon Province
32. Tullao, Blande E.	Malicboy National High School	
33. Tolentino, Maria Corazon C.	Malicboy National High School	
34. Cortez, Hernando C.	Talipan National High School	
35. Racelis, Rassel M.	Talipan National High School	
36. Binas, Maria Riza Nia N.	Muzon National High School	Rizal Province
37. Alipio, Merly Z.	Bagumbong National High School	
38. Angkahan, Ferdinand D.	Baras National High School	
39. Garrovillas, Eric M.	Jalajala National High School	
40. Jeffrey C. Erni	Schools Division Office	
41. Mission, Lorelie C.	Santisimo Rosario Integrated High School	San Pablo City
42. Punzalan, Marites M.	Santisimo Rosario Integrated High School	
43. Cuento, Shiela B.	Don Jose Integrated High School	Sta Rosa City
44. Bron, Nicodemo C.	Pantay Integrated High School	Tanauan City
45. Fulleo, Louie	Schools Division Office	Tayabas City
46. Constantino, Geraldine M.	Luis Palad Integrated High School	

PHASE 4 – Batch 3 [Blended (Virtual/Face-to-Face)]

Virtual

Name	School	SDO
1. Marc Mykl G. Sibal	San Jose National High School	Antipolo City
2. Alma Francisca A. Serafica	Antipolo National High School	
3. Perez, Donalio D.	Cupang National High School	



"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

Trunkline: 02-8682-5773/8684-4914/8647-7487 local 420

Website: depedcalabarzon.ph

Document Inquiry : <https://r4a-teadoc.com/inquire>

Facebook: DepEd R 4A Calabarzon

4. Lasam, Jessica G.		
5. Bilangel, Alvin B.		
6. Banda, Aillen T.		
7. Garcia, Sheren A.	San Jose National High School	
8. Estipona, Jane Delano R.	Antipolo City Senior High School	
9. Sibal, Josephine N.	DaligNational High School	
10. Se, Donald A.	Mayamot National High School	
11. San Jose, Hildrette J.	Dela Paz National High School	
12. Sheilah May M. Villamor		
13. Jesusa L. Partosa		
14. Doris Del Rosario		
15. Peter Simon D. Santillan		Bacoor City
16. Helen A. Gutierrez		
17. Carolyn I. Chavez		
18. Lorna P. Custodio		
19. Beverly D. Sastrillo		
20. Myrasol D. Beltran		
21. Baby Janet U. Dimailig		
22. Jocelyn M. Manset		
23. Ronaldo Bago		
24. Necitas T. Constante		
25. Ernesto C. Caberte Jr.		
26. Ma. Daisy R. Dichoso		Cabuyao City
27. Shine C. Maigting		Calamba City
28. Ricardo P. Makabenta		Cavite City
29. Elizabeth B. Dizon		Cavite Province
30. Marvin Lopez	Paliparan II Integrated High School	
31. Donna Rose M. Obciana	Paliparan II Integrated High School	
32. Darlene S. Interno	Congressional Integrated High School	
33. Diosmar O. Fernandez		
34. Renante Soriano		
35. Jade Vine L. Paras		
36. Crispianiana P. Bauyon		
37. Adora C. Murillo		
38. Abigail I. Mirabel-Agapay		
39. Glenda N. Aruego		
40. Christopher Aaron S. De Leon		
41. Claude Van P. Barlas		
42. Venesa M. Buen		
43. Kristine R. Rodrigo		
44. Zoraida C. Passion		
45. Asher H. Pasco		
46. Maria C. Valenzuela		
47. Raymundo S. Poral		
48. Benjo B. Desuangco		
49. Elma H. Ilagan		
50. Maria Leorita A. Gutierrez		
51. Roselyn Q. Golfo		
52. JhoannBuñag		
53. Ma. Corazon A. Rubio		



"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

Trunkline: 02-8682-5773/8684-4914/8647-7487 local 420

Website: depedcalabarzon.ph

Document Inquiry : <https://r4a-teadoc.com/inquire>

Facebook: DepEd R 4A Calabarzon

54. Leah B. Bermudez		Quezon
55. Mary Ann T. Tarnate	Tagumpay National High School	Rizal Province Rizal Province
56. Jennifer R. Mariano	Jalajala National High School	
57. Jessica G. Lasam	Malaya Integrated National High School	
58. Alvin B. Bilangel	Burgos National High School	
59. Aillen T. Banda	Piilla National High School	
60. Nenita N. De Leon		San Pablo City
61. Raine P. Ramos		
62. Perlita A. Dela Cruz		
63. Rosziel S. Rosales		
64. Roda B. David		
65. Iriz D. Pinuela		Santa Rosa City
66. Jocelyn B. Reyes		Tayabas City
67. Josephine V. Cabulong		

Onsite/Face-to-Face

Name	School	SDO
1. Alvin G. Alejandro		Antipolo City
2. Rosanito Paras		
3. Mercelita Tabor San Gabriel		
4. Carla D. Español		
5. Crizalyn D. Billones		
6. Larry I. Sulio		Rizal Province
7. Olaya, Christopher A.	Piilla National High School	
8. Betito, Ryan D.	Morong National High School Talaga Annex	
9. Nieva, Alona T.	Mahabang Parang National High School	
10. Villar, Jocelyn O.	Kasiglahan Village National High School	
11. Golla, Rommel B.	Angono National High School	
12. Violago, Shiella S.	Kasiglahan Village National High School	
13. Arcilla, Marilyn M.	Angono National High School	
14. Jael Faith Ledesma		Binan City
15. Hiyasmin D. Capelo		
16. Sonny Bhoy Flores		
17. Allan Medenilla		Tanauan City
18. Elsie Reyes		Santa Rosa City
19. Gilbert Manaois		

Enclosure 3**Terms of Reference**

The Learning Resource Management Team shall be responsible for the entire conduct of the activity from venue to the logistics needed:

The **Integration Workshop Focal Persons** shall:

- craft the proposal, memorandum, and RBA;
- coordinate with the workshop venue management and prepare the contract for the event;
- coordinate with the Supplies Officer for the supplied needed;



"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

Trunkline: 02-8682-5773/8684-4914/8647-7487 local 420

Website: depedcalabarzon.ph

Document Inquiry : <https://r4a-teadoc.com/inquire>

Facebook: DepEd R 4A Calabarzon

- conduct meetings with the facilitator;
- lead the review and evaluation of the presentation to be used for the activity;
- oversee the conduct of the activity;
- provide workshop templates, initial points for the refinement of the SLMS, and pointers in the development of LAS; and
- lead the team for the conduct of debriefing sessions.

The **Regional Secretariat** shall:

- prepare the completion report;
- request preparation of contract and supplies;
- prepare the room listing;
- coordinate with the moderator regarding the materials needed for the workshop and the documents that needed to be accomplished daily;
- prepare the documents needed for liquidation;
- prepare and print certificates of recognition, participation, and appearance; and
- submit the needed requirements to respective functional divisions after the conduct of the activity.

The **Facilitator** shall:

- lead the MOL;
- introduce the guests;
- lead the FGD;
- provide instructions and inputs during the workshop;
- facilitate the collection and presentation of outputs;
- give the synthesis;
- ensure maximum participation of the participants; and
- address all concerns of the day (i.e., health, food restrictions, accommodation, etc.).

The **Minute Taker** shall:

- document agreements, issues, concerns, and important activities, that happened during the workshop.

The **Participants** shall:

- participate actively during the activity;
- produce the needed outputs/ deliverables relative to the objective of the activity;
- submit all the target outputs on time; and
- be responsible and accountable on the outputs to be submitted.

The **Regional Learning Area Supervisors/Coordinators** shall:

- ensure the quality of the outputs/ deliverables to be submitted relative to the objective of the activity;
- facilitate the FGD among the participants in their respective learning area;
- provide directions on the quality of the refined SLMS and developed LAS;
- lead the learning area participants in the development and quality assurance of the target outputs/ deliverables; and
- ensure that the outputs are camera-ready for printing; and



"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

Trunkline: 02-8682-5773/8684-4914/8647-7487 local 420

Website: depedcalabarzon.ph

Document Inquiry : <https://r4a-teadoc.com/inquire>

Facebook: DepEd R 4A Calabarzon